

# Outdoor Heritage Fund Grant Application



## Instructions

After completing the form, applications and supporting documentation may be submitted by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov). It is preferred that both a hard copy and electronic copy are submitted.

You are not limited to the spacing provided, except in those instances where there is a limit on the number of words. If you need additional space, please indicate that on the application form, answer the question on a separate page, and include with your submission.

The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application. You may submit your application at any time prior to the application deadline. **Applicants are strongly encouraged to submit applications prior to the deadline for staff review in order ensure that proposals will be complete when submitted on deadline date.** Incomplete applications may not be considered for funding.

**Please review the back of this form to determine project eligibility, definitions, budget criteria, and statutory requirements.**

Project Name: Cavlandic Trail Reconstruction and Repair

Name of Organization: City of Cavalier

Federal Tax ID#: 45-6002046

Contact Person/Title: Lacey Hinkle/Mayor

Address: PO Box 750

City: Cavalier

State: ND

Zip Code: 58220

E-mail Address: [laceykh@gmail.com](mailto:laceykh@gmail.com)

Phone: 701-265-8800

List names of co-applicants if this is a joint proposal

**MAJOR Directive:**

Choose only one response

☐ **Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

☐ **Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

☐ **Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

☒ **Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive:**

Choose all that apply

☐ **Directive A.**

☐ **Directive B.**

☐ **Directive C.**

☐ **Directive D.**

**Type of organization:**

State Agency

☒ Political Subdivision

Tribal Entity

Tax-exempt, nonprofit corporation.

**Abstract/Executive Summary.**

Summarize the project, including its objectives, expected results, duration, total project costs and participants. (no more than 500 words)

The Cavlandic Trail is an existing, highly trafficked, 6.5-mile paved trail that runs along the north side of ND Highway 5 from the City of Cavalier west/southwest to Icelandic State Park/Renwick Dam and is in significant need of reconstruction and repair. It was originally constructed in three phases starting in 1998. Prior to the trail, people were walking and biking on the highway, which was a huge safety issue. The trail has lived and survived beyond its original design life due to the ongoing maintenance provided by the City of Cavalier, Pembina County and North Dakota Parks and Recreation Department. A fog coat was applied most years in late October (last applied in 2016) which has helped its survival tremendously.

The failures, including deep and wide cracks, are common place due to the nature of the path, location in ditch bottom and along rural areas, as well as the fact that it was built for bikes/walkers/etc. (please see attached photos). It does not have the structural strength to withstand extreme winter conditions, extreme summer conditions, flooding, and added loadings from prohibited vehicles. The highway adjacent to this facility has had more improvements in the same time-period as the path itself.

The reconstruction and repair project has an estimated cost of \$710,000. Construction will begin in summer 2019 and has been broken out into two phases, with Phase 1 being the priority. The goal is to do both phases concurrently, but this will be contingent on funding. Most of the trail needs repair only, but some sections will need to be completely reconstructed. New signage will be added along with paint in order to greatly improve the safety at the crossing paths.

**Project Duration:** The bid letting is scheduled for May 10, 2019 and construction will start in summer 2019.

**Indicate the intended schedule for drawing down OHF funds.**

The OHF funds will be drawn upon grant award approval through project completion, which should be late summer/early fall 2019.

**Amount of Grant request: \$306,000**

**Total Project Costs: \$710,000**

Note: in-kind and indirect costs can be used for matching funds.

**Amount of Matching Funds: \$404,000**

**A minimum of 25% Match Funding is required.** Indicate if the matching funds will be in-kind, indirect or cash. Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Amount of Match	Funding Source	Type of Match
\$53,704	Local Funds – Secured	Cash
\$10,000	Pembina County JDA	Cash
\$5,000	ND Parks and Recreation	Cash
\$7,796	Volunteers & Equipment	In-Kind
\$160,000	ND Parks and Rec Recreational Trails Program (RTP)	Grant
\$160,000	ND DOT Transportation Alternatives (TA) Program	Grant
\$7,500	Local Funds – In Progress	Cash

**Certifications**

X I certify that this application has been made with the support of the governing body and chief executive of my organization.

X I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted in the back of this application.

## Narrative

### **Organization Information – Briefly summarize your organization’s history, mission, current programs and activities.**

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

The Cavlandic Trail Association is comprised of five volunteers from the Cavalier area:

- Mike Duerre – Icelandic State Park
- Jeanna Kujava – Pembina County Public Health
- Kyle Gagner – Nodak Insurance
- Pastor Bill Crosby – Cavalier Evangelical Free Church/Bill’s Bikes & Stuff
- Rachel Morrison – Cavalier Area Chamber of Commerce and Tourism

The sole purpose of this group is to preserve the 6.5-mile Cavlandic Trail. They have been working diligently on raising local funds for the past year and a half.

<https://www.gofundme.com/cavlandic-trail>

<https://www.cavaliernod.com/cavlandictrail>

### **Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program**

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

For tree/shrub/grass plantings: provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan.

For projects including Section 319 funding: provide in detail the specific best management practices that will be implemented and the specific projects for which you are seeking funding.

For projects including fencing: A minimum cost share of 40% by the recipient is preferred. Include detailed information on the type of fencing to be installed, whether funding is requested for boundary fencing, new or replacement of existing fencing, and/or cross fencing.

The Cavlandic Trail Reconstruction and Repair Project meets the OHF Directive D: Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas by accomplishing the following:

- Providing non-motorized access to Icelandic State park and Renwick Dam. Renwick Dam is a fishing dam that stocks mostly pike and perch, with some crappie. Icelandic State Park is a major tourism destination

in Pembina County, last year attracting 80,000 visitors. Many of these visitors camp for several days and bring bikes to utilize the Cavlandic Trail.

- Utilization of the bike path contributes to increased opportunity for physical activity, a potential reduction in social isolation and improved mental health by engaging in physical activity while outdoors.
- The Cavlandic Trail provides 6.5 miles of non-motorized recreation for walking, biking, running, dog-walking, birding and so much more. The school uses it for cross-country practice and it is also the location of the annual Levi's Hope 5K fundraiser.

The goals of the Cavlandic Trail Association are as follows:

Goal #1: Reconstruct and repair the 6.5-mile Cavlandic Trail extending from the City of Cavalier to Icelandic State Park/Renwick Dam. Maintaining and sustaining the Cavlandic Trail contributes to building a healthy environment for all individuals and supports a culture of health. The trail is utilized by residents and visitors.

