

Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);

- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

Application Deadline

Applications for this grant round cycle are due on **November 1, 2017 at 5:00 p.m. CT.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization * Velva Wildlife Club

Federal Tax ID# * 81-2881477

Contact Person/Title * D.J. Randolph – Board Member/Treasurer

Address * 4320 Trappers Lane #17

City * Velva

State * ND

Zip Code * 58790

E-mail Address * velvawildlifeclub@gmail.com

Web Site Address (Optional) <https://www.facebook.com/Velva-Wildlife-Club-980510178714485/>

Phone * 701-720-2134

Fax # (if available)

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Type of organization: (select the category that describes your organization)*

State Agency

Political Subdivision

Tribal Entity

Tax-exempt, nonprofit corporation.

Project Name* Velva Wildlife Club – Tree & Wildlife Cover Restoration

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words)

The Velva Wildlife Club was very fortunate in February of 2017 to purchase the old Farmer's Union Camp between Velva and Sawyer. The property consists of 39 acres and 3 large buildings. In July of 2017 VWC was gifted an additional 13 acres from a neighboring farmer. VWC is in the process of converting this property into a public recreation area with shooting ranges, walking paths, wildlife food plots and a public education center. The property as a whole will provide our community with a much needed facility for recreation and youth programs.

This project request is for funding for the beginning stages of tree and wildlife cover restoration.

Project Duration:* Spring/Summer 2018

Amount of Grant request \$ * 3,186

Total Project Costs \$* 4,726

(Note that in-kind and indirect costs can be used for matching funds)

A minimum of 25% Match Funding is required. Amount of Matching Funds \$*

Please indicate if the matching funds will be in-kind, indirect or cash.

In-Kind services of equipment use and labor \$1,540. Any additional cash funding required will be provided by Velva Wildlife Club.

Source(s) of Matching Funds*

Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Velva Wildlife Club can provide the 25% matching funds through funds that have already been raised and through In-Kind services for construction equipment and labor.

Certifications *

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

Velva Wildlife Club was established in 2016. VWC is a 501c3 non-profit organization. Our mission is to promote conservation & habitat, youth education, hunter safety and hunter ethics. We are governed by a 7 member board of directors that are elected from the membership. Currently the club has 129 members. All of our projects are funded through fundraising and donations. The majority of our projects and functions are accomplished with volunteer labor from the membership and community.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. If your project includes tree/shrub/grass planting, please provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan. If your project includes Section 319 program funding, please provide, in detail, the specific best management practices that will be implemented and the specific projects for which you are seeking funding. Please note that if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

Velva Wildlife Club – Tree & Wildlife Cover Restoration. Our property consists of 52, mostly wooded, acres that follow the Souris River west of Velva, ND.

The Souris River set record flood levels in 2011 and held those levels for an extended period of time. This major flooding was devastating to the habitat in the river bottom. Most trees that were less than 10 years old were killed, many of the old mature trees are dying and very little new growth has occurred since the flood. The theory is that the layers of silt deposited have made natural new growth difficult. This means that in areas 10-17 years of new tree growth have been lost.

Velva Wildlife Club would like to start the first stage of restoring trees and wildlife beneficial shrubs on our property in spring of 2018. This project will be the first stage of many that include additional tree planting along the river, fruit tree establishment and food plots for wildlife. VWC is working in partnership with McHenry County Soil Conservation District to make sure that the trees we are planting are a good option for this area.

Rows 1-3: (440ft x 3 @ \$0.30/ft = \$396) (37 trees x 3 = 111)

- Green Ash (37) – 35-45ft, moderate growth, good nesting.
- Bur Oak (37) – 40-60ft, slow growth, very hardy, nesting and excellent food.
- Nanking Cherry (55) – 6-10ft, medium growth, good cover and fruit for

Rows 4-6: (500ft x 3 @ \$0.30/ft = \$450) (42 trees x 3 = 126)

- Cottonwood (42) – 50-100ft, fast growth, good cover, very hardy.
- Green Ash (42) – 35-45ft, moderate growth, good nesting.
- American Plum (63) – 8-10ft, medium growth, excellent for cover, nesting and food.

