

Technical Reviewer Agreement

This agreement is between the Industrial Commission of North Dakota (Commission) and _____ (Reviewer):

Reviewer is a member of the technical review panel, the responsibilities of which are to review applications for funding from the Lignite Research Fund. Reviewer agrees to do the following:

1. To keep in confidence the contents of all applications received for review;
2. Not to give an application to another person for review or comment without prior notice to and written approval from the Commission;
3. To return all applications to the Commission;
4. To attend the technical review committee meeting, if any, at the Commission office or elsewhere and to complete the required rating forms; and
5. To notify the Commission should the Reviewer have a direct financial interest in the proposed project(s) presented to him/her for review.

In addition, I understand the following:

1. That the Commission will make a best effort to maintain anonymity of reviewers with investigators, but will make review comments available to applicants;
2. That the Lignite Research Council will consider comments and ratings received from me in making funding recommendations to the Commission;
3. That the Commission is offering to pay reviewers a \$300.00 honorarium plus associated travel expenses, if any; and
4. That the Reviewer is not receiving a salary or other remuneration from the State of North Dakota for the services performed except if the individual is on approved annual leave.

	Honorarium	Travel Reimbursement
Accept	_____	_____
Decline	_____	_____
	(check one)	(Check one)
Signed _____		Date _____
(Reviewer)		