



Valley City Parks & Recreation

733 8th Ave. SW ❖ Valley City, ND 58072

Phone: 701-845-3294

June 20, 2018
North Dakota Industrial Commission
ATTN: Outdoor Heritage Fund Program
State Capital
Fourteenth Floor
600 East Boulevard Avenue Dept. 405
Bismarck, ND 58505

Dear Outdoor Heritage Fund Advisory Board:

Thank you for this opportunity to apply for grant funds for our tennis court project. This is for three post-tension tennis courts. The current courts are beyond repair and need replacing. By replacing the current poured in place courts with post-tension courts the longevity of the courts should be over 75 years.

With tennis being a lifetime sport, our Park Board is trying to find a solution to keep enough courts in our community for the public to use while also helping with enough courts for competitive play in our community.

Thank you for your consideration of this request. If you have any questions or need further information, please call me at 701-845-3294 or email me at tylerj@vcparks.com.

Sincerely,

Tyler Jacobson, Director
Valley City Parks & Recreation

PO Box 422 ❖ Fax: 701-845-2067

Gaukler Family Wellness Center
www.gauklerfamilywellness.com

Valley City Parks & Recreation
www.vcparks.com

Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);

- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

Application Deadline

Applications for this grant round cycle are due on **April 1, 2018 at 5:00 p.m. CT.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization * Valley City Park District

Federal Tax ID# * 45-0375502

Contact Person/Title * Tyler Jacobson, Director

Address * 733 8th Ave. SW

City * Valley City

State * ND

Zip Code * 58072

E-mail Address * tylerj@vcparks.com

Web Site Address (Optional) www.vcparks.com

Phone * 701-845-3294

Fax # (if available) 701-845-2067

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Type of organization: (select the category that describes your organization)*

State Agency

Political Subdivision

Tribal Entity

Tax-exempt, nonprofit corporation.

Project Name*

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words) The project includes reconstruction of the three existing tennis courts at the North Court Tennis complex, adjacent to the outdoor swimming pool, which are both owned by the Valley City Park and Recreation District. Across the street, there are three other tennis courts owned by the Valley City Public Schools. Together, these six courts serve as the major center for youth, high school, college and adult tennis in our rural community. Without having these three courts our high school team would have to co-op or move their games to another community possibly Jamestown. These courts get used by all ages, our youth program starts at 5 years old and we have over 100 in our summer program and they continue on into high school, college and adulthood. We have many active players in their 70's still participating in tennis.

These concrete courts were built in the 1970's and are in dire need of major renovation. In June 2017, Fred Kolkmann Tennis and Sport Surfaces, certified court builder by the American Sports Builders Association, completed a professional court survey. The survey found significant undermining of the concrete slab, numerous cracks throughout the courts, and degradation of the playing surface due to inadequate drainage and proximity of neighboring trees. I have included some of the drawings Mr. Kolkmann did of our courts in regards to the cracking and the low areas that retain water.

This is an ideal place in our community for these courts, it is located in a non-flooding area, we also have restrooms located across the parking lot. Of all of our programs, tennis is one of a few that we are seeing increasing youth participation. We also feel partnering with Valley City Tennis Association, Valley City Public Schools and Valley City State University is a great way

to share community resources so we aren't duplicating facilities in our rural community. Instead we share tennis court facilities and we all work together to grow tennis for youth and adult players in our community.

We have received various vendor quotes to calculate our project estimate of \$500,700. We are requesting \$250,350 from the Land and Water Conservation Fund with the Valley City Park District committing \$250,350 from their construction fund for the years of 2018, 2019 and 2020. The Park Board feels this is our top priority project after reviewing the findings from the professional survey of the tennis courts this summer.

Project Duration:* (Please include information regarding the intended time schedule for drawing down funds if your application is approved by the Industrial Commission.)

We would need to start using funds once the project starts in the summer of 2019 and we would utilize all the funds by the end of summer 2019.

Amount of Grant request \$ * 250,350

Total Project Costs \$* 500,700

(Note that in-kind and indirect costs can be used for matching funds)

A minimum of 25% Match Funding is required. Amount of Matching Funds \$* 250,350

Please indicate if the matching funds will be in-kind, indirect or cash.

