

Outdoor Heritage Fund Grant Application



funding

The purpose of the North Dakota Outdoor Heritage Fund is to provide to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

Application Deadline

Applications for this grant round cycle are due on **May 1, 2017 at 5:00 p.m. CT**. All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization * Jamestown Park & Recreational Foundation

Federal Tax ID# * 75-1597713

Contact Person/Title * Paulette Ritter

Address * 1607 Hwy 281 North

City * Jamestown

State * ND

Zip Code * 58401

E-mail Address * pritter@csicable.net

Web Site Address (Optional)

Phone * 701-320-1605

Fax # (if available)

List names of co-applicants if this is a joint proposal N/A

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

XX Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Type of organization: (select the category that describes your organization)*

State Agency

Political Subdivision

Tribal Entity

Tax-exempt, nonprofit corporation.

Project Name* Public Accessible Sensory Garden

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words)

The Jamestown Park & Recreation, (this is Park & Rec property) in cooperation with volunteers from the Jamestown Area Chamber of Commerce's City Beautification Committee, Freedom Resource Center, the Anne Carlsen Center and the City of Jamestown Forestry office hope to develop a new accessible "Sensory Garden" at the Solien-Denault Park, Jamestown, ND.

This garden will enable current and future residents of the local and surrounding communities the opportunity to enjoy this new park addition that is specifically designed to stimulate the senses. The park begins with a 300 foot concrete pathway, 6 feet wide, that accommodates wheelchair use. There will be 5 benches and 24 different sized flower boxes to be able to engage all the senses, sight, sounds, smell, touch and taste. The different sized flower boxes will be accessible to all with an approx. 41 foot X 6 foot wide boardwalk.

Currently, the Solien-Denault park has a concrete walking path winding through it: it has never been fully developed. The Sensory Garden will be accessible and useable by the Anne Carlsen Center, Jamestown, ND and all local and surrounding schools as a learning tool, including the School for the Blind and the School for the Deaf.

The current treed area will be incorporated into the park with additional flower, bush and tree plantings as well as a boardwalk to provide more accessibility. The end of the boardwalk will contain a 10 foot sitting area that is directly in front of a water feature: thereby adding another sense to the garden.

Examples of what the different senses include are:

Sight-Bold colors and contrasts, include vertical accents & pyramidal arborvitae. Also, some large boulders.

Sound-Wind blowing through trees, wind chimes, bird feeders and flowing water.

Smell-Lilacs honeysuckle, roses, peonies etc. Fruit tree flowers.

Touch-texture of some plants are unique and intriguing, others that hurt, roses and barberry

Taste-Bush-type fruits juneberry, raspberry, currants, etc. Strawberries, fruit trees, apple, plum, etc.

The objectives of the project are to:

- 1. Provide a new and unique park to the citizens of Jamestown, ND and the surrounding areas.*
- 2. Offer an outdoor recreational opportunity for all abilities for enjoyment and educational opportunities. It is the goal of the planners of this park that special attention be given to the Park's accessibility and educational attributes: so that all residents including, for example the Anne Carlsen and other students, can enjoy and learn from such a garden.*

The expected results of this project include the development of an aesthetically pleasing "Sensory Garden" within this undeveloped park. This project will provide Jamestown, ND and the surrounding communities the opportunity to enjoy this unique area, with a walking path, benches, varieties of plants, trees and bushes, accessible to all. It also will provide educational opportunities to all.

Project Duration:* 2017-2018

Amount of Grant request \$ * \$33,000

Total Project Costs \$* 60,260

(Note that in-kind and indirect costs can be used for matching funds)

A minimum of 25% Match Funding is required. Amount of Matching Funds \$* 27,260

Please indicate if the matching funds will be in-kind, indirect or cash.

Source(s) of Matching Funds*

Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Jamestown Parks and Recreation --\$10,000

Jamestown Community Foundation -- \$5,000

Naming Rights (Fund Raising) Benches, Planter Boxes, Trees---\$13,050

Certifications *

XX I certify that this application has been made with the support of the governing body and chief executive of my organization.

XX I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

Jamestown Park and Recreational Foundation, Jamestown, ND & Jamestown Parks and Recreation

The Jamestown Parks and Recreation Foundation, Inc. is a 501(c) (3) foundation, founded in 2006, to enhance recreational opportunities in the Jamestown area.