Goal #2: Support the North Dakota State Comprehensive Outdoor Recreation Plan (SCORP) 2013-2017 for Recreational Trail Needs for new and maintained non-motorized trails. This project falls within Region IV and is categorized as a Primary need.

Goal #3: Support tourism in the Rendezvous Region of northeast ND. Tourism development and community development are two of the top strategies identified in the Pembina County Economic Development Strategic Plan 2015-2019.

Goal #4: Support Governor Burgum's Main Street Initiative. Continued high quality amenity development and maintenance is key to drawing more people to the area as well as enhancing the regional quality of life.

Is this project part of a Comprehensive Conservation Plan?    Yes    ☒ No

If yes, provide a copy with the application.

*Note: Projects involving buildings and infrastructure will only be considered if part of a Comprehensive Conservation Plan. Please refer to the "Definitions" section at the back of the form for more details.*

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.**

Include a brief background and work experience for those managing the project.

The group has hired engineering firm KLJ to manage and oversee the entire project. Civil Engineer, Jeff Daley is the lead on the project. Jeff Daley, PE has served as a project manager, design engineer and construction project representative on numerous city, county and state projects. He has approximately 15 years of design and construction experience. Jeff works for KLJ and is based out of their Grafton office and will be the point of contact for the Owner and the Contractor for any questions or items that may arise throughout the project.

**Evaluation – Describe your plan to document progress and results.**

Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

The Cavlandic Trail Association will maintain detailed reports on project estimates and final costs. Weekly reports and updates will be provided by the engineering firm. A final report will be provided along with before and after photos.

#### Financial Information

**Project Budget – Use the table below to provide an itemized list of project expenses and describe the matching funds being utilized for this project.**

Indicate if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. **A minimum of 25% match funding is required.** An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Certain values have been identified for in-kind services as detailed under “Budget Information” at the back of this form. Refer to that section and utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded. Supporting documentation for project expenses, including bids, must be included or application will be considered incomplete.**

Project Expense	OHF Request	Applicant’s Match Share (Cash)	Applicant’s Match Share (In-Kind)	Applicant’s Match Share (Indirect)	Other Project Sponsor’s Share	Total Each Project Expense
Construction	\$306,000	\$68,704	\$7,796	\$	\$267,500	\$650,000
Engineering	\$	\$	\$	\$	\$60,000	\$60,000
<b>Total Costs</b>	<b>\$306,000</b>	<b>\$68,704</b>	<b>\$7,796</b>	<b>\$</b>	<b>\$327,500</b>	<b>\$710,000</b>

Note: Costs for seeding, fencing, pipelines, wells, and cover crops cannot exceed NRCS Field Office Tech Guide without justification. Projects involving perimeter fencing must follow NRCS eligibility standards.

**Budget Narrative – Use the space below to provide additional detail regarding project expenses.**

The project cost estimate is \$710,000. Details are included in the attached estimates.

The Cavlandic Trail Association was awarded a \$200,000 grant from the Recreational Trails Program and a \$200,00 grant from the ND DOT Transportation Alternatives (TA) Program. The Pembina County JDA has committed \$10,000 and ND Parks and Recreation has committed \$5,000. The group is working on raising more than \$100,000 in local funds to use as grant match as well as provide additional ongoing maintenance.

**Sustainability – Indicate how the project will be funded or sustained in future years.**

Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

The trail will be sustained and maintained by the City of Cavalier, Pembina County and ND Parks and Recreation Department. The MOU outlines the following responsibilities.

#### City of Cavalier

1. Assist in providing trail maintenance from April 15th through October 15th each year of the contract.
2. Participate in spring cleanup as necessary on the entire length of the bike trail.
3. Provide available crack seal equipment, personnel, and expenses as needed, subject to the limitations

set out above.

4. Provide repair for surface breaks and erosion problems subject to the limitations set out above.
5. Assist in providing and maintaining bike trail signs along trail property.
6. Mow the bike trail, beginning at the railroad track in the city of Cavalier west three miles to the intersection of Pembina County Highway 12, a minimum of twice from April 15th to October 15th.

#### Pembina County

1. Assist in providing trail maintenance from April 15th through October 15th each year of the arrangement when the County determines it has available resources.
2. Participate in spring cleanup as necessary on the entire length of the bike trail when personnel are available (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).
3. Sweep the bike trail, beginning at the west end of Icelandic State Park and end at the railroad tracks within the city of Cavalier if equipment, manpower, and financial ability allows, with a target of twice from April 15th to October 15<sup>th</sup>, as resources permit (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).
4. Provide repair for surface breaks and erosion problems subject to the limitations set out in this paragraph (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).
5. Assist in maintaining bike trail signs along trail property subject to the limitations set out in this paragraph (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).
6. Provide available crack seal equipment, personnel, and expenses as needed, subject to the limitations set out in this paragraph (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).

#### ND Parks and Recreation Department

1. Assist in providing trail maintenance from April 15th through October 15th each year of the contract.
2. Participate and facilitate spring cleanup as necessary on the entire length of the bike trail.
3. Mow the bike trail, beginning at the west end of Icelandic State Park and end at three miles to the east to the intersection of Pembina County Highway 12, a minimum of twice from April 15th to October 15th.
4. Provide repair for surface breaks and erosion problems subject to the limitations set out above.
5. Assist in providing and maintaining bike trail signs along trail property.
6. Use chemical control or other methods necessary to keep weed encroachment off of shoulders of pavement on the trail or within trail itself.
7. Provide available crack seal equipment, personnel, and expenses as needed, subject to the limitations set out above.

A copy of the signed MOU is included in the attachments.

#### **Partial Funding – Indicate how the project will be affected if less funding is available than that requested.**

If less funding is available, the Cavlandic Trail Association will focus on reconstructing and repairing the first four miles of the trail. The estimated cost for that portion of the project is \$436,640 plus engineering fees.

The proposed project is broken into a Base Bid with two additional options. The Base Bid consists of overlaying approximately 3.926 miles of the existing trail and the two additional options would overlay an additional 2.120 miles if funding is available to do the entire project.

The project will consist of a 2" overlay for most of the project except for the portion of the existing trail, approximately 1.12 miles in length, that is inside the floodway where the existing asphalt on the trail will be milled, the subgrade will be reshaped and compacted and then 3" of hot mix asphalt will be placed. ADA improvements and signing will be done along the project as well.

**Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \* *There must be signage at the location of the project acknowledging OHF funding when appropriate.***

**Awarding of Grants - Review the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>.**

Can you meet all the provisions of the sample contract?    X    Yes    No

If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be:

#### **ABOUT OHF:**

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance **conservation** practices in this state by:

**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

**Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

**Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

#### **EXEMPTIONS**

Outdoor Heritage Fund grants may not be used to finance the following:

- Litigation;
- Lobbying activities;
- Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- The acquisition of land or to encumber any land for a term longer than twenty years; or
- Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.



OHF funds may not be used, except after a finding of exceptional circumstances by the Industrial Commission, to finance:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Definitions/Clarifications for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Definitions/Clarifications for how this will be calculated);
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Definitions/Clarifications for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

The goal of the Industrial Commission is that at a minimum 15% of the funding received for a biennium will be given priority for recreation projects that meet Directive D.

The following projects are not eligible for funding, unless there is a finding of exceptional circumstances by the Industrial Commission include:

- Construction or refurbishment of indoor/outdoor ice rinks,
- Construction or refurbishment of indoor/outdoor athletic courts and sports fields,
- Other substantially similar facilities.
- Infrastructure that is not part of a comprehensive conservation plan.
- Projects not meeting a minimum funding request of \$2,500.

### **Budget Information**

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- |                        |   |
|------------------------|---|
| • Labor costs          | \$15.00 an hour   |
| • Land costs           | Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office |
| • Permanent Equipment  | Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)                               |
| • Equipment usage      | Actual documentation  |
| • Seed & Seedlings     | Actual documentation  |
| • Transportation       | Mileage at federal rate   |
| • Supplies & materials | Actual documentation  |

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example, the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program, please use those rates and note your source.

#### **Definitions/Clarifications:**

**Building** - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

**Comprehensive Conservation Plan** - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

**New and Expanded Recreational Project** means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

**Playground equipment calculation** - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

**Staffing/Outside Consultants Costs** - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. **The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an outside consultant.** This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

#### **Scoring of Grants**

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking form that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>.

#### **Awarding of Grants**

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next

Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant.

### **Responsibility of Recipient**

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Andrea Pfennig at 701-328-3786 or [apfennig@nd.gov](mailto:apfennig@nd.gov).

Revised: September 14, 2018

## **Outdoor Heritage Fund Application**

### **Cavlandic Trail Reconstruction and Repair Project – Attachments**

- Photos
- Map – Phase I and Phase II
- Matching Funds Available
  - Personal Donations
  - Pembina County JDA Meeting Minutes – 1/9/19
- Project Cost Estimates – KLJ
- Signed Memorandum of Understanding
- Letters of Support
  - Cavalier Area Chamber of Commerce
  - Pembina County Board of Commissioners
  - Pembina County Memorial Hospital Association
  - United Valley Bank