Source(s) of Matching Funds*

Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Valley City Park District Construction Budget for the years of 2018, 2019 & 2020

Certifications *

XX I certify that this application has been made with the support of the governing body and chief executive of my organization.

XX I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization's history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

By a vote of the people of Valley City in 1986, Valley City Park and Recreation District (VCPR) was formed to independently implement and manage the adult & children's recreational programs for the community. The mission of VCPR is to:

- promote broad-based Parks and Recreation opportunities in order to improve quality of life for the citizens of Valley City and its visitors in a cost effective and financially responsible manner.
- Increase and enhance recreational opportunities for all ages, stages,

and abilities of persons within the community.

- Increase public awareness as to the benefits of participation in Parks and Recreation.
- Promote professionalism in the delivery of Parks and Recreation services.
- Increase understanding of contributions made by Parks and Recreation to the economy and economic development of the community.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Please note that if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

If your project includes tree/shrub/grass planting, please provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan.

If your project includes Section 319 program funding, please provide, in detail, the specific best management practices that will be implemented and the specific projects for which you are seeking funding.

If you are requesting funding for fencing, please note that the Board/Commission's preference is for a minimum cost share of 40% by the recipient. Please include detailed information on the type of fencing to be installed, whether funding is requested for boundary fencing, new or replacement of existing fencing, and/or cross fencing.

This is an ideal place in our community for these courts, it is located in a non-flooding area, we also have restrooms located across the parking lot. Of all of our programs, tennis is one of a few that we are seeing increasing youth participation. We also feel partnering with Valley City Tennis Association, Valley City Public Schools and Valley City State University is a great way to share community resources so we aren't duplicating facilities in our rural community. Instead we share tennis court facilities and we all work together to grow tennis for youth and adult players in our community.

If we are awarded the funds we would bid the project out in 2018 with the project to take place in 2019. We would start immediately after the High School Girls tennis season is over and have everything completed over the summer of 2019 so it is ready for the Boys season in the fall. All of the Park District programs would move over to the courts owned by the High School.

We have a great committee consisting of Bobby Koeplin, Project Advisor, Erik Kringlie, President VCTA, USTA On-Campus Advisor and Susan Kringlie, Park Board Member, VCTA Secretary/Treasurer, USTA Northern Vice President, Board of Directors and Tyler Jacobson, Director Valley City Parks & Recreation 23 years' experience in Parks & Recreation, lead multiple large projects including Construction Manager of Wellness Center, that will lead this project and see it through its completion.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

We have a great committee consisting of Bobby Koeplin, Project Advisor, Erik Kringlie, President VCTA, USTA On-Campus Advisor and Susan Kringlie, Park Board Member, VCTA Secretary/Treasurer, USTA Northern Vice President, Board of Directors and Tyler Jacobson, Director Valley City Parks & Recreation 23 years' experience in Parks & Recreation, lead multiple large projects including Construction Manager of a 16 million dollar Wellness Center, and a \$700,000 park shop in the last 3 years that will lead this project and see it through its completion. I will personally oversee the construction of the courts and work closely with the construction companies that are selected.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

I will give regular updates to my board that will have the percentage completed, where we are at on our current expenses in comparison to work completed. We will have a final walk through with our contractors to make sure the work is completed and we are satisfied with the project.

Through the course of the following years we will watch our numbers in our youth tennis program along with the Public School and University to see the effectiveness on the new courts with increase in numbers. Our pool staff will also monitor evening numbers from the general public enjoying the new facility.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.*

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

XX I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

Valley City Park District will maintain the courts and resurface the courts when required through our general fund. The new post tension courts have an estimated life of over 75 years.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

We will not be able to complete the project if it is funded at a lower level.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * Please note it is a requirement that there be signage at the location of the project acknowledging the funding from the Outdoor Heritage Fund if appropriate for your project.