Mission statement: *To raise money to enhance the facilities and programming of recreational opportunities for the Citizens and Visitors to the City of Jamestown. Including those offered by the Jamestown Parks and Recreation Department.*

Park Board - Commissioners

Larry Knoblich

Ron Olson

Mike Landscoot

Richard Ryan

Mark Ukestad

Chairman

Vice Chairman

Commissioner

Commissioner

Commissioner

Parks and Recreation Staff

Doug Hogan

Bonnie Ukestad

Ted Kapp

John Miller

John Ruff

Junior Kautz

Amy Walters

Director

Business Manager

Foreman

Golf Course Superintendent

Pro Shop Manager

Arena Manager

TRAC Manager

MISSION STATEMENT:

The Jamestown Parks & Recreation Department is dedicated to providing and preserving the highest quality of parks and program services for our citizens as possible with the resources available.

Currently have active programs in baseball, swimming, football, basketball, hockey, golf; and provide open access to our parks and other recreational facilities. Numerous volunteers assist with coaching, maintenance and repairs.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. If your project includes tree/shrub/grass planting, please provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan. If your project includes Section 319 program funding, please provide, in detail, the specific best management practices that will be implemented and the specific projects for which you are seeking funding. Please note that if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

Goal:

1. *Create a destination accessible park for the citizens of Jamestown, ND and surrounding communities.*
2. *Enhance the outdoor activities by the establishment of a sensory community park with a variety of native trees, bushes, plants, benches, walking path.*
3. *Create an area that provides educational opportunities to all.*

*The major directive that this project aligns with is **Directive D: Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.** This project, the Sensory Park, is a new recreation area that is being created in an undeveloped park. It will be a park for all ages and abilities to enjoy, with support of the Anne Carlsen Center.*

The city forester has a water truck and will provide water to all new plantings.

Timetable is to start in Spring 2018 and be completed in 2018.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

The Jamestown Park & Recreation Board of Directors oversees all existing recreational programs and currently maintains this undeveloped area and surrounding area and will maintain and manage this newly developed park.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

Working with the Tourism Executive Director to establish a laser type counter that would be at the entrance of the bridge crossing into the park and also setting up a talking trails phone, also at the entrance which counts the number of times it is used.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.*

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

XX I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

Most of the layout cost would be completed with only some plantings being replaced from year to year, most plantings will be pre-annuals so to keep maintenance minimal. Monies will be available from the Chamber City Beautification committee for replacements. The Parks and Recreation Board of Directors has also committed to any future finances required to sustain this park. Maintenance of the park will be the responsibility of the park staff.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

The number of plantings will be limited, and the boardwalk and water feature may be delayed, based on the budget.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * Please note it is a requirement that there be signage at the location of the project acknowledging the funding from the Outdoor Heritage Fund if appropriate for your project.

Part of the project will include signage to recognize the donors by a kiosk being displayed at the beginning of the concrete walk path into the park. Name plates are also being added to benches, planters, trees and signage with donor names on them. The Jamestown Chamber of Commerce newsletter will give credit to donors and social media websites and Facebook pages will also recognize all partnerships.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants*

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Revised: January 18, 2017

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding -- see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Plant, trees, supplies (1)	\$ 8,710	\$	\$ 300	\$	\$ 480	\$ 9,490
Kiosk (2)	\$ 1,000	\$	\$	\$	\$3,680	\$ 4,680
Crushed Concrete Pad (3)	\$ 4,000	\$	\$ 600	\$	\$	\$ 4,600
Walk Path (4)	\$ 2,690	\$ 5,110	\$2,250	\$	\$	\$10,050
Water Feature (5)	\$16,600	\$	\$	\$	\$	\$16,600
Benches, flower pots, picnic tables and sponsor plates (6)		\$ 4,040	\$3,000		\$3,900	\$10,940
Landscape Plan (7)		\$ 3,900				\$ 3,900
Total Costs	\$33,000	\$13,050	\$6,150	\$	\$8,060	\$60,260