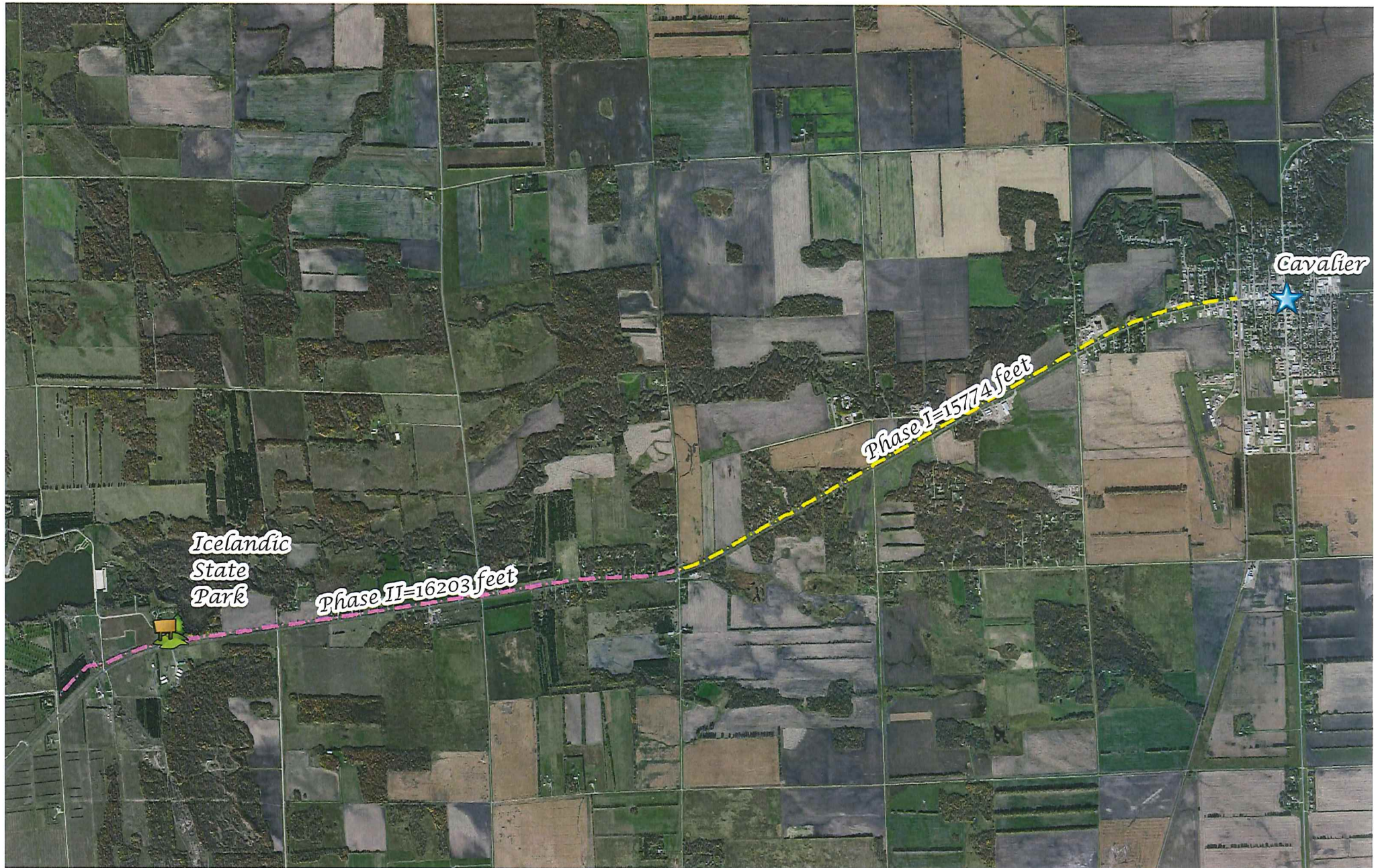
## CAVALANDIC TRAIL PHOTOS







# Cavlandic Bike Trail Overlay Project





# Cavlandic Trail Fund

## Transaction Report

	Date	Name	Account	Amount
Chamber Account	11/09/2017	Online Donation	Cavlandic Trail Fund	\$ 361.72
	01/03/2018	Online Donation	Cavlandic Trail Fund	\$ 338.95
	03/02/2018	Online Donation	Cavlandic Trail Fund	\$ 23.97
	05/03/2018	Online Donation	Cavlandic Trail Fund	\$ 9.41
	08/02/2018	Online Donation	Cavlandic Trail Fund	\$ 96.50
	09/19/2018	Fundraiser	Cavlandic Trail Fund	\$ 360.49
	01/07/2019	Fundraiser	Cavlandic Trail Fund	\$ 1,110.00
	01/29/2019	Online Donation	Cavlandic Trail Fund	\$ 87.09
NDCF	4/17/2019	ND Masonic Foundation, Inc	Cavlandic Trail Fund	\$ 500.00
	1/14/2019	Leevers Foods, Inc.	Cavlandic Trail Fund	\$ 50.00
	12/31/2018	Ramsay, Rachel	Cavlandic Trail Fund	\$ 10.00
	12/31/2018	Fundraiser	Cavlandic Trail Fund	\$ 60.00
	12/31/2018	B & D Insurance	Cavlandic Trail Fund	\$ 25.00
	12/31/2018	Johnson, Katherine M	Cavlandic Trail Fund	\$ 5.00
	12/31/2018	Manley, Jeffrey	Cavlandic Trail Fund	\$ 20.00
	12/31/2018	Cavalier Lumber & Design Center LLC	Cavlandic Trail Fund	\$ 50.00
	12/31/2018	Kujava, Jeanna	Cavlandic Trail Fund	\$ 50.00
	12/31/2018	Falk, Dawn	Cavlandic Trail Fund	\$ 5.00
	12/31/2018	Anderson, Jeffrey W	Cavlandic Trail Fund	\$ 20.00
	12/31/2018	Deraas, Duane	Cavlandic Trail Fund	\$ 1,000.00
	12/31/2018	McFadden, Valerie	Cavlandic Trail Fund	\$ 50.00
	12/31/2018	Watson, Cecil A	Cavlandic Trail Fund	\$ 1,000.00
	12/31/2018	Lee, Jennifer Lynn	Cavlandic Trail Fund	\$ 25.00
	12/31/2018	Bjornson Oil Co., Inc.	Cavlandic Trail Fund	\$ 30.00
	12/31/2018	Ermer, Lisa	Cavlandic Trail Fund	\$ 45.00
	12/28/2018	Hanson, Barry and Sharon	Cavlandic Trail Fund	\$ 100.00
	12/13/2018	Hinkle, Justin	Cavlandic Trail Fund	\$ 250.00
	10/1/2018	Gregory, Mark	Cavlandic Trail Fund	\$ 500.00
	10/1/2018	Cavalier Thrift Store	Cavlandic Trail Fund	\$ 500.00
	10/1/2018	Cavalier Thrift Store	Cavlandic Trail Fund	\$ 500.00
	9/21/2018	Sharp, Kaci	Cavlandic Trail Fund	\$ 20.00
	9/21/2018	Nabben, K.F.	Cavlandic Trail Fund	\$ 25.00
	9/21/2018	Helgoe Farm Inc	Cavlandic Trail Fund	\$ 100.00
	9/21/2018	Kemp, Becky	Cavlandic Trail Fund	\$ 100.00
	9/21/2018	Pembina County Memorial Hospital Foundation	Cavlandic Trail Fund	\$ 1,539.39
	9/21/2018	Hunt, Tim	Cavlandic Trail Fund	\$ 100.00
	9/21/2018	Austfjord, Allen	Cavlandic Trail Fund	\$ 300.00
	9/21/2018	Johnson, Janet	Cavlandic Trail Fund	\$ 50.00
	9/21/2018	Mack, Barb A	Cavlandic Trail Fund	\$ 40.00
	9/21/2018	Olson, Hali C	Cavlandic Trail Fund	\$ 20.00
	9/21/2018	Johnson, Darold & Ardella	Cavlandic Trail Fund	\$ 100.00
	9/21/2018	Bergsgaard, Don & Joann	Cavlandic Trail Fund	\$ 25.00
	9/13/2018	Thorlakson, Doug & Lisa	Cavlandic Trail Fund	\$ 100.00
	8/21/2018	Cavalier Lumber & Design Center LLC	Cavlandic Trail Fund	\$ 50.00



