

City of Milnor

Established in 1883

October 25, 2019

To Whom It May Concern:

Please find attached the Grant Application submitted by the City of Milnor and written by Carol Peterson for the City of Milnor. This grant was written for a Wildlife Observation Deck on Storm Lake at Milnor, North Dakota. This application was emailed on October 25, 2019 to outdoorheritage@nd.gov and a hard copy mailed. If you have questions or concerns, please clal me at 701-427-9414. Thank you for your consideration.

Respectfully,

Carol Peterson

Economic Development Coordinator

PO Box 70

Milnor, ND 58060

milnoreconomicdev@hotmail.com

Phone (701) 427.9414

Outdoor Heritage Fund Grant Application

Instructions

After completing the form, applications and supporting documentation may be submitted by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. It is preferred that both a hard copy and electronic copy are submitted.

You are not limited to the spacing provided, except in those instances where there is a limit on the number of words. If you need additional space, please indicate that on the application form, answer the question on a separate page, and include with your submission.

The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application. You may submit your application at any time prior to the application deadline. Applicants are strongly encouraged to submit applications prior to the deadline for staff review in order ensure that proposals will be complete when submitted on deadline date. Incomplete applications may not be considered for funding.

<u>Please review the back of this form to determine project eligibility, definitions, budget criteria, and statutory requirements.</u>

Project Name - Storm Lake Wildlife Observation Deck Project

Name of Organization - City of Milnor, North Dakota

Federal Tax ID# - 45-6002124

Contact Person/Title - Carol Peterson, Economic Development Coordinator

Address - PO Box 70; 408 Main Street

City - Milnor

State - North Dakota

Zip Code - 58060

E-mail Address - milnoreconomicdev@hotmail.com

Web Site Address (Optional) - https://www.milnornd.com/

Phone - 701-427-5272

Fax # (if available) - 701-427-5292

List names of co-applicants if this is a joint proposal: N/A

MAJOR Directive:

Choose only one response

- O <u>Directive A</u>. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- O <u>Directive B</u>. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;
- O <u>Directive C</u>. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and
- X <u>Directive D</u>. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive:

Choose all that apply

- X Directive A.
- O Directive B.
- O Directive C.
- O Directive D.

Type of organization:

X Political Subdivision

Abstract/Executive Summary.

Summarize the project, including its objectives, expected results, duration, total project costs and participants. (no more than 500 words)

Storm Lake Wildlife Observation Deck

Storm Lake is located on the west edge of Milnor in Sargent County, North Dakota. The lake is divided into three pods. The north pod, located on the north side of 3rd Avenue, is the Storm Lake National Wildlife Refuge. The middle pod is on the south side of 3rd Avenue and the north side of ND Highway # 13, and the south pod is on the south side of Highway # 13. The middle pod and south pod are not part of the wildlife refuge. These lakes are a natural habitat for birds migrating each spring and fall.

Our project is to build a 12' x 24' wildlife observation deck next to Storm Lake's middle pod on the northeast corner of the lake on property owned by the City of Milnor. This area borders old Highway # 13 which is an unused prairie road (used for walking) and 2nd Street. The location has a clear view of the lake.

Wildlife Observation Deck Project: 12' x24' wood composite deck with aluminum railing and balusters and vertical aluminum cable rails at 42 height (commercial height). The deck will have railing on three sides, with the fourth side open for access. The joists under the deck will raise the platform a few inches, but we plan to slope the

access to the deck floor to allow for handicap accessibility. The deck will be positioned with part of the deck on the old highway/prairie road (which is a flat surface) and part of the deck over the down slope of this road with adequate pilings and structure to support the deck. We plan to leave the shoreline undisturbed except for foundation support. There will be a bench for seating. We will plant a pollinator garden on both sides of the deck. Each of the pollinator gardens will be approximately 3' x 6' and will be planted by volunteers. The deck will give a clear unobstructed view of Storm Lake and the wildlife on the lake. Our goals and expectations are that the observation deck will encourage people to enjoy the outdoors, getting more exercise and observing wildlife.

