

Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);

- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

Application Deadline

Applications for this grant round cycle are due on **April 1, 2018 at 5:00 p.m. CT**. All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization *
Morton County Parks

Federal Tax ID# *
45-6002226

Contact Person/Title *
Timothy R Nilsen / Morton County Parks Director

Address *
210 2nd Ave NW

City *
Mandan

State *
North Dakota

Zip Code *
58554

E-mail Address *
Tim.nilsen@mortonnd.org
Web Site Address (Optional)
www.co.morton.nd.us

Phone *
Office 701-667-3363 Cell 701-220-4503

Fax # (if available)
701-667-3348

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

x **Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

x **Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

x **Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Type of organization: (select the category that describes your organization)*

State Agency

Political Subdivision

Tribal Entity

Tax-exempt, nonprofit corporation.

Project Name*

Graner Park Bank Stabilization Phase 2

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words)

The purpose of this grant request is to secure funding for a desired bank stabilization project which includes the removal of existing rock, re-shaping of 585 feet of Missouri River bank at a 2:1 slope, installation of engineered geotextile fabric and the placement of fracture rip-rap to prevent further erosion from taking place. The project completion date is October 31, 2018.

Graner Park is located 19 miles south of Mandan lying east of ND Highway 1806 on the south bank of the Missouri River. This 45.3 acre treed park offers 75 modern camping sites along with more than 50 primitive sites and is surrounded by a wildlife management area. All modern sites have 20, 30, and 50 amp electrical services and have heavy usage during the camping season. In 2017, there were 4,718 family outing consisting of a one or more nights stay in the campground. A public boat ramp and dock, fish cleaning station, courtesy dock, playground equipment, camper dump stations, picnic shelters, potable water hydrants, vault toilets, and paved access roadways supplement your stay. The park has hosted several events including the Professional Walleye Trail Tournament, Bis-Man Reel and Rec Tournaments, Sporting Chance and Teen Challenge.

Expected results include a near maintenance free, long term solution to the continued erosion of Park property. Given the massive investment of time and funding (federal, state, local, and donated) devoted to the flood recovery of 2011, a permanent solution is necessary to protect these and future investments. Since 2011, Morton County parks along with the

support of ND Parks, has expanded electrical camping pads at Graner Park by 47 units. Morton County Parks has also installed a new camper dumping station which allows two campers to dump simultaneously. In addition, a great deal of debris removal, grass and tree planting, playground equipment, fish cleaning station, and restroom facilities have been restored, repaired or replaced.

A successful grant determination will allow Morton County Parks to complete the project. This will allow for the protection of existing modern camping pads, paved parking lot, and boat ramp. It will also allow for future improvements to the already existing amenities.

Project Duration:* (Please include information regarding the intended time schedule for drawing down funds if your application is approved by the Industrial Commission.)

The project is expected to be completed in approximately three weeks and will be completed by October 31, 2018

Amount of Grant request \$ *

\$104,033

Total Project Costs \$*

(Note that in-kind and indirect costs can be used for matching funds)

\$138,711

A minimum of 25% Match Funding is required. Amount of Matching Funds \$*

Please indicate if the matching funds will be in-kind, indirect or cash.

\$34,678

Source(s) of Matching Funds*

Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Morton County Parks Levy- Cash reserves

Certifications *

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

Morton County’s Parks were established in 1968. At that time, the seven member Park Board consisted of five County Commissioners and two civilians. Today the Park Board is made up of two County Commissioners and five Civilians. Morton County Parks employs two full time staff and seven seasonal employees. Volunteers help our system quite often and are a very valuable asset to the Parks. These volunteers assist with light maintenance, planning, and fund raising. Our mission is to provide comprehensive, cost-effective and efficient services to the people and businesses that create our community. These services will serve the common good in a collaborative, considerate, ethical and fiscally responsible manner. Morton County Parks currently operates and maintains thirteen campgrounds and recreational areas. Morton County Parks also maintains three hiking and biking trails and has the responsibility of maintaining eight abandoned cemeteries. Morton County Parks is currently working on the expansion of Entzel Acres Park, developing a trailside facility.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Please note that if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

If your project includes tree/shrub/grass planting, please provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan.