# Cavlandic Trail Fund

## Transaction Report

Date	Name	Account	Amount
8/21/2018	Cavalier Hook & Ladder Society	Cavlandic Trail Fund	\$ 1,441.00
8/21/2018	Chaput, Damus & Jeanne	Cavlandic Trail Fund	\$ 250.00
6/12/2018	Bergsgaard, Don & Joann	Cavlandic Trail Fund	\$ 20.00
6/12/2018	Christianson, Trevor & Karen	Cavlandic Trail Fund	\$ 250.00
4/26/2018	Monsanto Fund	Cavlandic Trail Fund	\$ 2,500.00
3/28/2018	Pembina County Farm Bureau	Cavlandic Trail Fund	\$ 1,000.00
3/28/2018	Furstenau, Garnet	Cavlandic Trail Fund	\$ 250.00
3/7/2018	Chaput, Damus & Jeanne	Cavlandic Trail Fund	\$ 300.00
3/7/2018	Laxahal, Rebekah	Cavlandic Trail Fund	\$ 100.00
2/20/2018	Pembina County Employees	Cavlandic Trail Fund	\$ 500.00
2/20/2018	Drayton Curling Club	Cavlandic Trail Fund	\$ 400.00
1/25/2018	Polar Communications	Cavlandic Trail Fund	\$ 1,000.00
1/25/2018	Citizens State Bank-Midwest	Cavlandic Trail Fund	\$ 1,000.00
1/25/2018	Ron's Body Shop	Cavlandic Trail Fund	\$ 50.00
1/25/2018	Northern Valley Homes, Inc.	Cavlandic Trail Fund	\$ 5,000.00
12/29/2017	Thrifty White Pharmacy	Cavlandic Trail Fund	\$ 250.00
12/29/2017	Berry, Alan	Cavlandic Trail Fund	\$ 100.00
12/29/2017	Estad, David L.	Cavlandic Trail Fund	\$ 100.00
12/29/2017	Citizens Insurance Agency	Cavlandic Trail Fund	\$ 500.00
12/29/2017	Ramsey National Bank & Trust Company	Cavlandic Trail Fund	\$ 1,000.00
12/29/2017	Hines, Mary and Jim	Cavlandic Trail Fund	\$ 500.00
12/29/2017	United Valley Bank	Cavlandic Trail Fund	\$ 10,000.00
12/21/2017	Olson, Doug & Mary Beth	Cavlandic Trail Fund	\$ 300.00
12/21/2017	Hunt, Tim	Cavlandic Trail Fund	\$ 100.00
12/21/2017	Prudhomme, Diane M.	Cavlandic Trail Fund	\$ 100.00
12/21/2017	Morris, Roy and Joann	Cavlandic Trail Fund	\$ 100.00
12/21/2017	Cavalier Growth Fund	Cavlandic Trail Fund	\$ 10,000.00
12/21/2017	Cummings, Tom & Sharon	Cavlandic Trail Fund	\$ 25.00
12/21/2017	Scheer, Loren & Gwen	Cavlandic Trail Fund	\$ 25.00
12/14/2017	Cavalier Thrift Store	Cavlandic Trail Fund	\$ 1,000.00
12/14/2017	DuBois, Lawrence D.	Cavlandic Trail Fund	\$ 500.00
12/14/2017	Frazer, Frances P.	Cavlandic Trail Fund	\$ 100.00
12/11/2017	Cavallier Lumber & Design Center, LLC	Cavlandic Trail Fund	\$ 250.00
12/11/2017	Sommer, K or C	Cavlandic Trail Fund	\$ 150.00
12/11/2017	A. Short & Co.	Cavlandic Trail Fund	\$ 500.00
12/11/2017	Hanson Morrison, Marla	Cavlandic Trail Fund	\$ 50.00
12/11/2017	Cavalier Improvements, Inc.	Cavlandic Trail Fund	\$ 2,000.00
10/31/2017	Fundraiser	Cavlandic Trail Fund	\$ 2,240.00
Total for Cavlandic Trail Fund			\$ 53,703.52

**PEMBINA COUNTY JOB DEVELOPMENT AUTHORITY  
MEETING MINUTES**

Emergency Operations Center – Cavalier, ND  
January 9, 2019 at 10:00 a.m.

**CALL TO ORDER**

The meeting was called to order by Chuck Thacker, Chair, on January 9, 2019 at 10:00 a.m. at the Emergency Operations Center in Cavalier.

Members Present: Chuck Thacker, Tim Higdem, Jim Benjaminson, Lacey Hinkle, Kristina Halverson, Hugh Ralston, Elton Heuchert, Kathy Stremick, Dawn van der Lith, Nathan Green.

Members Absent: Charles Damschen, Lisa Hall, Charles Hart, Charles Wellman, Ron Storey, Myrna Styles, Ardis Olson.

Others Present: Dawn Mandt and Maggie Suda, Red River Regional Council/PCJDA; Kari Helgoe, NDSU Extension Service, Pembina County; Rachel Morrison, Cavalier Area Chamber of Commerce and Tourism.

**MINUTES**

Halvorson made a motion to approve the minutes from November 14 and November 29. The motion was seconded by Stremick; motion carried.

**FINANCIAL REPORT**

Stremick reviewed the financial report and noted that the JDA needs to reimburse the City of Walhalla for the Walhalla Ag Flex PACE loans. The loans were to be split between the JDA and the City of Walhalla, however the City has been making all of the payments to BND.

Stremick briefly explained the Flex PACE program to new board members and noted that the JDA can also do direct loans. Benjaminson made a motion to approve the financial report, seconded by Green. Motion carried.

**NEW MEMBER INTRODUCTION**

The Board Members took turns introducing themselves as four new board members recently joined, including Tim Higdem (Mayor of St. Thomas), Elton Heuchert (St. Thomas Township), Nathan Green (St. Thomas School Board) and Charles Hart (Joliette Township).

Suda suggested Thacker and van der Lith's board representation be changed to Member at Large given Thacker is no longer a township officer and remaining cities representative is not a category outlined in the bylaws. Halverson made a motion to accept this change; seconded by Benjaminson. Motion carried.

**NOMINATING COMMITTEE FOR ELECTION OF OFFICERS**

Stremick, Halvorson and Hinkle volunteered to be on the nominating committee and will present a slate of officers at the March meeting.

**2018 YEAR IN REVIEW**

Suda handed out copies of the 2018 project tracker and shared a presentation with highlights from the past year. The presentation included several photos from the three strategic initiatives.

Mandt provided an update on the Pembina Gorge Foundation (PGF) and noted she recently helped submit a Bremer grant application for \$200,000. Also, an anonymous donor has committed to \$750,000 with a 1:1 match. The PGF has decided not to open Frost Fire at this time while they continue to fundraise and complete strategic planning.

#### UPDATES/DISCUSSION

- Strategic Planning Update – Helgoe provided an overview of the one and a half day strategic planning meeting schedule as she will be helping facilitate. Mandt suggested the Board each invite one or two people and send their names to Mandt by January 15. The first meeting date will be Wednesday, January 30 with a back-up date of February 6. The estimated budget is \$300-500 for Mark Schill from Praxis Strategy Group and \$550 plus lunch for NDSU Extension Service. Hinkle made a motion to approve \$1,500 for fees and lunch; seconded by Halvorson. Motion carried.
- Activity Report – Suda briefly reviewed highlights from the November/December Activity Report and noted that YT Construction (formerly Grain Systems Repair) in Walhalla may have a Flex PACE request for equipment at the March meeting.
- Youth Entrepreneurship Final Report – Handout included in meeting packet.
- Northeast Manufacturing Group/Dream It. Do It. Update – Updates were shared during the 2018 year in review presentation.
- Cavlandic Trail – Thacker and Stremick shared that the JDA supported the original trail construction. Stremick made a motion to commit \$10,000 to the Cavlandic Trail contingent on the Cavlandic Trail Association raising the remainder of funds. The motion was seconded by Hinkle. Motion carried.
- Rails to Trails Program – Suda to look into this program for the City of St. Thomas and send trail grant information to Higdem.