- (1) Different varieties of trees, shrubs and plants will be planted. See attached list. \$480 of the supplies will be donated by the City of Jamestown Forestry Department. All items will be planted via volunteer labor estimated at 20 hours at \$15 per hour.
- (2) Installation and signage for a new kiosk that identifies the sensory garden. The kiosk is two sided, with room for signage and/or information on both sides as well as attachments to hold sensory garden information pamphlets. A Jamestown Tourism grant pays for the construction of the kiosk.
- (3) Five benches will be scattered throughout the park. Crushed concrete pads will be installed so that wheelchairs, walkers and strollers may be brought up alongside the benches. Estimate is 2.76 tons needed at \$1,450 per ton. Installation of the pads, by Jamestown Park and Recreation employees, is estimated at 40 hours at \$15 per hour.
- (4) A six feet wide by 41 feet long treated-wood walking path will cut through the middle of the garden and end with a large deck/sitting area directly opposite of the planned water feature (see #5 below). In order to provide accessibility for wheel chairs, the path must be at least six feet wide. That path will be elevated (due to land topography), but remain level as it gets closer to the water feature. Estimate of in kind labor of 150 hours to help complete the project.
- (5) To provide access to one of the six senses, this water feature would be installed directly opposite of the deck/sitting area. An underground electrical line will need be installed to power the water feature.
- (6) Five benches and 24 planters (three different sizes), constructed by local high school students will be used in the garden. The quote is for materials only - less a local lumber yard's \$1,000 donation of material for the project.

Funds to pay for the benches and planters are provided through the selling to local businesses and individuals the "naming rights" to the benches and planters.

All planters and benches must be hauled to the location. The placement areas must be leveled. All planters must be filled with garden soil. In kind labor 200 hours by \$15 per hour.

Twenty nine stainless steel "sponsor plates," measuring 10 by 5 inches each will indicate the name/business of the sponsor. These plates are being designed, manufactured and donated by a local manufacturing firm.

Three picnic benches have been donated by Modern Woodman for a total donation of \$1,000.

- (7) Overall park design, including detail plans for the water feature and the walkway. Funds provided for this professional design were provided through the selling of the "naming rights" to local businesses and individuals.

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Definitions/Clarifications:

Building - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

Comprehensive Conservation Plan - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

New and Expanded Recreational Project means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

Playground equipment calculation - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

Staffing/Outside Consultants Costs - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. **The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an**

outside consultant. This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

Recommended by OHF Advisory Board: October 17, 2013

Approved by Industrial Commission: October 22, 2013

Revisions recommended by OHF Advisory Board: January 22, 2014

Approved by Industrial Commission: January 29, 2014

Revisions recommended by OHF Advisory Board: May 13, 2014

Approved by Industrial Commission: May 27, 2014

Revisions recommended by OHF Advisory Board: June 3, 2015

Approved by Industrial Commission: June 10, 2015

Outdoor Heritage Fund Grant Application 2017 Landscape Supplies/Plant Material

Item	Qty	Price	Total
Osmocote Fertilizer	5 lb	\$7.00/lb	\$35.00
Soil Moist	3 lb	\$35.00/3lb	\$35.00
Hoses	2	\$100.00 ea	\$200.00
Potting Soil	3 cu ft X ?	\$25.00 ea	?
Gator Bags	15	\$22.00 ea	\$330.00
Tree Stakes	30	\$5.00 ea	\$150.00
Guy Wire	1 roll	\$30.00	\$30.00
Tree Straps	30	\$2.00 ea	\$60.00
Hardware Fabric	15	\$40.00	\$600.00
Mulch	20 cu yd	\$25.00	\$500.00
Steel Edging	500 ft	\$1,500.00	\$1,500
Bed Edger Rental	1 Day	\$80.00	\$80.00
Trees 20 gal	15	\$200.00	\$3,000.00
Shrubs 5 gal	30	\$39.00	\$1,170.00
Perennials 1 gal	100	\$15.00	\$1,500.00
			\$9,190.00

