



OUTDOOR HERITAGE FUND GRANT APPLICATION

INDUSTRIAL COMMISSION

SFN 61465 (06-2018)

Project Name Richardton Park Beautification		
Name of Organization Richardton Park Board		Federal Tax ID Number E-4420
Contact Person/Title Adam Hoselton- President		
Address 207 2nd Street South		
City Richardton		State ND
		ZIP Code 58652
Email Address ahoelton@fisherind.com	Web Site Address (optional)	
Telephone Number 701-260-3749	Fax Number	
List Names of Co-Applicants (if this is a joint proposal)		

Major Directive (choose only one response)

- ☐ Directive A: Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- ☐ Directive B: Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;
- ☐ Directive C: Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and
- ☒ Directive D: Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive (choose all that apply)

- ☐ Directive A ☐ Directive B ☐ Directive C ☐ Directive D

Type of Agency

- ☐ State Agency ☐ Political Subdivision ☐ Tribal Entity ☒ Tax-exempt, nonprofit corporation

Abstract/Executive Summary

Summarize the project, including its objectives, expected results, duration, total project costs and participants. (No more than 500 words)

The purpose of our project is to make our St. Mary's Park look and feel beautiful. Our expected results are to have this park beautified and a place our community members are proud of. The participants of this project are the park board members and a local landscaping company. The total project cost is \$6,320. This price includes six Autumn Maple Tress, six Mountain Ash Tress, and four Siena Glen Maple trees. We are planning to have our park looking amazing by summer 2020.

Project Duration

Indicate the intended schedule for drawing down OHF funds.

This Project will be completed by the summer 2020

Amount of Grant Request \$4,740.00	Total Project Costs Note: In-kind and indirect costs can be used for matching funds. \$6,320	Amount of Matching Funds \$1,580.00
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A minimum of 25% Match Funding is required. Indicate if the matching funds will be in-kind, indirect or cash. Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015, no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Amount of Match	Funding Source	Type of Match
\$1,000.00	Park Board Playground Account	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
\$580.00	Fund- Raising	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input checked="" type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
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		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect

Certifications

- ☒ I certify that this application has been made with the support of the governing body and chief executive of my organization.
- ☒ I certify that if awarded grant funding, none of the funding will be used for any of the exemptions listed at the back of this form.

Narrative

Organization Information - Briefly summarize your organization's history, mission, current programs and activities. Include an overview of your organizational structure, including board, staff and volunteer involvement. (No more than 300 words.)

The Richardton Park Board was formed in the early 70's as a subdivision of the City of Richardton. The Park Board handles the maintenance of all of our three local parks and our swimming pool. The park boards mission is to enhance the appearance of the city 's St. Mary's Park. And to have St. Mary's a beautiful place were community members can go and have fun and make memories. When the park board has worked on past projects we utilize and build on each persons strengths and come together to make it happen. Our board is structured by a President, Secretary, and two other board members. We also have the support of our city commissioner and maintenance crew.

Purpose of Grant - Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program.

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request. (see additional notes below)

St. Mary's Park is currently lacking in shade and beauty. We would love to have our park to be relaxing and beautiful for our community. By making this park beautiful we are creating a place where families can go and have fun and make memories with their children and a place our community can be proud of. We feel this project will benefit all ages. This St. Mary's Beautification project is new and will be completed by 2020.

Please list the counties that would be impacted by this project:

Stark

Is this project part of a Comprehensive Conservation Plan?

☒ No ☐ Yes, If yes, provide copy of plan with the application.

Note: Projects involving buildings will only be considered if part of a Comprehensive Conservation Plan. Please refer to the "Definitions" section at the back of the form for more details.

- For tree/shrub/grass plantings: provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan.
- For projects including Section 319 funding: provide in detail the specific best management practices that will be implemented and the specific projects for which you are seeking funding.
- For projects including fencing: A minimum cost share of 40% by the recipient is preferred. Include detailed information on the type of fencing to be installed, whether funding is requested for boundary fencing, new or replacement of existing fencing, and/or cross fencing.

Management of Project - Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.

Include a brief background and work experience for those managing the project.

We will be managing this project with the park board members. And with help from a local company. To ensure it is done properly and in a timely matter. The company will help us by showing is the best placement for the trees and will educate us on the proper care for them. As board members we will take the responsibility in the maintenance of this project.

Evaluation - Describe your plan to document progress and results.

Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

We will measure the success of the Beautification of St. Mary's Park by seeing people there and having fun, enjoying the outdoors. All financial reports will be handled by our board secretary.

Financial Information

Project Budget - Use the table to provide an itemized list of project expenses and describe the matching funds being utilized for this project.

Indicate if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. **A minimum of 25% match funding is required.** An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Certain values have been identified for in-kind services as detailed under "Budget Information" at the back of this form. Refer to that section and utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Trees	\$4,740.00					\$4,740.00
Materials		\$1,580.00				\$1,580.00
Total Costs	\$4,740.00	\$1,580.00				\$6,320.00

Budget Narrative - Use the space below to provide additional detail regarding project expenses.

As of right now we have no other donations. We are applying and asking the Richardton lion club, Richardton Fireman's aux., Consolidated, MDU, and RDFC.

Sustainability - Indicate how the project will be funded or sustained in future years.

Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

After the project is done the Richardton Park Board will be in charge of the maintains and keeping up the appearance of the park. This will be accomplished through tax revenue that we receive through our local government.

Partial Funding - Indicate how the project will be affected if less funding is available than that requested.

If we do not make our project funding goal we will have to fund raise until we have the money needed to complete the project.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * There must be signage at the location of the project acknowledging OHF funding when appropriate.

We will be recognizing all our donations for St. Mary's Park in our local newspaper and on a donation board that will be professionally made.

Awarding of Grants - Review the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>.

Can you meet all the provisions of the sample contract? ☒ Yes ☐ No

If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be:

Legend		
	Common Name	Qty
	Maple, Autumn Blaze	6
	Mountain ash	6
	Sienna Glen Maple	4



Revision #: 1	Scale: 1" = 30'	Landscape Plan: 1	Landscape Design by: Matthew Heinen
Date: 2/28/2019		Richardton Park	Razor Edge Landscaping LLC

St. Mary's Park
Richardton, Nd 58652

The Park Board of Richardton is looking at beautifying our local St. Mary's Park. As of right now for the project. We are looking at just doing trees to help add shade and beauty. In the future we would like to put a 6ft chain link fence running east and west. We feel like the fence would help keep children out of the house properties next to the park.