We would have various press releases on the partnership. We would also have a sign located at all entrances acknowledging our partnership with OHF on the funding of these courts.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants*

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Revised: December 14, 2017

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding – see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Architectural & Engineering	\$ 3,925	\$ 3,925	\$	\$	\$	\$ 7,850
Site Work	\$ 67,280	\$ 67,280	\$	\$	\$	\$ 134,560
Demolition & Removal	\$ 48,370	\$ 48,370	\$	\$	\$	\$ 96,740
Construction	\$ 124,800	\$ 124,800	\$	\$	\$	\$ 249,600
Equipment	\$ 2,500	\$ 2,500	\$	\$	\$	\$ 5,000
Miscellaneous	\$ 3,475	\$ 3,475	\$	\$	\$	\$ 6,950
Total Costs	\$ 250,350	\$ 250,350	\$	\$	\$	\$ 500,700

DRAW TEXT BOX FOR DETAILS HERE

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Definitions/Clarifications:

Building - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

Comprehensive Conservation Plan - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

New and Expanded Recreational Project means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

Playground equipment calculation - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

Staffing/Outside Consultants Costs - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. **The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an outside consultant.** This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

Recommended by OHF Advisory Board: October 17, 2013
Approved by Industrial Commission: October 22, 2013
Revisions recommended by OHF Advisory Board: January 22, 2014
Approved by Industrial Commission: January 29, 2014
Revisions recommended by OHF Advisory Board: May 13, 2014
Approved by Industrial Commission: May 27, 2014
Revisions recommended by OHF Advisory Board: June 3, 2015
Approved by Industrial Commission: June 10, 2015

Tyler Jacobson

From: Mike Sevald <Mike.Sevald@stratacorporation.com>
Sent: Tuesday, October 31, 2017 11:53 AM
To: TylerJ@VCParks.com
Subject: VCPR Tennis Courts Budget Prices

Tyler,
The approximate price for work on the removal and replacement work associated with constructing new tennis courts south of the pool would be \$210,000. *

In calculating this number, I assumed/included the following:

Chain link fence removal

Existing court remove and disposal

Removal and replacement of adjacent sidewalk and curb & gutter on north, south, and west side

Excavating and replacing 3' of subgrade material to provide uniform base for new courts.

*This price is for the purpose of budgeting only. Plans and/or specifications would be required for actual bid.

Please call should you have any questions.

Thanks,

MIKE SEVALD
PROJECT MANAGER



OFFICE: 701.232.2531
FAX: 701.232.3621
CELL: 701.730.4517

Projected Costs:

Park and Rec Court Rebuild Project			
Item	Contractor	Projected Cost	Final Cost
Soil sampling	NTI	\$2,500.00	
Old court removal and ground prep	Wick	waiting on soil sampling	
3 new post tension courts - includes: concrete, laser grading, fencing, surfacing, posts and nets	Renner Sports Surfaces	\$227,000.00	



NTI[™]
NORTHERN
TECHNOLOGIES, LLC

3522 4th Avenue South
Fargo, ND 58103
P: 701.232.1822 F: 701.232.1864
www.NTIgeo.com

Unearthing confidence[™]

September 21, 2017

Valley City Parks & Recreation
733 8th Avenue SW
Valley City, ND 58072

Attn: Mr. Tyler Jacobson

Re: Geotechnical Exploration and Consulting Services Proposal
Proposed VCPR Tennis Court Rebuild
Valley City, North Dakota

Northern Technologies, LLC (NTI) is pleased to submit this proposal for geotechnical exploration and consulting services for the above project. The narrative below defines our understanding of the project, presents anticipated geotechnical conditions at the site, provides an outline of our proposed “scope of services”, and presents fee for completion of proposed services.

Background Information

We understand that plans are to demolish and rebuild the tennis courts located east of the intersection of 8th Street and 2nd Avenue East in Valley City, North Dakota. We understand the proposed tennis courts will consist of a 5 inch post tensioned concrete slab and surrounding chain link fencing.

Anticipated Conditions & Assumptions

Valley City is constructed over Collapsed Glacial Sediment (CGS) and River Sediment soils. Soils anticipated on site include lean clay, sandy lean clay, silty sand, and/or sandy silt. We anticipate groundwater may be present within the River Sediments or within sand and silt lenses bedded within the CGS soils.