If your project includes Section 319 program funding, please provide, in detail, the specific best management practices that will be implemented and the specific projects for which you are seeking funding.

If you are requesting funding for fencing, please note that the Board/Commission’s preference is for a minimum cost share of 40% by the recipient. Please include detailed information on the type of fencing to be installed, whether funding is requested for boundary fencing, new or replacement of existing fencing, and/or cross fencing.

The Primary purpose of this project is to protect and conserve natural areas for parks and recreation through stabilization and reinforcement of the Missouri River bank at Graner Park. Secondary benefits include; improvement and restoration of soil conditions, providing protection of the modern camping pads in Graner Park, providing shore fishing access on public lands and conservation and restoration of fish habitat on public lands. The need for project funding is urgent as Missouri River currents continue to destabilize the river bank and threaten Park property.

The contractor will remove existing rip-rap, re-shape the river bank at a 2:1 slope, install engineered geotextile fabric and place fractured rip-rap to prevent further erosion from taking place on the bank of the Missouri River. The benefits of this project are enormous. This project will prevent further erosion from taking place on the bank of the Missouri River. It would also maintain the current modern campground, vault toilet, boat ramp, allow access to shore fishing and conserve a stand of Green Ash and Native Cottonwood trees. Included are pictures of the current situation showing the need for bank stabilization. The North Dakota State Comprehensive Outdoor Recreation Plan states; the primary needs for Region Seven (where this project lies) is creation and preservation of Campgrounds, Water Access, Playgrounds, Picnic Areas and Open Space Parks. The erosion that is currently taking place is jeopardizing several modern camping pads, boat ramp and access pad for a courtesy dock. The erosion and loss will continue until action is taken.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

Development of project plans and specifications were completed in the fall of 2017 by Morton County Engineering Staff. A formal bidding process will be held on early 2018. The project completion date will be October 31, 2018. The Morton County Parks Director and Morton County Engineer and staff will oversee all aspects of the construction assuring a successful project.

Morton County Parks Director Tim Nilsen has been employed 31years by Morton County Parks and has been Park Director for the past five years. Mr. Nilsen's talents include a heavy farming background, welding, fabrication, construction and an intense desire to grow a County Parks program to be the best in the state. Mr. Nilsen was a major part of the management of the bank stabilization project at Graner Park in 2015. Mr. Nilsen has developed plans for campground expansion in two areas of Graner Park as well as plans for the camper dumping station. Mr. Nilsen developed the layout for the original campground and the expansions in the Harmon Lake Recreation Area.

Morton County Engineering staff designed and helped oversee the rip-rap project of 2015. This department has designed and overseen asphalt paving projects, design and placemnt of cement box culverts.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

Performance and Payment bonds will be required of the successful bidder. A preconstruction meeting will be held and project work schedule submitted after award of the project. Liquidated Damages will be assessed per Section 104.04 of the ND Standard Specifications for Road and Bridge Design adopted October 2008 if the project is not completed by October 31, 2018. Bank Stabilization will eliminate vertical banks that pose a safety hazard for public fishing and children at play. The permanent protection measure of bank stabilization will also allow Morton County to further invest in

upgrades of camping pads, playground equipment, tree plantings, and picnic shelters for enjoyment of the public for years to come.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.*

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

x I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

Once completed, this project should be virtually maintenance free. Yearly inspections will be made to ensure that the upstream border of the rip-rap is not being undermined by Missouri River currents. If undermining should occur additional material and/or shaping would be accomplished by Morton County Staff.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested.

If this project is funded at a level lower than requested other maintenance efforts and improvements would have to be deferred.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * Please note it is a requirement that there be signage at the location of the project acknowledging the funding from the Outdoor Heritage Fund if appropriate for your project.