This project is Step One of a multiple stepped project. Future plans include a walking path around Storm Lake. We are working on the preliminary steps of the walking path presently (easements and plans are being developed with Interstate Engineering). By building the deck, the public can begin to enjoy the lake now as we work through the next steps. **See map for ("X") location of deck and (red line) for the future planned walking path.

Project Duration: six weeks

Indicate the intended schedule for drawing down OHF funds.

We would like to start the project as soon as funds are available and weather and ground conditions permitting (2020 building season). The project would take approximately six weeks to complete. We would draw funds at the completion of the project.

Amount of Grant request: \$\$ 13,659.20

Total Project Costs: \$ \$ 23,314.83

Note: in-kind and indirect costs can be used for matching funds.

Amount of Matching Funds: \$ 9,655.63

A minimum of 25% Match Funding is required. Indicate if the matching funds will be in-kind, indirect or cash. Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless

funding was legislatively appropriated for that purpose.

Amount of Match	Funding Source	Type of Match
\$ 175.63 Cash \$ 480.00 In-kind	City of Milnor - Cash & In-Kind	Cash In-Kind Indirect
\$ 2,500.00	North Dakota Game and Fish - Cash	☐ Cash☐ In-Kind☐ Indirect
\$ 13,659.20	North Dakota Outdoor Heritage Fund - Cash	□ Cash □ In-Kind □ Indirect
\$ 5,500.00	Milnor Community Foundation - Cash	Cash In-Kind Indirect

\$1,000.00	Bison Boosters	Cash	
		In-Kind	
		Indirect	

Certifications

X I certify that this application has been made with the support of the governing body and chief executive of my organization.

X I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted in the back of this application.

Narrative

Organization Information – Briefly summarize your organization's history, mission, current programs and activities.

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

The City of Milnor is a bustling community of growth. In just the last few years we have added 12 new homes, 22 new businesses, eight business expansions, five businesses have changed ownership due to retirements and the Fire Department has finished building a new 9,600 square foot fire hall. We have added a new airport terminal and hanger, built an additional park on Main Street, revamped our golf course and clubhouse and built a 15,750 square foot activity center with library. In the last few years our community has been very progressive bringing in key businesses that families will need such as Sakry Plumbing, Crossroads Electric (an electrical and HVAC company) and Sheyenne Valley Veterinary. Another new business, Camryn's Clubhouse, is a childcare/preschool with capacity for over 50 children, which is one of the most sought after enterprises families in this region need. This is a very important asset for families and businesses thinking about moving into a community.

Milnor has taken advantage of many programs, grants and State run advisory services. We have used the Renaissance Zone program for over 15 years to encourage growth and renovation, received state funding for infrastructure, and used grants for a new building, fifteen blocks of handicap accessible sidewalk/walking paths, and over 325 newly planted trees throughout the City. We have received acclamation from the State of North Dakota by being named a "Tree City" and received the award of "City of the Year" from the North Dakota League of Cities.

The City has recently annexed 44 acres into the city limits for commercial and industrial use with approximately 27 acres still available along ND Highway 13. Last year the City purchased 32 acres of land which has been platted into 49 residential lots in our new subdivision on the north side of Milnor. We have recently finished putting infrastructure into these 49 lots and have built a spec home that recently sold.

