



OUTDOOR HERITAGE FUND GRANT APPLICATION

INDUSTRIAL COMMISSION

SFN 61465 (10-2018)

NOV 01 2019

Project Name Fishing Dock - Tinta Tawa Park		
Name of Organization Casselton Park District		Federal Tax ID Number 47-6006765
Contact Person/Title Stephen Bartholomay - Director		
Address 302 6th Avenue South		
City Casselton	State ND	ZIP Code 58012
Email Address cassparks@casselton.net	Web Site Address (optional) casseltonparks.com	
Telephone Number (701) 347-5386	Fax Number (701) 347-4505	
List Names of Co-Applicants (if this is a joint proposal)		

Major Directive (choose only one response)

Directive A: Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B: Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C: Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D: Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive (choose all that apply)

Directive A Directive B Directive C Directive D

Type of Agency

State Agency Political Subdivision Tribal Entity Tax-exempt, nonprofit corporation

Abstract/Executive Summary

Summarize the project, including its objectives, expected results, duration, total project costs and participants. (No more than 500 words)

The Casselton Park District requests \$45,000 from the Outdoor Heritage Fund to purchase a new fishing dock for Tinta Tawa Park. Our existing fishing pier, which is more than 20 years old, came to us through a program sponsored originally by the state game and fish department. The game and fish department provided funding and vendor that built the roll-out fishing pier and with the aid of some local funding, we received our dock in the late 1990s.

The dock we currently have in place gets a great deal of use 8 or 9 months of the year, with many outdoor enthusiasts from the Fargo-Moorhead metro area joining local Casselton residents to use our park and fish in our reservoir.

Our dock is outside in the elements 365 days a year. Per game and fish guidelines, we pull the dock out of the water every fall, but the weather and the water wears our movable pier out. The all-steel frame is rusting and corroding and we've replaced the dock's wheels numerous times in the past 10 to 12 years.

The park district hired a welding contractor and spent about \$2,600 on repairs to the dock in 2015, but problems still exist. The game and fish department has no current program or plan in place to replace the docks but did offer to help pay for repairs to docks around the state, many of which are in the same condition as Casselton's.

We've had discussions with a local vendor and created plans for a new aluminum dock with laminate decking that we feel will serve our community for another 20 years or more. The dock will be lighter and allow us to move it in and out of the water easier. The aluminum will not rust or corrode and the all-weather decking will hold up better in harsh conditions.

Replacing our aging dock is a major priority for the park district.

Project Duration

Indicate the intended schedule for drawing down OHF funds.
We hope to have the new dock built over the winter of 2019-20 and delivered for use in the spring of 2020.

Amount of Grant Request \$45,000.00	Total Project Costs Note: In-kind and indirect costs can be used for matching funds. \$60,000.00	Amount of Matching Funds \$15,000.00
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A minimum of 25% Match Funding is required. Indicate if the matching funds will be in-kind, indirect or cash. Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015, no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Amount of Match	Funding Source	Type of Match
\$1,000.00	Cass County Wildlife Club	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
\$5,000.00	Casselton Park District	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
\$9,000.00	Casselton Park District	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect
		<input type="checkbox"/> Cash <input type="checkbox"/> In-Kind <input type="checkbox"/> Indirect

Certifications

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding, none of the funding will be used for any of the exemptions listed at the back of this form.

Narrative

Organization Information - Briefly summarize your organization's history, mission, current programs and activities. Include an overview of your organizational structure, including board, staff and volunteer involvement. (No more than 300 words.)

The Casselton Park District's role in the community is to provide our patrons with a wide range of health and wellness opportunities for residents of all ages and abilities. Our mission also includes developing and maintaining parks and recreation facilities to community needs and to seek and identify future opportunities for those who live and work in Casselton and the surrounding area.

Purpose of Grant - Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program.

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request. (see additional notes below)

We feel that our request is timely and urgent. Our dock is out-of-date and in poor condition. Spending money on the existing dock does not make sense; we feel we would be throwing good money after bad. The dock is a very important part of our park, which serves many regionally as well as our local patrons. We would soon get to the point where the dock would no longer be usable and we could not put it in the water, depriving many of a popular outdoor activity in Casselton.

Please list the counties that would be impacted by this project:

Cass and Barnes

Is this project part of a Comprehensive Conservation Plan?

No Yes, If yes, provide copy of plan with the application.

Note: Projects involving buildings and infrastructure will only be considered if part of a Comprehensive Conservation Plan. Please refer to the "Definitions" section at the back of the form for more details.

- For tree/shrub/grass plantings: provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan.
- For projects including Section 319 funding: provide in detail the specific best management practices that will be implemented and the specific projects for which you are seeking funding.
- For projects including fencing: A minimum cost share of 40% by the recipient is preferred. Include detailed information on the type of fencing to be installed, whether funding is requested for boundary fencing, new or replacement of existing fencing, and/or cross fencing.

Management of Project - Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.

Include a brief background and work experience for those managing the project.

Our goal is to develop and finalize a design for a new dock in the fall and winter of 2019-20, order it and have on site and ready to install in the spring or early summer of 2020. The park district, its board and staff would provide oversight with the project.

Evaluation - Describe your plan to document progress and results.

Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

We will document all design details and processes as we move along this winter. Additional data will be available next spring when the dock is installed.

Financial Information

Project Budget - Use the table to provide an itemized list of project expenses and describe the matching funds being utilized for this project.

Indicate if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. **A minimum of 25% match funding is required.** An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Certain values have been identified for in-kind services as detailed under "Budget Information" at the back of this form. Refer to that section and utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Dock	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00
Site Work		\$5,000.00	\$9,000.00		\$1,000.00	\$15,000.00
Total Costs	\$45,000.00	\$5,000.00	\$9,000.00	\$0.00	\$1,000.00	\$60,000.00

Note: Costs for seeding, fencing, pipelines, wells, and cover crops cannot exceed NRCS Field Office Tech Guide without justification. Projects involving perimeter fencing must follow NRCS eligibility standards.

Budget Narrative - Use the space below to provide additional detail regarding project expenses.

We plan to handle all the site and grade work locally, using park district funds and a grant from our local wildlife club. The majority of the site will be done with park district employees and equipment and local volunteers from the ag industry.

Sustainability - Indicate how the project will be funded or sustained in future years.
Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.
The park district will budget for future dock maintenance but with new technology and better materials, we hope our new dock will last for many years with little maintenance needed.
We hope to store the individual dock deck pieces inside in the off-season (November thru April) in order to minimize wear and tear on the structure.

Partial Funding - Indicate how the project will be affected if less funding is available than that requested.
The park district would need to seek other funding sources for the dock and site work if the Heritage Fund does not approve our request.
We could apply for local city sales tax funding but we often use that grant money to help us with other projects in the park and to fund ongoing maintenance issues at the city pool and golf course.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * There must be signage at the location of the project acknowledging OHF funding when appropriate.
We could place signage near the dock or mount a plaque or plate to the dock itself in recognition of the Heritage Fund.

Awarding of Grants - Review the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>.

Can you meet all the provisions of the sample contract? Yes No

If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be:

Instructions

After completing the form, applications and supporting documentation may be submitted by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol - Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov.

You are not limited to the spacing provided, except in those instances where there is a limit on the number of words. If you need additional space, please indicate that on the application form, answer the question on a separate page, and include with your submission.

The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application. You may submit your application at any time prior to the application deadline.

Please review the back of this form to determine project eligibility, definitions, budget criteria, and statutory requirements.