Morton County Parks would have a sign made and placed stating “This Bank Stabilization Project made possible through a Grant from the Outdoor Heritage Fund.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants*

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Revised: December 14, 2017

Graner Park

Rip-Rap

Previously Completed
Rip-Rap Project

Proposed
Rip-Rap Project

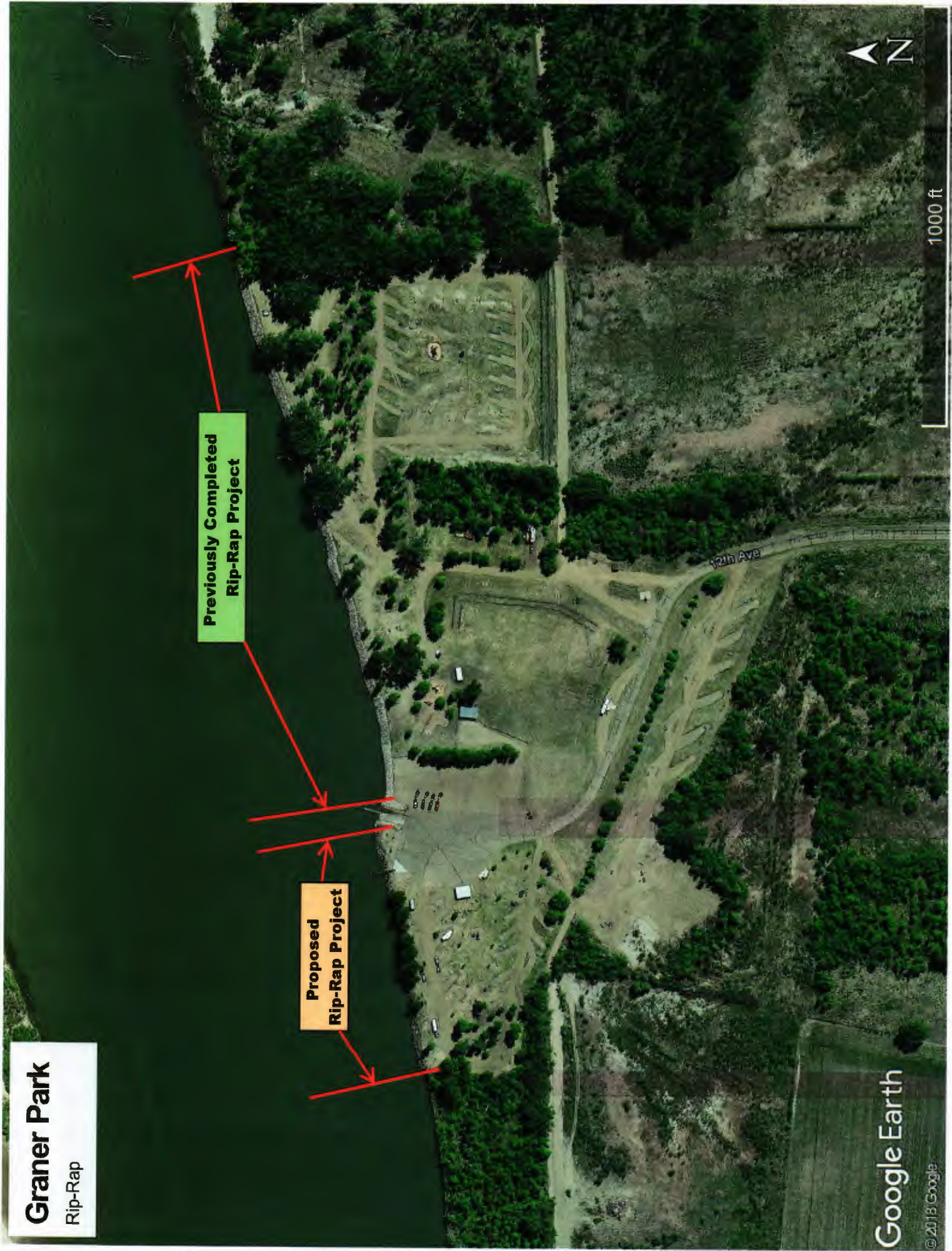
12th Ave



1000 ft

Google Earth

© 2018 Google



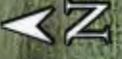
Graner Park

Rip-Rap

Proposed
Rip-Rap Project

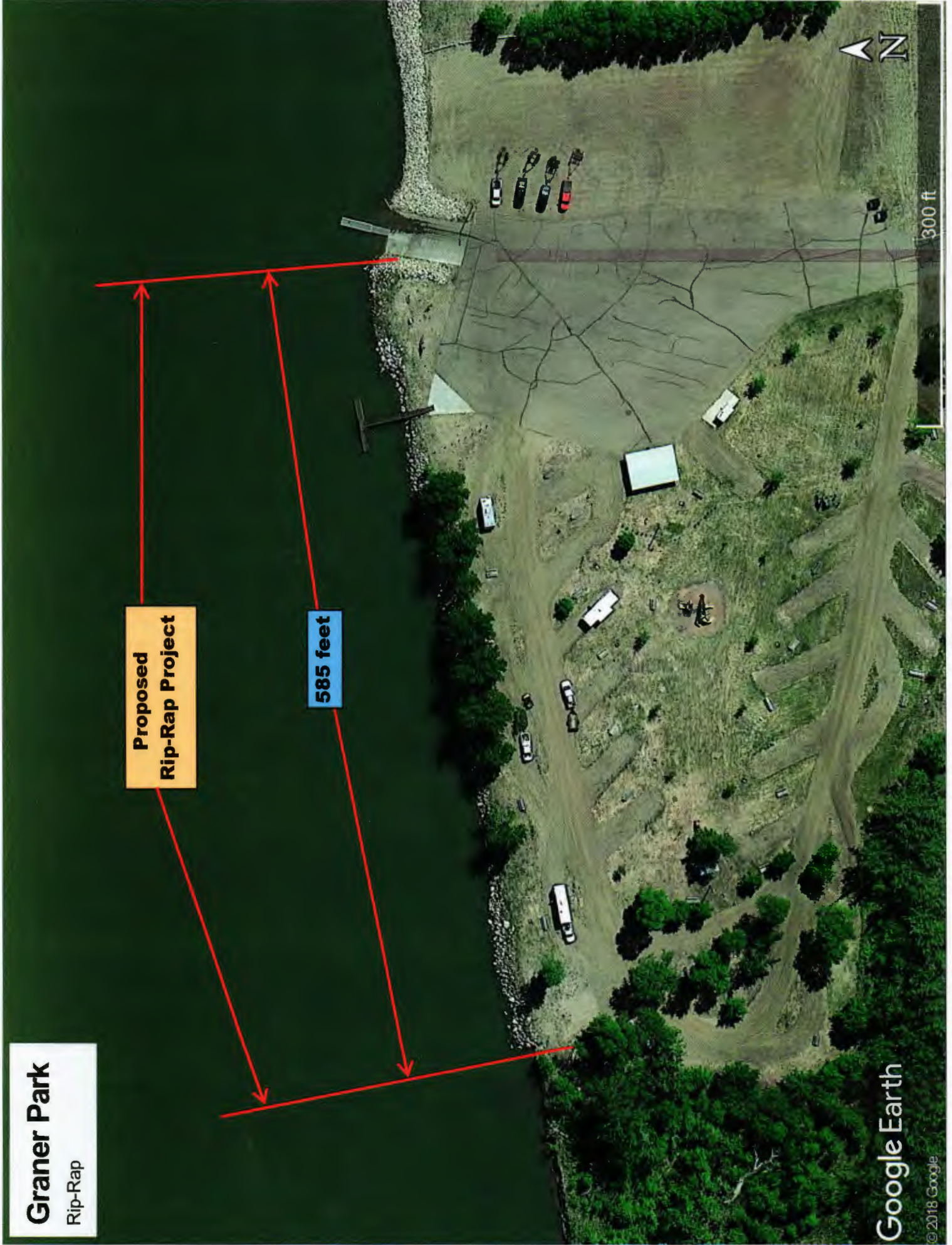
585 feet

300 ft

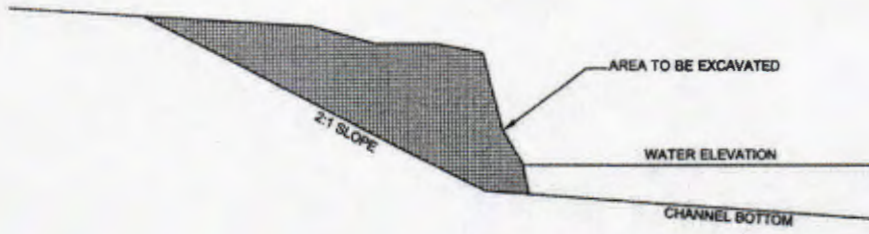


Google Earth

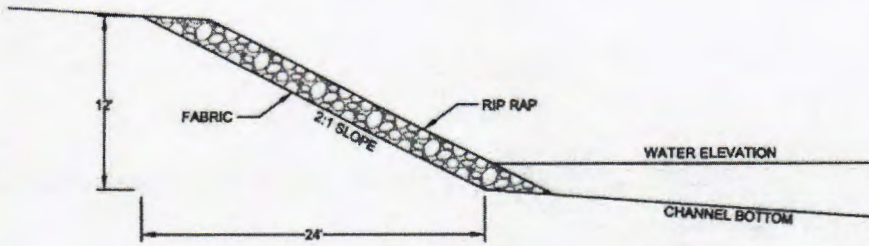
© 2018 Google



GRANER PARK BANK STABILIZATION



EXISTING BANK SECTION



PROPOSED BANK SECTION

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding – see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Rip-Rap Supply	\$51,975	\$17,325	\$	\$	\$	\$69,300