City of Milnor Mission Statement - The City of Milnor will provide strong leadership, a responsive government and effective services for its citizens that enhances their quality of life. Our citizens are our greatest asset and we provide for the communities needs through quality service and leadership.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

The Storm Lake Observation Deck Project:

- 1. Will create a new recreational area that encourages outdoor recreation and use of green space by enhancing experiences and providing access to public lands for the wildlife enthusiast. This in turn will help our citizens to value and conserve our natural resources and assets. (See attached Letters of Support).
- 2. Will attract pollinating insects by the construction of a pollinator garden with specific nectar and pollen producing plants.
- 3. Will create a safe, handicap accessible area for adults and children to rest when walking and/or biking. The deck (with bench) will be made of maintenance free material and the cables will be installed properly (by professionals) so as not to allow children or pets to fit between spacing and does not allow children to climb on the sides.
- 4. Will be an asset to our school system with a local location that allows for classroom experiences in the study of wildlife, trees, plants, birds and insects in their natural habitat outside the classroom. (See attached letter from school).
- 5. Will create the deck on a specific timetable in the building months (summer) of 2020.
- 6. Will be Step One of our multiple step project that will include the walking path around Storm Lake.

Is this project part of a Comprehensive Conservation Plan? Yes No If yes, provide a copy with the application.

Note: Projects involving buildings and infrastructure will only be considered if part of a Comprehensive Conservation Plan. Please refer to the "Definitions" section at the back of the form for more details.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.

Include a brief background and work experience for those managing the project.

The project will be managed by our City Staff. Our City Public Works Department will be fulfilling duties to level and gravel the area of the deck. We will monitor the daily

work progress of the contractor and have an individual available each day as work is progressing to answer questions and resolve any problems or issues as they arise.

<u>Project Oversight Personnel</u>: Ryan Smith, Superintendent Of City Public Works (over 10 years experience). Terry Dusek, Mayor (8 years experience in City Government and 30 years experience in banking) and Carol Peterson, Economic Development Coordinator (10 years experience)

Financial Oversight: Milnor City Auditor, Jennie Bixby (City Auditor for 4 years) and Terry Dusek, Mayor

<u>Pre-Construction</u> - Project development will include soliciting estimates and bids, researching and preparing grants. Order signage.

<u>Construction</u> - Select contractor. Prepare work site. On-site construction observation and oversight of work site, working closely with contractor. Slope and pack ground to observation deck, spread gravel and install signage.

<u>Post Construction</u> - Evaluating project for quality and completeness. Pay contractor and all bills at project completion.

Evaluation – Describe your plan to document progress and results.

Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

The City of Milnor will chose a contractor that has a history of good workmanship, a quality product and good business ethics. The City will work closely with the contractor, evaluating progress and quality of work. The finished project will be evaluated for workmanship and quality and that all details are accomplished. We will keep a line of communication open with the contractor until all work is completed. We will keep all emails, plans, invoices, and other paperwork organized and filed for easy access and reporting.

The City of Milnor will report all information and account for all expenditures required by the ND Outdoor Heritage Fund.

Financial Information

Project Budget – Use the table below to provide an itemized list of project expenses and describe the matching funds being utilized for this project.

Indicate if the <u>matching funds</u> are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. <u>A minimum of 25% match funding is required.</u> An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Certain values have been identified for in-kind services as detailed under "Budget Information" at the back of this form. Refer to that section and utilize these values in identifying your matching funds. NOTE: No indirect costs will be funded. Supporting documentation for project expenses, including bids, must be included or application will be considered incomplete.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
1. Leveling and prep of ground, install sign and oversight of job and clean -up	\$ 0	\$ 0	\$ 330.00	\$ 0	\$ 0	\$ 330.00
2. Sign	\$ 0	\$ 25.68	\$ 0	\$0	\$0	\$ 25.68
3. Contracted Labor & Materials	\$ 13,659.20	\$ 0	\$ 0	\$ 0	\$ 8,740.80	\$ 22,400.00
Pollinator Garden (volunteers)	\$	\$ 149.95	\$ 0	\$ 0	\$ 0	\$ 149.95
4. Gravel	\$ 0	\$ 0	\$0	\$ 0	\$ 259.20	\$ 259.20
5. Office	\$0	\$0	\$ 150.00	\$ 0	\$ 0	\$ 150.00
Total Costs	\$13,659.20	\$ 175.63	\$ 480.00	\$ 0	\$ 9,000.00	\$ 23,314.83

Note: Costs for seeding, fencing, pipelines, wells, and cover crops cannot exceed NRCS Field Office Tech Guide without justification. Projects involving perimeter fencing must follow NRCS eligibility standards.