In Kind } donated 400
In Kind }

*Estimate
expenses*

*Less donated 400
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8710*

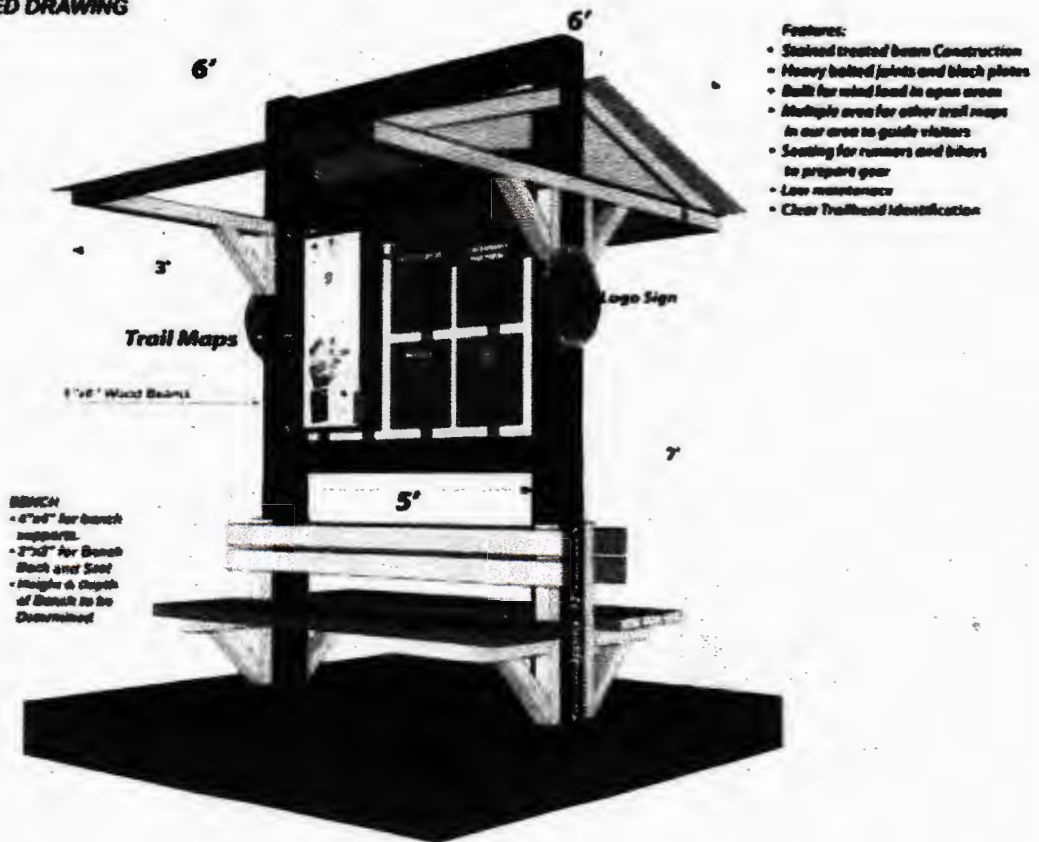
Kiosks Project

Aug 8, 2017

- Kiosks to be built with treated lumber, stained (2 coats) for longevity. Joinery to be tongue and groove with black powdercoated plates at strength points to withstand wind load. Bolted at multiple points.
- Foundation to be approx 4' deep, with concrete, aggregate around the base area for drainage and to withstand traffic.
- Roof to be corrugated tin, with backer plate for wind load.
- Roof sign for trail designation for ease of finding trailhead. End signs with trail logo to match future mileage marker project.
- Double sided trail map of that location, with additional trail maps available for tourists to keep in town for additional trails. Additional space available for notices, future events, notes to other hikers/bikers.
- Benches able to single or double sided. Some locations may not need at all with picnic areas nearby. Rendering a guideline, actual finishes and location of items may change as needs and discussion progresses.

KIOSK SCALED DRAWING

Example



Some liberties are taken from above drawing to make better, bigger, and stronger using materials for long success. Drawing is just a guideline.

Materials to build and withstand the elements in the open areas as pictured,

Approx \$1880.00

Labor to design, fabricate in house and with local vendors, stain (twice), assemble in shop for fitment, disassemble, transport and install to locations with concrete and to do follow-up check.