Rip-Rap Trucking	\$20,910	\$6,970	\$	\$	\$	\$27,880
Excavation	\$8,400	\$2,800	\$	\$	\$	\$11,200
Fabric Supply & Placement	\$5,850	\$1,950	\$	\$	\$	\$7,800
Rock Placement Excavator	\$7,841	\$2,614	\$	\$	\$	\$10,455
Trucking to	\$9,057	\$3,019	\$	\$	\$	\$12,076

remove excavation out of 100 year floodplain						
Total Costs	\$104,033	\$34,678	\$	\$	\$	\$138,711

DRAW TEXT BOX FOR DETAILS HERE

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Definitions/Clarifications:

Building - Defined as “A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature.”

Comprehensive Conservation Plan - Defined as “A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas.” This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

New and Expanded Recreational Project means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

Playground equipment calculation - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

Staffing/Outside Consultants Costs - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. **The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an outside consultant.** This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

Recommended by OHF Advisory Board: October 17, 2013
Approved by Industrial Commission: October 22, 2013
Revisions recommended by OHF Advisory Board: January 22, 2014
Approved by Industrial Commission: January 29, 2014
Revisions recommended by OHF Advisory Board: May 13, 2014
Approved by Industrial Commission: May 27, 2014
Revisions recommended by OHF Advisory Board: June 3, 2015
Approved by Industrial Commission: June 10, 2015



08.29.2017 02:31



08.29.2017 02:29



08.29.2017 02:29



08.29.2017 02:32



08.29.2017 02:30



08.29.2017 02:30



08.29.2017 02:30



08.29.2017 02:30



08.29.2017 02:30



08.29.2017 02:29



08.29.2017 02:28