Budget Narrative - Use the space below to provide additional detail regarding project expenses.

- 1. City Maintenance Prepare work site using Bobcat loader, monitor contractor through oversight of worksite, clean-up worksite after project complete and spread gravel.
- 2. Purchase sign identifying stakeholders in project.
- 3. Contract bid for labor and material for deck and benches. (dig and install footings, build deck and rail system and benches.)
- 4. Till ground, add black dirt and plant pollinator garden. Milnor community volunteers will do work.
- 5. City Office Research and develop project, write grant, solicit contractor and bids. Monitor paperwork, communicate with contractor, make reports, finalize payment.

Sustainability – Indicate how the project will be funded or sustained in future years. Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

The City of Milnor will retain ownership of the observation deck and its future maintenance. We are using quality materials that will have low maintenance. In the

event of damage or deterioration, the City will make repairs as needed. The City will maintain the pollinator garden.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested.

Limited funding will negatively affect the project. The City of Milnor has limited funds for parks and recreation and would not have the funds to build the deck. We are thankful to have partners that will help with the project - North Dakota Game and Fish, Milnor Community Foundation and Bison Boosters.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * There must be signage at the location of the project acknowledging OHF funding when appropriate.

The City of Milnor will recognize the ND Outdoor Heritage Fund, North Dakota Game and Fish Dept., Milnor Community Foundation and the Bison Booster Club through a sign displayed at the project site, a press release and pictures in our local newspaper, (Sargent County Teller) and information released on the Milnor Facebook page. https://www.facebook.com/milnornd

Awarding of Grants - Review the appropriate sample contract for your organization on the website at http://www.nd.gov/ndic/outdoor-infopage.htm.

Can you meet all the provisions of the sample contract? Yes No
If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be:

ABOUT OHF:

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance **conservation** practices in this state by:

<u>Directive A</u>. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

<u>Directive B.</u> Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

<u>Directive C</u>. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

<u>Directive D</u>. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

EXEMPTIONS

Outdoor Heritage Fund grants may not be used to finance the following:

- Litigation;
- · Lobbying activities;
- Any activity that would interfere, disrupt, or prevent activities associated with surface coal
 mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or
 other energy facility or infrastructure development;
- The acquisition of land or to encumber any land for a term longer than twenty years; or
- Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

OHF funds may not be used, except after a finding of exceptional circumstances by the Industrial Commission, to finance:

- A completed project or project commenced before the grant application is submitted;
- · A feasibility or research study;
- Maintenance costs;
- · A paving project for a road or parking lot;
- · A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost
 of the equipment not exceeding \$10,000 per project and all playground equipment
 grants may not exceed 5% of the total grants per year (see Definitions/Clarifications for
 how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to
 design and implement an approved project based on the documented need of the
 applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant
 exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the
 grant is \$250,000 or less (see Definitions/Clarifications for how this will be calculated);
- A building except for a building that is included as part of a comprehensive conservation
 plan for a new or expanded recreational project (see Definitions/Clarifications for
 definition of comprehensive conservation plan and new or expanded recreational
 project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

The goal of the Industrial Commission is that at a minimum 15% of the funding received for a biennium will be given priority for recreation projects that meet Directive D.

The following projects are not eligible for funding, unless there is a finding of exceptional circumstances by the Industrial Commission include:

- · Construction or refurbishment of indoor/outdoor ice rinks,
- Construction or refurbishment of indoor/outdoor athletic courts and sports fields,
- Other substantially similar facilities.
- Infrastructure that is not part of a comprehensive conservation plan.
- Projects not meeting a minimum funding request of \$2,500.

