

Minutes of a Meeting of the Industrial Commission of North Dakota  
Held on February 13, 2018 beginning at 3:00 p.m.  
Governor's Conference Room  
State Capitol

Present: Governor Doug Burgum, Chairman  
Attorney General Wayne Stenehjem  
Agriculture Commissioner Doug Goehring

Also  
Present: Leslie Oliver, Governor's Office  
Andrea Holl Pfennig (portion of the meeting)  
Adam Miller (portion of the meeting)  
Shane Molander (portion of the meeting)

Governor Burgum called the Industrial Commission meeting to order at 3:00 p.m.

**INDUSTRIAL COMMISSION ADMINISTRATIVE BUSINESS**

Ms. Karlene Fine, Industrial Commission Executive Director/Secretary, provided the Commission members with the job description, the job announcement and gave a brief overview of the search process - the number of applications received, the number of applicants that she and Ms. Leslie Oliver had interviewed and indicated that there were three finalists for the Commission's consideration.

The Commission interviewed Andrea Holl Pfennig, Adam Miller and Shane Molander.

At the conclusion of the interviews the Commission discussed the skills that each of the candidates would bring to the position.

**It was moved by Attorney General Stenehjem and seconded by Commissioner Goehring that the Industrial Commission appoint Andrea Holl Pfennig as Industrial Commission Deputy Executive Director and Secretary subject to the completion of a BCI background check and authorize Karlene Fine, Industrial Commission Executive Director and Secretary, to negotiate compensation within the parameters of the Industrial Commission's appropriation and the job announcement and establish a starting date. On a roll call vote, Governor Burgum, Attorney General Stenehjem and Commissioner Goehring. The motion carried unanimously.**

Being no further Industrial Commission business, Governor Burgum adjourned the meeting at 5:45 p.m.

INDUSTRIAL COMMISSION OF NORTH DAKOTA



Karlene Fine, Executive Director and Secretary