Holes drilled by others, aggregate supplied by other source, not included. -

labor \$1800.00

Kiosk price \$3680.00 installed

↓
Expense
Signs = int = \$1,000



Michael Baugh

Roughrider Signs & Design inc
216 1st st W
Jamestown, ND 58401



1905 8TH AVE SW
 JAMESTOWN, ND
 (701) 252-5921

58402-1467 S/O EST - CASH
 CHANGED DATE 3/28/2018 4:21 PM 1

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SPECIAL ORDER ESTIMATE

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SENSORY GARDEN BRIDGE

ACCOUNT 540-00100052-000

SELLING STORE 540 SHIPPING STORE 540 SALES PERSON 16 ANTHONY TESTA CUR ORDER 1029805 CUST. P.O.

INV TERMS: CASH

QUANTITY ORDERED	QUANTITY SHIPPED	LOCATION	ITEM NUMBER	DESCRIPTION	UNIT EXT / UM	UNIT PRICE	EXTENDED PRICE
1	EA		.SE01050	SENSORY GARDEN BRIDGE & LABOR ESTIMATE IS FOR LABOR AND SUPPLIES NEEDED FOR PROJECT	1	7800.00	7,800.00
1	EA		.SE24060	CLASS 5 AGGREGATE PER/TON	1	1450.00	1,450.00
1	EA		.SE22090	WATER FEATURE SENSORY GARDEN	1	15000.00	15,000.00
				ORDER TOTAL:	24,250.00		
				BALANCE			
				AFTER DEPOSIT:	24,249.99		
				DEPOSIT DUE IS:	.01		
				*** DO NOT PAY OFF THIS ESTIMATE ***			
				*** ESTIMATE - ONLY ***			

Expires: 4/15/2018

DATE DELIVERED	RECEIVED BY X	WGT	NET SALE	TAXABLE SALE	TAX %	TAX	TOTAL
DELIVERED BY	LOADED BY X	CHECKED BY X	24250.00	.00	.00	.00	24,250.00

TERMS OF SALE

- All charge purchases are due for payment as indicated by the invoice due date. This method of billing is offered as a convenience for all charge purchases made during the previous month. This credit is not a monthly payment plan or a revolving type credit plan.
- All product returns must be made within 60 days from original sale and must be accompanied by a sales receipt.
- While a **FINANCE CHARGE** is added to your account if the balance is not paid by the invoice due date, such extensions of credit are not encouraged. To avoid **FINANCE CHARGES** and to comply with the Builders FirstSource credit policy, your balance must be paid in full by the invoice due date.
- FINANCE CHARGES** are computed by a periodic rate of 1 1/2% per month which is an **ANNUAL PERCENTAGE RATE** of 18%.
- The **FINANCE CHARGE** will be assessed on any past due unpaid balance after deduction of current payments, credits and allowances. The minimum monthly **FINANCE CHARGE** is \$.50.

SCOTT'S ELECTRIC LLC

PO BOX 1745

JAMESTOWN, ND 58402-1745

PROPOSAL

DATE	ESTIMATE NO.
3/13/2018	2941

NAME / ADDRESS
CITY OF JAMESTOWN 102 3RD AVE S.E. JAMESTOWN, ND 58402-2014

PROJECT

DESCRIPTION	QTY	TOTAL
SENSORY GARDEN SOLIEN PARK- ELECTRICAL ESTIMATE FOR INSTALLATION OF POWER. ESTIMATED PRICE FOR LABOR AND MATERIALS. \$1,600.00		1,600.00
<i>Run electrical line to water feature</i>		

Total	\$1,600.00
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Here is an estimate for the planters and benches. If you need something more, please let me know. This will definitely be enough.

Luke Anderson

Construction Tech

James Valley Career and Technology Center

Material Estimate for Sensory Garden

Wood – Includes wood frame and plywood bases - \$400.00

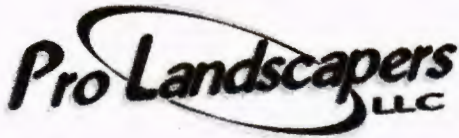
Decking – All decking for benches and planters - \$3656.00

Metal – Metal for benches - \$500.00

Hardware – Includes all bolts, nuts, washers and all screws - \$394.00

Total Materials for completion of 24 planters and 5 benches - \$4950.00

- Local Lumber yard	(910)
Dunbar 7 Wood	
MT	<hr/>
	4040-



2901 40th Ave N
 Fargo, ND 58102

Phone # 701-277-7001 Fax # 701-297-7748

Date	Invoice #
10/13/2017	8673

Bill To
Jamestown Parks District Paulette Ritter 1002 2nd Ave SE Jamestown, ND 58401