Budget Information

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

Labor costs \$15.00 an hour

Land costs
 Average rent costs for the county as shown in the most recent

publication of the USDA, National Agricultural Statistics Services,

North Dakota Field Office

Permanent Equipment Any equipment purchased must be listed separately with documentation

showing actual cost. (For example: playground equipment)

Equipment usage
 Seed & Seedlings
 Transportation
 Supplies & materials
 Actual documentation
 Mileage at federal rate
 Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example, the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program, please use those rates and note your source.

Definitions/Clarifications:

<u>Building</u> - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

Comprehensive Conservation Plan - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives—both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multipage document. It could be included as a part of the application or be an attachment.

<u>New and Expanded Recreational Project</u> means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project—either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

<u>Playground equipment calculation</u> - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

Staffing/Outside Consultants Costs - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an outside consultant. This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

Scoring of Grants

<u>Oral Presentation.</u> Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

<u>Open Record.</u> Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your tenminute oral presentation. The ranking form that will be used by the Board is available on the website at http://www.nd.gov/ndic/outdoor-infopage.htm.

Awarding of Grants

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant.

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Andrea Pfennig at 701-328-3786 or apfennig@nd.gov.

Revised: September 14, 2018

Not actual deck but a likeness of proposed deck. Cables on proposed deck will run vertical.

Wildlife Observation Deck



- 12' x 24' Composite Deck
- Rail 42" aluminum railing and balusters with vertical aluminum cable rail
- Level entrance with gravel

Estimated Costs Worksheet:

Plantings	\$149.95	Applicant Match - Cash (See attached information)
Black Dirt	\$ 0	Donated
Gravel	\$259.20	(See attached information)
Signage	\$ 25.68	Applicant Match - Cash (See attached information)
Bobcat	\$150.00	Estimated 2 hours @ \$75 an hour - see Equipment Rental Rates (established in 2016) Applicant In-Kind Match (See attached information)
Public Works	\$180.00	Estimated 12 hours total @ \$15.00 an hour, oversight, leveling Applicant In-Kind Match
City - Office	\$150.00	Estimated 10 hours @ \$15.00 an hour, grant prep, research, reports, and payments. <i>Applicant In-Kind Match</i>

Total \$ 914.83

Professional Contractor - See Proposal Included

Deck \$20,700.00 Benches \$1,700.00

Total \$22,400.00

Total \$23,314.83

949

DECKMASTERS II INC.

5507 53RD AVE. S. FARGO, ND 58104

(701) 232-4001 ND Contractor Lic.#33553 MN Contractor Lic.#20574397

TO:

Carol Peterson Milnor, ND

PHONE	DATE
701-427-9414	3/6/2019
IOB NAME / LOCATION	
Milnor, ND	

We hereby submit specifications and estimates for:

24' x 12' deck built according to plan, joists are 1' on center.

All treated framing is Brown, #1 graded to the highest standard, Southern Yellow Pine, Kiln Dried to less than 19% after treatment. All 2x material is rated for Ground contact. Posts are graded to Below Ground structural foundation grade.

Top foundation posts are 5' deep 4x4, outside posts are DP 75 diamond Piers.

Joist wrap to top of all framing.

All exposed material is low maintenance Island Mist tone Trex Transcends.

Parallel decking with hidden stainless steel deck fasteners.

Border with 1" overhang around entire deck.

Transition board in center.

Fascia around entire dock.

Westbury commercial 42" tall C-10 textured black aluminum railing.

All face screwed decking boards will be color matched deck plugs with #10 DCU stainless steel composite screw by Simpsons Strong Tie.

All regular fascia will be a color matched fascia fastening stainless steel screw by Simpson Strong Tie.

Does not include stairs, rock, poly, building permit, post or beam wrap. Does not include excavating top ????.

Two 8' benches, three 5/4x6 on top, wrapped with 5/4x6 fascia with solid legs is \$1700 extra.

Thank you for considering DECKMASTERS for your project needs.