#### ADJOURN

There being no further business, the meeting was adjourned at 11:20 a.m.

Submitted by:

Signed by:

  
Maggie Suda, Developer

  
Chuck Thacker, Chairman



### Cost Estimate

Project Number: **TAC-RTP-NH-6-005(043)307**

Bid Opening:

PCN: **22274**

Estimate Scope:

Length: **6.046**

Tied Project(s):

City: **Cavalier**

County: **Pembina**

Prepared By:

*derekflaten*

Work Description: **Hot Mix Asphalt Shared-Use Path Overlay, ADA Improvements & Incidentals**

Location:

**Enter RIMS project location**

Spec	Code	Item Description	Unit	Quantity	Unit Cost	Total Cost
103	0100	CONTRACT BOND	L SUM	1	\$4,000.00	\$4,000.00
202	0132	REMOVAL OF BITUMINOUS SURFACING	SY	160	\$6.00	\$960.00
216	0100	WATER	M GAL	65	\$20.00	\$1,300.00
230	0300	SUBGRADE PREPARATION-TYPE A	STA	59.27	\$200.00	\$11,854.00
261	0112	FIBER ROLLS 12IN	LF	1000	\$2.50	\$2,500.00
302	0121	AGGREGATE BASE COURSE CL 5	CY	18	\$45.00	\$810.00
401	0070	FOG SEAL	GAL	2303	\$3.00	\$6,909.00
411	0105	MILLING PAVEMENT SURFACE	SY	5268	\$2.50	\$13,170.00
430	0500	COMMERCIAL GRADE HOT MIX ASPHALT	TON	3233	\$90.00	\$290,970.00
702	0100	MOBILIZATION	L SUM	1	\$25,000.00	\$25,000.00
704	0100	FLAGGING	MHR	100	\$35.00	\$3,500.00
704	1000	TRAFFIC CONTROL SIGNS	UNIT	376	\$2.00	\$752.00
704	1052	TYPE III BARRICADE	EA	14	\$150.00	\$2,100.00
704	1067	TUBULAR MARKERS	EA	84	\$10.00	\$840.00
750	0115	SIDEWALK CONCRETE 4IN	SY	162	\$75.00	\$12,150.00
750	2115	DETECTABLE WARNING PANELS	SF	192	\$40.00	\$7,680.00
754	0110	FLAT SHEET FOR SIGNS-TYPE XI REFL SHEETING	SF	40	\$20.00	\$800.00
754	0112	FLAT SHEET FOR SIGNS-TYPE IV REFL SHEETING	SF	2	\$20.00	\$40.00
754	0206	STEEL GALV POSTS-TELESCOPING PERFORATED TUBE	LF	303	\$20.00	\$6,060.00
970	0008	LANDSCAPE PREPARATION	SY	9211	\$2.50	\$23,027.50
970	0105	HERBICIDE WEED CONTROL	SF	88868	\$0.25	\$22,217.00
					<b>Subtotal</b>	<b>\$436,639.50</b>

#### Funding Source A - Estimate Summary and Totals

**Engineering Percent:**

Subtotal:

\$436,639.50 + Engineering =

### Cost Estimate

Project Number: **TAC-RTP-NH-6-005(043)307**

Bid Opening:

PCN: **22274**

Estimate Scope:

Length: **6.046**

Tied Project(s):

City: **Cavalier**

County: **Pembina**

Prepared By:

*derekflaten*

Work Description: **Hot Mix Asphalt Shared-Use Path Overlay, ADA Improvements & Incidentals**

Location:

**Enter RIMS project location**

Spec	Code	Item Description	Unit	Quantity	Unit Cost	Total Cost
202	0114	REMOVAL OF CONCRETE PAVEMENT	SY	42	\$13.00	\$546.00
202	0132	REMOVAL OF BITUMINOUS SURFACING	SY	117	\$6.00	\$702.00
302	0121	AGGREGATE BASE COURSE CL 5	CY	17	\$45.00	\$765.00
750	0115	SIDEWALK CONCRETE 4IN	SY	155	\$75.00	\$11,625.00
750	2115	DETECTABLE WARNING PANELS	SF	160	\$40.00	\$6,400.00
					<b>Subtotal</b>	<b>\$20,038.00</b>

#### Funding Source B - Estimate Summary and Totals

**Engineering Percent:**

Subtotal:

\$20,038.00 + Engineering =

### Cost Estimate

Project Number: **TAC-RTP-NH-6-005(043)307**

Bid Opening:

PCN: **22274**

Estimate Scope:

Length: **6.046**

Tied Project(s):

City: **Cavalier**

County: **Pembina**

Prepared By:

*derekflaten*

Work Description: **Hot Mix Asphalt Shared-Use Path Overlay, ADA Improvements & Incidentals**

Location:

**Enter RIMS project location**

Spec	Code	Item Description	Unit	Quantity	Unit Cost	Total Cost
202	0114	REMOVAL OF CONCRETE PAVEMENT	SY	21	\$13.00	\$273.00
202	0132	REMOVAL OF BITUMINOUS SURFACING	SY	87	\$6.00	\$522.00
216	0100	WATER	M GAL	35	\$20.00	\$700.00
261	0112	FIBER ROLLS 12IN	LF	175	\$2.50	\$437.50
302	0121	AGGREGATE BASE COURSE CL 5	CY	12	\$45.00	\$540.00
401	0070	FOG SEAL	GAL	1244	\$3.00	\$3,732.00
430	0500	COMMERCIAL GRADE HOT MIX ASPHALT	TON	1698	\$90.00	\$152,820.00
750	0115	SIDEWALK CONCRETE 4IN	SY	104	\$75.00	\$7,800.00
750	2115	DETECTABLE WARNING PANELS	SF	144	\$40.00	\$5,760.00
754	0110	FLAT SHEET FOR SIGNS-TYPE XI REFL SHEETING	SF	11	\$20.00	\$220.00
754	0112	FLAT SHEET FOR SIGNS-TYPE IV REFL SHEETING	SF	1	\$20.00	\$20.00
754	0206	STEEL GALV POSTS-TELESCOPING PERFORATED TUBE	LF	96	\$20.00	\$1,920.00
762	1106	PVMT MK PAINTED 6IN LINE	LF	110	\$2.50	\$275.00
970	0008	LANDSCAPE PREPARATION	SY	4976	\$2.50	\$12,440.00
970	0105	HERBICIDE WEED CONTROL	SF	22390	\$0.25	\$5,597.50
					<b>Subtotal</b>	<b>\$193,057.00</b>