We understand the existing tennis courts will remain in use until demolition. Therefore, we will need to advance soil borings with hand equipment as there is no access for a truck or track mounted drill rig. We assume we will be able to gain access to the court with our coring machine and hand auger equipment.

Precision · Expertise · Geotechnical · Materials



Scope of Services

We propose the following scope of services in execution of the requested geotechnical exploration program for the above referenced project. We caution that our equipment can damage lawn areas and/or weak pavement sections due to considerable weight of the drill. While we will attempt to minimize such damage to your property, we assume the property Owner will be responsible for performance and cost of repairs associated with damage to the grounds and pavements.

- NTI will contact the “One-Call” system for clearance of public utilities prior to start of drilling operations. We assume the Owner will notify NTI if private utilities are located on this parcel. We also assume the Owner is responsible for clearing, or will retain the services of a private locate company for clearing private utilities, if such are present on site.
- We will mobilize coring and hand auger equipment for advancement of three (3) borings to a depth of 7 to 8 feet. Soil sampling will be performed continuously to the termination depth of the borings. ***We reserve the right to terminate borings if rocks are encountered that prevent advancement of our hand augers.***
- We plan to utilize “handauger” drilling techniques for advancement of the borings, and split spoon techniques or thin wall sampling tubes to collect soil samples. Soil sampling will be performed in general accordance with ASTM: D 1586. Field collected soil samples will be visually classified in accordance with ASTM: D 2488. Representative portions of samples will be returned to the laboratory for further examination and lab testing. Lab testing may include but is not limited to moisture/density, Atterberg limits, grain size analysis, and unconfined compression testing.
- We will measure for the presence of groundwater or lack thereof when we complete each soil boring. This information will be recorded on the field notes for inclusion in final soil boring logs. We note that the determination of the local groundwater surface may be difficult based on the limited time available for stabilization of the water surface within the bore holes. Borings will be backfilled with auger cuttings with concrete being patched with quick set grout/concrete.
- We will prepare a geotechnical exploration report for your use in support of the proposed construction. Our report will present our understanding of the proposed project, our findings and recommendations as defined below:
 - Our understanding of the project.
 - A general description of our soil boring procedures including a general description of the soils and groundwater conditions encountered at the project. We will also include logs of our soil boring, descriptions of nomenclature used for defining the site and drilling procedures, identify standards used in performance of our field and laboratory testing, and a drawing defining the location of the borings relative to existing site features.
 - Specific comments and recommendations for quantifying the site for project construction will be presented. Such discussion will include subgrade modulus and net allowable soil bearing pressure for the slab and estimate of settlements of the embankment, recommendations for construction including placement of fill, and weather related impacts on construction during cold or wet periods.
 - The scope of services is intended mainly for geotechnical purposes and will not include environmental recommendations. However, you will be contacted if noticeable contamination is detected within soils recovered from the borings.



Schedule and Fees

Based on our current drill schedule, we anticipate we will be available for clearing of site utilities and start of site drilling within one to two weeks of receiving notice to proceed, provided weather does not cause delays. Completion of the report will follow within approximately two weeks of completion of field activities. We will discuss project scheduling with you and provide a more definite schedule after we receive acceptance of our proposal. Clearing of public utilities requires a minimum of 48 hours' notice prior to the start of field activities excluding weekends and holidays. NTI will perform the above defined, scope of services for the "Client" based on acceptance of this proposal and payment of services based on *a lump sum fee of \$2,500.*

Acceptance

This contract represents the entire agreement between the parties and supersedes all representations or agreements. This proposal has been presented in duplicate with the purpose being, upon acceptance, one copy may be retained for your records and one copy may be signed and returned to NTI as written authorization to proceed. If you instruct us to begin, or allow us to continue performing services prior to returning a signed contract, it will be understood that all terms of this Proposal and the attached General Conditions are acceptable and all parties will be bound by the terms of this Proposal. The attached General Conditions are incorporated by reference and are an integral component of this contract. This proposal is valid through October 2017. Call us at (701) 232-1822 if you have questions concerning our proposal.