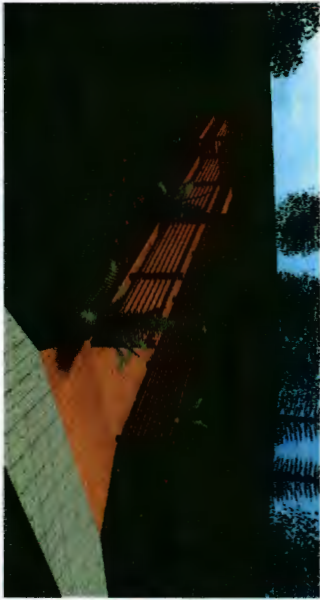
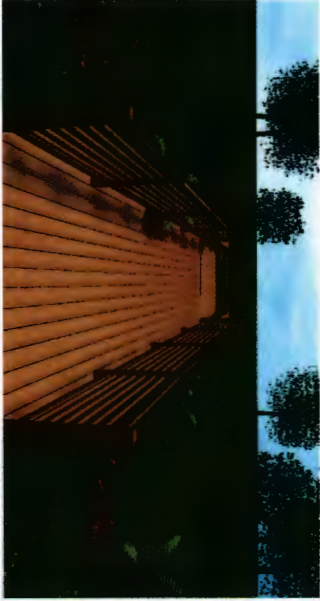
E-mail	P.O. No.	Terms	Due Date	Project
info@prolandscapersnd.com		Bid tied together	10/13/2017	

Date Srv'd	Item	Qty	Description	UOM	Rate	Amount
	Design	60	Designing of Jamestown sensory garden(plant and seed selection, boardwalk design, kiosk design, water feature design, walkway layouts) 65\$/hr rate		65.00	3,900.00

Bid is Good for 15 days.
 Bid tied together

Accounts Are Subject To Fiance Charge Of 1.50%, Annual Rate Of 18.00%, On Amount Not Paid. MINIMUM Finance Charge Is \$5.00

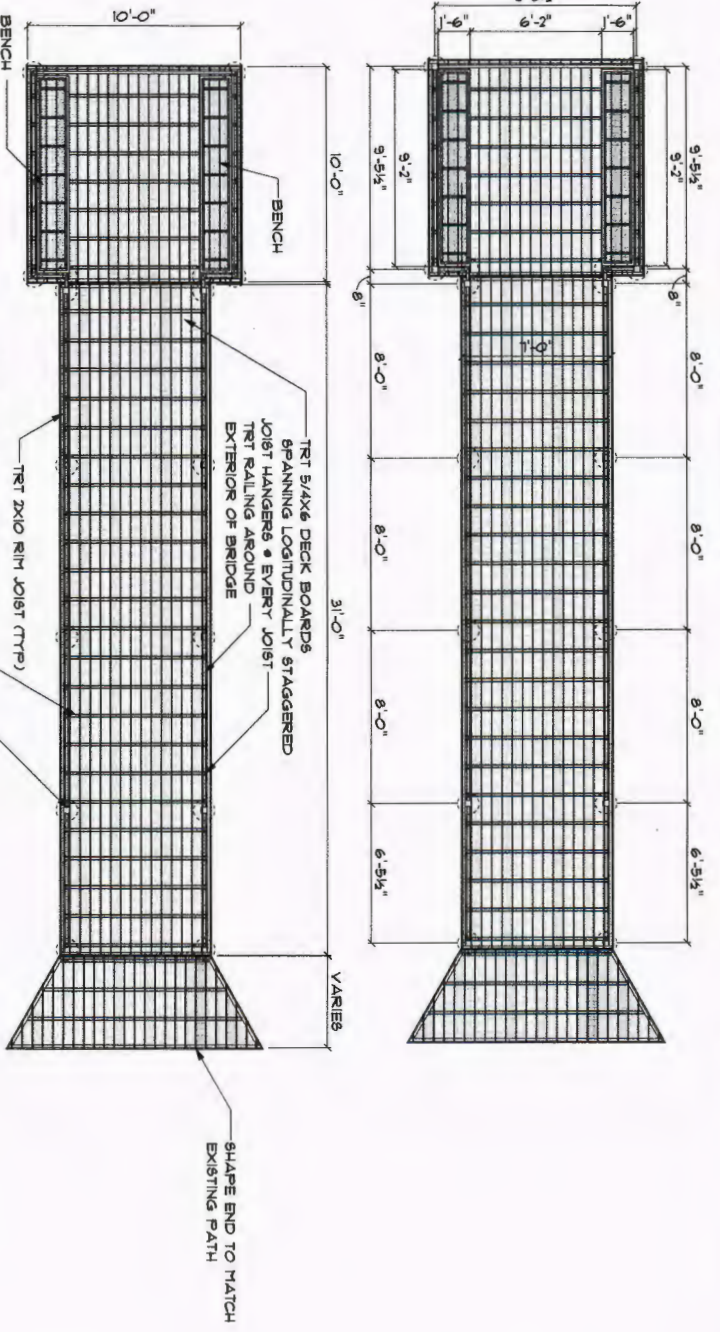
Total	\$3,900.00
Payments/Credits	\$0.00
Balance Due	\$3,900.00