Rows 7-8: (400ft x 2 @ \$0.30/ft = \$240) (34 trees x 2 = 68)

- Green Ash (34) – 35-45ft, moderate growth, good nesting.
- Siberian Crabapple (40) – 15-25ft, medium growth, excellent for cover, nesting and food

Tubing & Staking – (350 trees x \$6 = \$2100) VWC would like to tube & stake these trees. McHenry County Soil Conservation District advises that tree survival rate is greatly increased when trees are planted with “Grow Tubes”. These tubes provide a greenhouse type effect that causes the trees to grow faster. The tubes also provide protection from wildlife. Deer can damage trees by eating the new growth and by rubbing their horns on the young trees. Tubes will also discourage rabbits and beavers from chewing on the bases of the trees. These tubes are 5 feet tall. Once the trees have grown out of the tubes (2-3 years) the top 3 feet of the tube will be removed to allow the tree to branch out and so the tree does not become dependent on the tube for strength. The cost of the tubes with a heavy duty stake is \$6.00.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

This project will be completed by volunteers within our membership and McHenry County Soil Conservation District. It will be under the supervision of our board of directors. Board member D.J. Randolph will be the lead on the project. We are fortunate that our membership consists of many volunteers who will make In-Kind contributions of equipment and labor for the project.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

The project will consist of 4 stages.

- 1.) Mowing and tilling the 3 areas where trees will be planted. This will be completed by our volunteers using donated equipment. (6 man hours x \$15 = \$90) (1 day tractor + attachment rental \$250)
- 2.) Planting of the trees will be done by McHenry County Soil Conservation District. (3620 feet x \$.30 per foot = \$1086)
- 3.) Tubing & Staking the trees will be completed by volunteers from VWC and the local community. (30 man hours x \$15 = \$450)
- 4.) Maintenance – We will use the “Weed Badger” service from McHenry County Soil Conservation District and VWC volunteers will till the trees for the first 3 years. After the 3rd year (summer 2020) wildlife beneficial grasses will be planted and the area will be left to nature and wildlife.
 - a. Weed Badger Service (3 years x \$250 per year = \$750)
 - b. Tilling
 - i. (6 man hours x \$15 = \$90) x 3 years = \$270
 - ii. (1 day tractor + attachment rental \$250) x 3 years = \$750



Financial Information

ATTACHMENT: **Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

X I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

This project will be actively managed for 3 years and then we will let nature take its course. This will include replacing any dead trees, weed badger service from McHenry County Soil Conservation District and tilling by Velva Wildlife Club volunteers. At the end of summer 2020 the tree tubes will be cut down to 3 feet tall and grasses will be planted in the rows.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

Any funding would be greatly appreciated. Partial funding would mean that the scale and the timeline for the project would have to be adjusted until the necessary funds can be raised.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * Please note it is a requirement that there be signage at the location of the project acknowledging the funding from the Outdoor Heritage Fund if appropriate for your project.

VWC would recognize our partnership with the Outdoor Heritage Fund with signs at all three planting locations. VWC would also recognize OHF on our webpage. Our local newspaper has shown great interest in Velva Wildlife Club events and regularly publishes articles about our club.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants*

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will

be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Revised: January 18, 2017

South McHenry Soil Conservation District

P.O. Box 87
500 East Central Ave
Velva, ND 58790-0087
Phone (701) 338-2065 Fax (701) 338-2065

RECEIVED

October 13, 2017

OCT 23 2017

VERENDRYE
ELECTRIC

Velva Wildlife Club

Enclosed you shall find the Tree Plan which is scheduled for the spring of 2018.
Please review and let me know of any changes.

Planting cost: 3,620' @ 30¢/ft = \$1,086.⁰⁰

Weed control: Self weeding/cultivation \$?
Weed Badger Service \$250/year 3 rotations
Fabric 3,620' @ 50¢/ft = \$1,810.⁰⁰

Wildlife control: Tubes are recommended, especially the Oak.
Tubes we have are 5' w/6' stake = \$6.⁰⁰/stake
Fencing \$?

Feel free to contact me with any questions.



Yabo Gjestad
SMSCD Manager

ND - NRCS

EASTERN ND - TREE AND SHRUB PLANTING WORKSHEET

ND-CPA-4, Rev. 02-2017

Name: **Velva Wildlife Club** Address: **Velva, ND 58790** Phone #: **720-2134** Date: **Sept. 13, 2017**

Plan Sketch Map



Quarter/Half: **NW 1/4** Section: **17** Twnshp: **153** Range: **80**
 Planned Soil Mapunit / name component(s): **F576A** Planned by: **Yabo** Date: **10/5/2017**
 Approved by: _____ Date: _____
 Conservation Tree & Shrub Group **5** Select MLRA **55A**
 Type of Planting **New**
 Landuse **Wildlife** Program **None**
 Site Preparation **Tilled/Herbicide** Protected from livestock? **Yes**
 Spacing between rows: **16** feet Site conditions at planting time: _____
 Distance from Windward row to roads or bldgs. **NA** feet
 (Minimum 200' on N & W, and 100' on S & E) Planted by: _____
 Date: _____

Remarks on site prep, conditions and management (Weed Control) Date: _____

Cottonwood, Eastern - grows on a variety of soil types but prefers well-drained sands or silts along river bottoms. There are well established cottonwoods growing near by.