#### Funding Source C - Estimate Summary and Totals

**Engineering Percent:**

Subtotal:

\$193,057.00 + Engineering =

**MEMORANDUM OF UNDERSTANDING**  
**CITY OF CAVALIER, PEMBINA COUNTY AND NORTH DAKOTA PARKS AND RECREATION**  
**DEPARTMENT**

This MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into by and between the city of Cavalier, hereinafter called CITY, Pembina County, hereinafter called COUNTY, and the North Dakota Parks and Recreation Department, hereinafter called PARK.

WITNESSETH, for and in consideration of the mutual promises expressed herein, it is mutually agreed by and between the parties as follows;

**INTRODUCTION**

The CITY, COUNTY and PARK agree to maintain a bike trail from the City of Cavalier to Icelandic State Park. To accomplish this, the CITY, COUNTY and PARK agree to contribute dollars, supplies, equipment and/or personnel for maintenance on state right of way property.

**PURPOSE**

The purpose of the MOU is to facilitate the maintenance arrangement for the Bike Path located between the City of Cavalier and Icelandic State Park for the benefit of the people of North Dakota and visiting public. In addition, this MOU outlines a cooperative relationship between the CITY, COUNTY and the PARK to provide a safe and enjoyable facility to recreation users.

This document is not intended to be treated as a legally enforceable agreement, nor is it intended to constitute a contract amongst the parties, nor give rise to any action to enforce its terms.

**TERMS**

The term of the MOU shall be for a period of five years and shall commence on January 1, 2018 and end on December 31, 2023. This MOU may be extended at the end of the term upon the written mutual agreement of all parties.

The CITY, COUNTY and the Park agree to the following bike trail management policies;

No motorized vehicles will be permitted on the trail, except for maintenance purposes and motorized wheelchairs.

Horses are prohibited from the trail due to potential surface damage.

Winter trail use allowed but no maintenance, or snow removal provided from October 15th to April 15th.



Snowmobile use is not allowed on the trail.

Coordinate to provide consistent signage along the trail. Every attempt will be made to included additional interpretive, location and distance sign/markers as mutually agreed upon.

Conduct a season end inspection of the trail and address maintenance concerns or repairs needed on the trail before November 15th of each year.

Conduct a pre-season inspection of the trail to determine if any maintenance is required due to freeze/thaw, slumping, or spring runoff by April 15th of each year.

Communicate ongoing trail maintenance needs as observed or reported by trail users.

To the extent possible, and within the limitations of budget, material and equipment availability and manpower, each of the three entities listed herein, agree that on a yearly basis, they will participate in and use available excess resources toward the following specifically enumerated goals in the following manner:

#### CITY RESPONSIBILITIES

1. Assist in providing trail maintenance from April 15th through October 15th each year of the contract.
2. Participate in spring cleanup as necessary on the entire length of the bike trail.
3. Provide available crack seal equipment, personnel, and expenses as needed, subject to the limitations set out above.
4. Provide repair for surface breaks and erosion problems subject to the limitations set out above.
5. Assist in providing and maintaining bike trail signs along trail property.
6. Mow the bike trail, beginning at the railroad track in the city of Cavalier west three miles to the intersection of Pembina County Highway 12, a minimum of twice from April 15th to October 15th.

#### COUNTY RESPONSIBILITIES

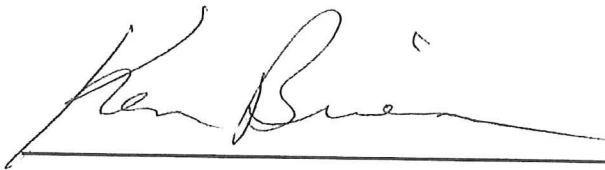
1. Assist in providing trail maintenance from April 15th through October 15th each year of the arrangement when the County determines it has available resources.
2. Participate in spring cleanup as necessary on the entire length of the bike trail when personnel are available (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).



3. Sweep the bike trail, beginning at the west end of Icelandic State Park and end at the railroad tracks within the city of Cavalier if equipment, manpower, and financial ability allows, with a target of twice from April 15<sup>th</sup> to October 15<sup>th</sup>, as resources permit (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).
4. Provide repair for surface breaks and erosion problems subject to the limitations set out in this paragraph (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).
5. Assist in maintaining bike trail signs along trail property subject to the limitations set out in this paragraph (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).
6. Provide available crack seal equipment, personnel, and expenses as needed, subject to the limitations set out in this paragraph (as determined by the Pembina County transportation department supervisor or Board of County Commissioners).

#### PARK RESPONSIBILITIES

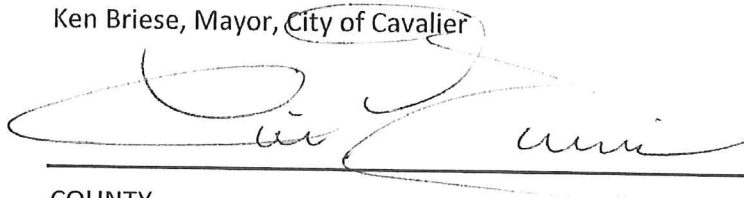
1. Assist in providing trail maintenance from April 15<sup>th</sup> through October 15<sup>th</sup> each year of the contract.
2. Participate and facilitate spring cleanup as necessary on the entire length of the bike trail.
3. Mow the bike trail, beginning at the west end of Icelandic State Park and end at three miles to the east to the intersection of Pembina County Highway 12, a minimum of twice from April 15<sup>th</sup> to October 15<sup>th</sup>.
4. Provide repair for surface breaks and erosion problems subject to the limitations set out above.
5. Assist in providing and maintaining bike trail signs along trail property.
6. Use chemical control or other methods necessary to keep weed encroachment off of shoulders of pavement on the trail or within trail itself.
7. Provide available crack seal equipment, personnel, and expenses as needed, subject to the limitations set out above.



