



GRANT PROGRAM STATUS REPORT

Section 1 – Identifying Information About Grant

Select the name of Industrial Commission Grant Program:

- Clean Sustainable Energy Authority Program
- Lignite Research, Development and Marketing Program
- Oil and Gas Research Program
- Outdoor Heritage Fund Program
- Renewable Energy Program

Contract Number: _____

Project Name: _____

Status Report Number: _____

Reporting Period: _____

Report Prepared By: _____

Contact Information (phone/email): _____

Date of Report: _____

Section 2 – Executive Summary

Provide a high-level description of achievements during the reporting period and overall progress toward completing the project.

If additional space is required, please attach as an additional page.

Section 3 – Work Completed During Reporting Period

Provide detailed information about specific tasks and/or milestones completed during the reporting period.

If additional space is required, please attach as an additional page.

Section 4 – Contract Deliverables

Identify progress made on specific contract deliverables during the reporting period.

If additional space is required, please attach as an additional page.

Section 5 – Schedule Status

Describe if the project is on track to be completed in compliance with the contract schedule, or if the schedule will be accelerated or delayed.

If additional space is needed, please attach as an additional page.

Section 6 – Payment Request

Provide a breakdown of expenditures, amount of NDIC reimbursement request, and include all sources of match. Upload supporting documentation for this reporting period as a separate attachment in the Grants Management System. **This must include an itemized list of expenses and invoices. Supporting documentation must equal the total expenses listed below.**

For the OUTDOOR HERITAGE FUND grant program only:

The minimum match is 25%; however, the documented match amount must equal the percentage of match funding approved by the Commission. If utilizing in-kind donations for match, report them using the OHF [In-Kind Match \(SFN 61437\)](#). If utilizing volunteer labor for match, report it using the OHF [Volunteer Match \(SFN 61438\)](#). Upload completed forms with this Status Report.

For ALL OTHER grant programs:

The minimum match is 50%; however, the documented match amount must equal the percentage of match funding approved by the Commission.

EXPENDITURES — THIS REPORTING PERIOD ONLY					
Project Expense	NDIC reimbursement request	Recipient Match provided	Other Sponsor Match	Match Types (cash, in-kind, indirect)	Total
Total					

EXPENDITURES — CUMULATIVE					
Project Expense	NDIC reimbursement request	Recipient Match provided	Other Sponsor Match	Match Types (cash, in-kind, indirect)	Total
Total					

Provide the balance of Grant Funds remaining after this reimbursement request: _____

Section 7 – Issues, Risks, Challenges

Describe any problems or obstacles that could impact the schedule, cost or outcomes, and mitigation steps, if any.

Section 8 – Photos of work completed are requested, if applicable

Include photos of key elements of the project completed or in progress during reporting period. **Include here as space allows, or as a separate attachment.**

Section 9 – Signature and certification of accuracy of information

By signing, I certify that the information provided is accurate and complete.

Signature of Report Author