This practice installation **MEETS** / **DOES NOT MEET** the ND FOTG standards and specifications. (circle one)

Check Out By: _____ Date: _____ Certified By: _____ Date: _____

Planting No.	Planned Length	Planted Length	Planned Width	Acres	Row #	Primary Species of Tree or Shrub	Type or Variety	Alternating Specie	Planned Spacing in row	Row Spacing (installed)	Number Planned (est)	Number Planted (installed)	Primary Specie / CTSG	Alternating Specie / CTSG
1	440		18	0.2	1	Ash, Green			12		37		suitable	
1	440		16	0.2	2	Oak, Bur			12		37		suitable	
1	440		18	0.2	3	Cherry, Nanking			8		55		suitable	
2	500		18	0.2	4	Cottonwood, Eastern			12		42		NR	
2	500		16	0.2	5	Ash, Green			12		42		suitable	
3	500		18	0.2	6	Plum, American			8		63		suitable	
3	400		18	0.2	7	Ash, Green			12		34		suitable	
3	400		18	0.2	8	Crabapple, Siberian			10		40		suitable	

3620		140	1.5	Totals							350			
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[Area of Interest \(AOI\)](#)
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Map Unit Legend

McHenry County, North Dakota (ND049)
McHenry County, North Dakota (ND049)

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
F527A	Ludden silty clay, very poorly drained, 0 to 1 percent slopes, frequently flooded	0.9	14.1%
F576A	Velva loam, moist, 0 to 2 percent slopes, occasionally flooded	5.2	85.9%
Totals for Area of Interest		6.1	100.0%

Soil Type	Soil Name	Soil %	Suitability Group
F576A	Velva	89	5
	La Prairie	9	1
	Ludden	2	2k

Soil Map

Scale: (not to scale)



Warning: Soil Map may not be valid at this scale.

You have zoomed in beyond the scale at which the soil map for this area is intended to be used. Mapping of soils is done at a particular scale. The soil surveys that comprise your AOI were mapped at 1:20,000. The design of map units and the level of detail shown in the resulting soil map are dependent on that map scale. Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show small areas of contrasting soils that could have been shown at a more detailed scale.

Acme Rents Minot

700 20th Ave SE
 MINOT, ND 587015870
 www.acmerents.com



701-839-2263 Phone

Status: Quote

Quote #: q3141-4

Quote To: Tue 10/10/2017 10:00AM

Operator: Hunter Langseth

Customer #: 293431

Velva Wildlife Club
 4320 Trappers Lane
 Velva, ND 58790 0000

701-720-2134 Phone

Qty	UNIT NUMBER	Items	Ser#	Status	Quote Date	Price
1	665454	KUBOTA MX5200HST TRACTOR	51800	Rental	Wed 10/11/2017 10:00AM	\$150.00
		1day \$150.00 1week \$450.00 4weeks \$1,350.00				
1	4768	6' rotary mower woods 3 Point	1148743	Rental	Wed 10/11/2017 10:00AM	\$100.00
		1day \$100.00 1week \$300.00 4weeks \$900.00				

Quote valid for 30 days.

This is a Quote Only

Quote

Rental:	\$250.00
Damage Waiver:	\$25.00
Subtotal:	\$275.00
Total:	\$275.00
Paid:	\$0.00
Amount Due:	\$275.00

Signature: _____

Velva Wildlife Club

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding -- see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Trees & Planting	\$1086	\$	\$	\$	\$	\$ 1086
Tree Tubes	\$ 2100	\$	\$	\$	\$	\$ 2100
Site Prep	\$	\$	\$ 340	\$	\$	\$ 340
Tube & Staking	\$	\$	\$ 450	\$	\$	\$ 450
Weed Badger	\$	\$	\$ 750	\$	\$	\$ 750
	\$	\$	\$	\$	\$	\$
Total Costs	\$ 3186	\$	\$ 1540	\$	\$	\$ 4726

DRAW TEXT BOX FOR DETAILS HERE