BENCH
 -TRT 2X6 RIM JOIST
 -16" O.C. TRT 2X6 JOISTS
 -TRT 2X6 SKIRTING
 -4X4 SUPPORT LEGS AT CORNERS
 AND 2 CENTERED

TRT 2X10 JOIST SPACED @ 16" O.C. (TYP)
 TREATED 4X4 POST
 W/ CONCRETE SONOTUBE
 EXTENDING TO FROST LINE

NOTE:
 FOR ADA COMPLIANCE, THE BRIDGE
 CANNOT HAVE MORE THAN A 1:12 SLOPE
 SCALE: 3/8" = 1'-0"



sensory garden

naming rights

benches	5,000
flower boxes	
large	2,250
medium	2,500
small	2,000
trees	1,300
total	<hr/> 13,050



1002 2nd Ave. S.E., P.O. Box 2014
Jamestown, ND 58402-2014
Phone: 701-252-3982
Fax: 701-252-3914

Paulette Ritter
City Beautification Committee
1607 Hwy 281 N
Jamestown, ND 58401

This letter is to confirm Jamestown Parks and Recreation Departments financial commitment to the Sensory Garden Project. The Jamestown Parks and Recreation Board approved a \$10,000 grant to the Sensory Garden project at their Sept 12, 2016 board meeting. Total cost of the project is approximately \$60,000.

We look forward to working together on this exciting Sensory Garden community project.

Sincerely,

A handwritten signature in cursive script that reads "Bonnie Ukestad".

Bonnie Ukestad, Business Manager

Jamestown Community Foundation Minutes
Friday, August 19, 2016
Chamber Lower Level Conference Room

Present: Barb Lang, Paulette Ritter, Curt Liechty, Kevin Sortland, Shirley Jackson, Dave Smette, Kim Lunde, Toni Wegenast, Kirk Heim, Nancy Miller, Joan Morris, Tim Burchill

Absent: Casey Stoudt, Becky Thatcher-Keller, Ronn Fuchs, Darin Finck, JoDee Rasmusson Nelson

Call to Order: Meeting was called to order by Barb Lang, President at 8:00am.

Previous Minutes: The minutes from the May 20, 2016 meeting had been sent out for review. Motion to approve made by K. Heim, second D. Smette. Motion carried.

Financial Report: Financial Report: Financial report was presented by K. Lunde. As of July 31, 2016 the total assets are at \$565,010.53 of that total the ND Community Foundation Endowment balance is \$269,302.94 as of 12/31/15, cash on hand was \$75,496.72, and restricted funds at \$60,517.32. The amount available for grants from the ND Community Foundation for 2016 is \$11,360. Motion to approve the financials was made by K. Sortland, second S. Jackson. Motion carried. The financial report now shows all bills that were paid since the last meeting.

The board thanked Schauer & Associates for their in kind donation of \$1340.00 for completion 2015 year end analysis, tax prep, research, and the Romsdahl's trust.

Old Business: The promoters of the building of a new drag strip in Jamestown did contact B. Lang to advise that they are not ready to request any grant monies at this time, but will contact her when they further along with their plans.