CITY

DATE

Ken Briese, Mayor, City of Cavalier



COUNTY

DATE

Jim Benjaminson, Chair, Pembina County Commission

1-30-2018

PARK

DATE

Melissa Baker, Director, ND Parks and Recreation Department

REVIEWED BY LEGAL DIVISION;



Robert Fleming, City of Cavalier Attorney

DATE

2-23-18



Rebecca Flanders, Pembina County States Attorney

DATE

1/30/18

April 23, 2019

Karlene Fine  
Outdoor Heritage Fund Program  
State Capitol – Fourteenth Floor  
600 East Boulevard Ave. Dept. 405  
Bismarck, ND 58505

RE: Cavlandic Trail Reconstruction and Repair Project

Outdoor Heritage Fund Program Members,

I am writing this letter to express my support for the reconstruction and repairs of the Cavlandic Trail. The existing trail is in dire need of repairs and even complete reconstruction in some areas.

Something we pride in having in our rural communities is excellent quality of life. There are key ingredients that are always in this mix. Quality health care, adequate housing, public transportation, excellent school districts, to name a few. But something that always stands out to me are safe places to live and play. Having high quality amenities available in our area not only bring people here to play and enjoy their free time, but will also draw them in to stay and put roots down as well.

The highly trafficked trail, which connects Cavalier to Icelandic State Park and Renwick Dam encourages residents and tourists alike to access the abundance of natural resources and recreation opportunities available at the State Park.

I fully believe the reconstruction of the Cavlandic Trail will enhance our potential for a higher quality of life, along with expanded use of the natural areas at Icelandic State Park and Renwick Dam. I strongly encourage you to consider the funding of Outdoor Heritage Fund Request.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Morrison". The signature is fluid and cursive, with the first name "Rachel" and last name "Morrison" clearly distinguishable.

Rachel Morrison  
Executive Director  
Cavalier Area Chamber of Commerce  
Cavalier, ND 58220  
701.265.8188  
chamber@cavaliernd.com

**PEMBINA COUNTY BOARD OF COMMISSIONERS**  
**301 DAKOTA ST WEST #1**  
**Cavalier, North Dakota 58220-4100**  
[www.pembinacountynd.gov](http://www.pembinacountynd.gov)

**HETTY WALKER, Chairman**  
**District #1**

**James Benjaminson**  
**District #2**

**Hugh Ralston**  
**District #3**

**Laverne Doyle**  
**District #4**

**Nichol Rutherford**  
**District #5**

April 23, 2019

Karlene Fine  
Outdoor Heritage Fund Program  
State Capitol – Fourteenth Floor  
600 East Boulevard Ave. Dept. 405  
Bismarck, ND 58505

Re: Cavlandic Trail Reconstruction and Repair Project

Dear Application Committee:

The Pembina County Board of Commissioners are supportive and endorse the Outdoor Heritage Fund Grant application, being submitted by the Pembina County JDA, to repair the 6.5 mile paved trail that runs between the City of Cavalier and Icelandic State Park to the Cavalier Country Club.

Tourism and recreation are vital to the area. Continued development and maintenance is key to drawing more people to the area as well as enhancing the regional quality of life. Tourism and recreation development is vital to the economic success of this region and the proposed repair and reconstruction of the 6.5 mile paved trail will be instrumental in accomplishing this.

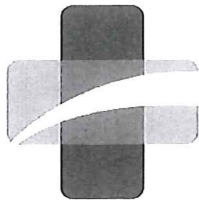
The Pembina County Commissioners will cooperate with the Cavlandic Trail Association, Icelandic State Park and the City of Cavalier and strongly encourage funding consideration.

If you have any questions, please contact Hetty Walker, Chairperson, Board of Pembina County Commissioners at 701-265-4231.

Sincerely,

  
Hetty Walker, Chairperson





*Pembina County Memorial Hospital  
Wedgewood Manor*

April 23, 2019

Karlene Fine  
Outdoor Heritage Fund Program  
State Capitol – Fourteenth Floor  
600 East Boulevard Ave. Dept. 405  
Bismarck, ND 58505

Dear Ms. Fine:

Pembina County Memorial Hospital Association would like to offer our support of the Cavlandic Trail Reconstruction and Repair for an Outdoor Heritage Fund Grant. It is our pleasure to write this letter of support for our community, tourists and residents.

The Cavlandic Trail is used by local residents and tourists who visit Icelandic State Park. This trail connects our community, Cavalier with those who come to visit during their stay at Icelandic State Park. During the summer you can see families riding their bikes, individuals jogging and others walking their dogs. This trail is also used by the children as a safe way to ride their bikes to school or for pleasure. Keeping this trail maintained and safe is important!

The mission of Pembina County Memorial Hospital and Wedgewood Manor is to provide a Family Centered Approach to the delivery of health services and to promote a healthy lifestyle to those we serve. This trail provides a healthy recreation for those we serve thus enhancing the quality of life which is a very important reason for us as a healthcare facility to support this project and strongly encourage the funding of this grant.

We are asking for your consideration on funding for this project. Thank you for your assistance and your consideration regarding the health of our community/visitors.

Sincerely,

Brenda J. Anderson, Foundation Director/Social Work Consultant  
Pembina County Memorial Hospital Association  
P.O. Box 380  
Cavalier, ND 58220  
[banderson@cavalierhospital.com](mailto:banderson@cavalierhospital.com)  
701-265-6324



April 24, 2019

Karlene Fine  
Outdoor Heritage Fund Program  
State Capitol – Fourteenth Floor  
600 E Blvd Ave, Dept 405  
Bismarck, ND 58505

RE: Cavlandic Trail

Dear Ms. Fine:

On behalf of United Valley Bank, we strongly support the reconstruction and repair project of the Cavlandic Trail.

Any questions, please feel free to contact me at (701) 265-8331.

Sincerely,

Timothy R. Siegle  
CEO/President

ts/pd

**CAVALIER**  
211 Division Ave. S.  
PO Box 170  
Cavalier, ND 58220-0170  
Ph: 701-265-8331 TF: 888-265-8331

**WWW.UVBANK.NET**