Respectfully,

Northern Technologies, LLC

Dan Gibson, P.E.
Senior Engineer

Josh Holmes, P.E.
Project Engineer

Client: Valley City Parks & Recreation

Signature:

Printed Name:

Date:

Attachment: General Conditions

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renner[®]
A Beynon Sports Company

THE ULTIMATE
SURFACE EXPERIENCE

BUDGETARY PROPOSAL

September 18, 2017

Erik Kringlie

Dear Erik,

LER, Inc. dba Renner Sports Surfaces is pleased to submit specifications and estimate for three post tensioned concrete tennis courts to be built in 2019. All work will be completed in a timely and professional manner.

Our proposal includes the following scope of work:

1. Supply a stamped set of structural engineered drawings for the post tensioned slab with details for the fence and court equipment by a licensed engineer.
2. Install 2'' of structural fill material by means of laser guided equipment for fine grading. We will accept the sub grade at +/- .1' with proper slope.
3. Install and layout (1/2'') steel post tensioned cables in a grid pattern spaced apart according to the engineer's recommendation. Install rebar on the PT cables around the slab perimeter with (30'') overlaps per the engineers design.
4. Pour a 5'' thick 4000 psi concrete slab for three tennis courts at existing size. Concrete will be placed using a vibratory laser guided screed.
5. Each cable will be pre-stressed within forty eight hours and the final stressing operations completed at one week. There will be a minimum of twenty eight days to allow the concrete to cure prior to the coating installation.

6. Install new 10' tall galvanized fencing using SS40 2 7/8" corner, line and gate posts set in concrete foundations and spaced apart on a maximum of 10' spacing.
7. Install new 1 5/8" top and bottom rail pipes, new 1 3/4" galvanized fence fabric 9 gauge knuckled on the top and bottom, six 4' x 7' entrance gates. Includes all necessary hardware for complete installation.
8. Install three new pairs of Douglas Industries (2 7/8") round black Premier XS Tennis Net Posts set in concrete foundations with Ground Sleeves, Douglas TN-36DMT Tennis Nets with Classic Center Straps and Center Anchor Pipes set in concrete foundations.
9. Apply one (1) coat of RSS Acrylic Concrete Sealer and one (1) coat of California Sports Surfaces Plexibond Concrete Primer on each court.
10. Flood the courts and patch low spots holding water to within (1/16") as defined by the American Sports Builders Association with Rhino Patch. Area to be primed first with mix of latex and water. This will be measured when temperatures are (70) degrees and rising, in direct sunlight after a one hour wait.
11. Apply one (1) coat of RSS Acrylic Resurfacer on each court with .07 gallons sq. yard with 500 lbs. of silica sand mixed in with water.
12. Apply two (2) coats of RSS Acrylic Color Coatings with each color chosen using .06 gallons sq. yard with each coat. Mix in 400 lbs. of rounded white silica-sand and water will be mixed into the color to achieve a slow speed of play and to provide texture.
13. Layout and stripe the tennis court with (2") textured white lines in accordance with the USTA specifications for play. Line tape sealer is used as a prime coat for crisp edges.
14. Layout and stripe Quick start Courts to USTA specifications using (2") wide lines and textured white line paint. Lines will be primed with LineRite Tape Sealer.
15. Clean up job related debris and leave the courts ready for play.

We hereby propose to furnish labor and materials in accordance with the above specifications for the approximate sum of: **\$227,000.00**

ALTERNATE BID PRICES-

1. Supply and install new Douglas Sports PolyPro Plus 9' tall Black Windscreens with AVR Air Vents secured onto the fence with 120LB tie wraps. **\$7,000.00**

Exclusions to Proposal:

1. All demo and grading, testing, permits, fees. If testing, permits or survey are required the costs in excess of this proposal will be the responsibility of the owner for full payment of each prior to work commencing through approved change order to contract.

All material is guaranteed as specified. All work shall be completed in a workmanlike manner according to standard industry practices. Any alteration or deviation from the above specifications will be executed only upon written change orders, and may become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. This proposal is subject to acceptance within **30** days and, if not accepted, is cancelable and voidable thereafter at the option of Renner Sports.