B. Lang also visited with Tina Lawrence in regard to the Entrepreneurial Center, which has met a few times but is struggling to find clients. They are also working with the SCORE office here in Jamestown. No further action was taken.

New Business: Three grant requests had been received in the mail, they were sent out for review before the meeting. The requests were from the Safe Shelter-Jamestown, Jamestown Park & Recreation/Chamber City B Committee and the Heritage Center-Jamestown. Discussion was held on all three requests, the Safe Shelter fund raising to build a new building, Park & Rec/Chamber City B developing a handicapped accessible Sensory garden and the Heritage Center needing automatic door openers.

Motion to approve the Safe Shelter request for \$5000 was made by K. Lunde, second by T. Burchill. Motion approved with J. Morris abstaining from the vote.

Motion to approve the Park & Rec/City B request for \$5000 was made by D. Smette, second by Shirley Jackson. Motion approved, with P. Ritter and J. Morris abstaining.

Motion to approve \$1360 for The Heritage Center request for \$5000 was made by K. Heim, second by P. Ritter. Motion carried with J. Morris voting against and T. Burchill abstaining. The amount on this request was determined by the amount left in the ND Community Foundation distributed in 2016, being we had donated to this entity in 2015 also.

B. Lang will contact all for news releases and photo ops.

The Rotary Soccer field will be having their ribbon cutting on August 30, 2016. D. Smette, Shirley Jackson and T. Wegenast will be there to represent the Foundation Board for the donation made for the project.

Next Meeting: FRIDAY, October 28th, 2016, 8:00 a.m. Chamber Lower Level Conference Room- FUND DRIVE
Meeting Adjourned



13 September 2016

re: Jamestown Sensory Garden

To whom it may concern:

Freedom Resource Center for Independent Living (FRC) is pleased to endorse the Sensory Garden project in Jamestown.

FRC is a disability rights organization. Our vision is: People with disabilities are valued participants in society. We are excited that the plans for the Garden fall in line with our vision.

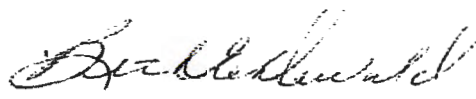
Often outdoor venues are difficult for people with disabilities to attend. People with mobility difficulty often cannot maneuver soft and/or steep terrain. People with low vision or who are blind have difficulty navigating unmarked paths or trails. The Sensory Garden is being planned to provide access for all people.

Not only will people with disabilities be able to access the Garden, all people will find the Garden easier to visit. For example, a young couple with a child in a stroller will have an easier time maneuvering through the Garden.

We are available to provide input on the project if you wish.

Sincerely,


Jerry Christiansen


Beth Dewald



Anne Carlsen
CENTER

Nurturing abilities. Changing lives

September 30, 2016

Re. Jamestown Sensory Gardens Project

To Granting Committee:

The Anne Carlsen Center (ACC) is pleased to endorse the Sensory Garden Project, to be constructed at the Solien-Denault Park in Jamestown. Although the park is not a part of our main campus, the opportunity to provide a new recreational venue for those we serve adds more value to the Jamestown community.

The Anne Carlsen Center exists to make the world a more inclusive place where independence is a gift to all. Our motto speaks to the need to have more spaces available to people of all abilities. The planned Sensory Garden will give another option to ACC families to experience independence using all of their senses. The ability to enjoy gardens is typically not an option for those with disabilities, particularly those with mobility restrictions. The Sensory Gardens will accommodate these needs, and so much more.

ACC served 2,600 individuals in 2015, with at least one individual residing in each county in North Dakota. The Jamestown Campus is home to 54 children and young adults with developmental disability and delay. After recently celebrating 75 years, we can look back to see families visiting Jamestown from Minnesota, Georgia, Maryland, Illinois, Colorado, South Carolina, Ohio, Iowa, Montana, Arizona, South Dakota, Wisconsin, Wyoming, Kentucky, California, Nebraska, and the US Virgin Islands. Those families will only continue to grow as we expand the services we provide, and serve more individuals.

We hope that you support the Sensory Garden project for people of all abilities in Jamestown and Stutsman County.

Sincerely,

Felicia Sargeant

Associate Development Director



Beanting 2017 1/2/2017