

North Dakota Industrial Commission



Doug Burgum
Governor

Drew H. Wrigley
Attorney General

Doug Goehring
Agriculture Commissioner

Department of Mineral Resources Director Search Committee Meeting
Monday, March 18, 2024, 1:00 pm
Fort Union Room, Ground Floor State Capitol Building

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Call-in number

[+1 701-328-0950,,133272641#](#)

- I. Roll Call
- II. Committee Reports:
 - a. Report on February 15th Search Committee Meeting ([Attachment 1](#))

Meeting Closed to the Public for Executive Session Pursuant to NDCC 44-04-17.1, 44-04-19.2 and 54-44.4-10

- III. Review of Proposals Received in Response to Request For Proposal Number 110.7-24-010: Executive Recruitment Services for the Department of Mineral Resources (Confidential Attachments 2-3)

Meeting Returns to Public Session

- IV. Formal Action Taken by Committee in Public Session**
- V. Other Business
- VI. Adjourn

***Bold actions indicate committee action**



- Search Committee selects enterprise search firm or procures new firm



- Search Committee drafts and publishes RFP for search firm procurement



- **Search Committee reviews search firm proposals, selects search firm, contracts (April 1st, 2024)**



- Search Committee develops minimum qualifications, position specification, and draft job posting in consultation with search firm (April 12th, 2024)



- Job opening posted after search firm review; search firm begins recruiting (April 15th - May 31st, 2024)



- Initial candidate screening by search firm, vetted applications forwarded to Committee (June 14th, 2024)



- Search Committee reviews "short list" applications, conducts interviews, due diligence checks (June 28th, 2024)



- Search Committee scores applicants, selects 2-4 to forward to the Industrial Commission (July 2024)



- Industrial Commission interviews top candidates and selects next Director (July 2024)