Unless otherwise provided herein, all labor and materials will be warranted for a period of one (1) year from date of substantial completion **except for cracking and heaving**, which shall carry no warranty. Should the materials prove to be defective or the workmanship faulty within the one (1) year warranty period, the defects will be remedied within a reasonable time from Renner's receipt of notice of the defects, subject to weather conditions and crew schedule.

If digging is required, Renner Sports shall contact the Utility Notification Center for utility locates. The owner will be responsible for repairs to any underground lines, if damaged, although reasonable care will be taken when Renner is advised of their presence.

This proposal is predicated upon normal digging conditions, and if rocks are encountered, the owner will be responsible for all associated additional extra time and equipment costs necessitated to complete the work.

The owner shall establish and provide suitable access to the construction site; Renner will not be liable for any damages to the construction site and/or site restoration due to unsuitable access. Potable water will be available within one hundred feet (100' +/-) of the site.

A payment schedule will be required for progress payments according to a Schedule of Values to be submitted prior to contracts executed by both parties. Payment requests will be issued in accordance with the above payment schedule and are due within (30) days of the date of invoice. Work may be suspended and/or delayed if progress payments are not timely and current. Accounts shall be considered overdue and delinquent thirty (30) days after date

of invoice. Delinquent accounts shall bear interest at a rate of 1 ½% per month (18% annually) and will be subject to all charges necessary for collection, including, but not limited to, all attorney's fees and all related legal costs. Final payment is due upon completion of contractor's work. Opening or use of an installation by owner shall be considered acceptance. Liens and/or bond claims will be filed on delinquent accounts. In the event of termination by owner, the contractor shall be paid for all work performed to date and for all materials ordered, manufactured and/or procured as of the date of termination.

The contractor is not liable for delays caused by strikes, the inability to secure adequate materials, fuel shortage, weather conditions, mechanical failures, Acts of God, *force majeure* and/or any other cause beyond Renner Sports' control.

Renner Sports is a non-union entity and is not bound by any organized labor agreements and/or collective bargaining agreements.

It is understood that if a soil sterilant is applied, it is in an effort to retard weed growth as much as possible and no guarantee or warranty as to its effectiveness is expressed or implied. Contractor is not responsible for cracks due to heaving, soil expansion, frost, other conditions, *force majeure* and/or Acts of God.

This proposal is predicated upon standard construction and industry practices developed over the past twenty-five (25) years. Be advised that it is inherent in all asphalt and concrete to crack and Renner will not be responsible for all such cracks. Renner cannot be responsible for ground movement and heaving or settling of the soils. This proposal does not include soils investigation or extraordinary drainage costs. Because of the possibility of expanding soil problems, the owner is urged to procure a soils investigation by a qualified soils engineer. Renner Sports s disclaims any and all liability for soil heaving, but will modify this proposal to include any work, as recommended by the owner's soils engineer.

If the proposed work cannot be performed during the current construction season due to delays caused by the owner, his agents, or employees, this contract shall be valid for the subsequent construction season, subject to possible increases in labor and materials.

Sincerely,



Neal DePooter
LER Inc. dba Renner Sports Surfaces



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5' COURTSIDE BENCH



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DETAILS	ADDITIONAL INFORMATION	WARRANTY	REVIEWS	TAGS
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- Heavy duty aluminum bench with back
- 2 3/8" OD galvanized steel legs
- Planks are powder coated and come with safety end caps

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2 Row - 15'L x 24"H x 36"D - Seats 20 -
Wt. 126 lbs.
SKU# NB0215

\$1,114.99 each



2 Row - 21'L x 24"H x 36"D - Seats 28 -
Wt. 170 lbs.
SKU# NB0221

\$1,429.99 each



3 Row - 15'L x 30"H x 60"D - Seats 30 -
Wt. 203 lbs.
SKU# NB0315

\$1,469.99 each



3 Row - 21'L x 30"H x 60"D - Seats 42 -
Wt. 280 lbs.
SKU# NB0321

\$1,744.99 each



3 Row - 27'L x 30"H x 60"D - Seats 54 -
Wt. 367 lbs.
SKU# NB0327

\$2,199.99 each