We Propose hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of:

Twenty Thousand Seven Hundred and 00/100 Dollars

dollars (\$

20,700.00)

Payment to be made as follows:

50% down, balance due on completion.

Payable by check only.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Note: This proposal may be withdrawn by us if not accepted within

days

Signature

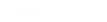
Authorized

Signature

PRODUCT 13128G USE WITH 771C ENVOLOPE

Date of Acceptance:

PRINTED IN U.S.A. A





Garden Details

This outstanding collection of flowers provides nectar sources to support beneficial pollinators in your garden—bees, hummingbirds, butterflies and more. Who can resist the acrobatic antics of hummingbirds with their iridescent shimmering hues and colorful butterflies as they gracefully flutter from one flower to the next? Watch the exuberant energy of plump, fuzzy bees as they dive head first into each blossom then emerge covered in bright yellow pollen. 5'x12' layout included. 13 varieties,



P.O. Box 40, Gwinner, North Dakota 58040 Phone: 701-678-2681 • Fax: 701-678-2113

Gravel - Rock Quotes

Customer: City of Milnor	Date: 4/15/19
Contact Person: Ry An	
Job Location:	
Phone:	
Product:	
Screened Gravel:	
Crushed Gravel: 9.60 PER to de	livered
Oversize Rock:	
1/4 Minus Rock:	
Dirt:	
Clay:	
Sand:	•
Trucking:	40000
Trucking: 27 tone = 20 year =	* 254,20
2090	

STORM LAKE OBSERVATION DECK

Made Possible By The Generous Donations From

North Dakota Outdoor Heritage Fund

North Dakota Game and Fish

Milnor Community Foundation

Bison Booster Club



QUOTATION

Prices on quote are guaranteed for 30 days

Newman Signs Inc. PO Box 1728

Jamestown, ND 58402 Phone: 800-437-9770

Quote #: TRFQTE015308

Ship Via: SPEE DEE

Bill To:

CITY OF MILNOR

MILNOR ND, 58060

PO BOX 70

Quote Date: 4/16/2019

Customer Number: MIL-03-008

Sales Rep: Cara Alibee

FOB: ORIGIN

Payment Terms: Net 30

Ship To:

CITY OF MILNOR 304 7TH ST MILNOR ND, 58060

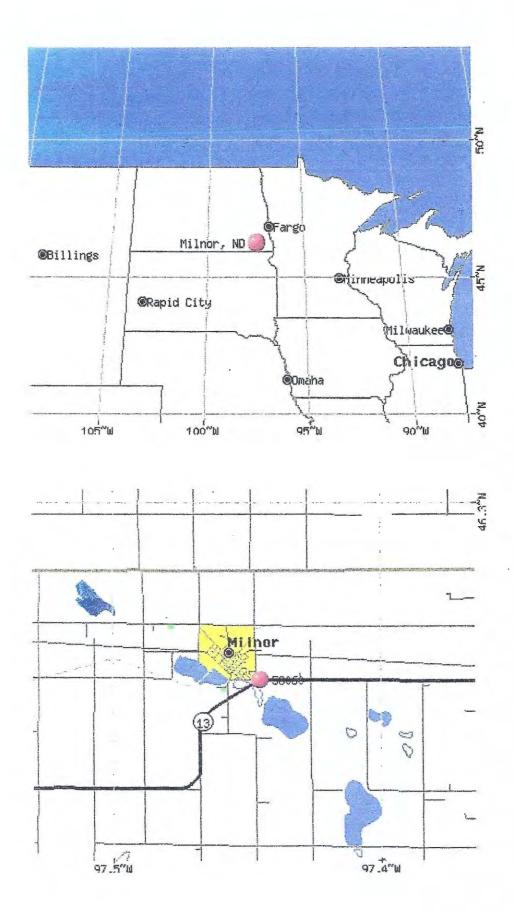
Header Note: THANK YOU CAROL (AMANDA / CARA)

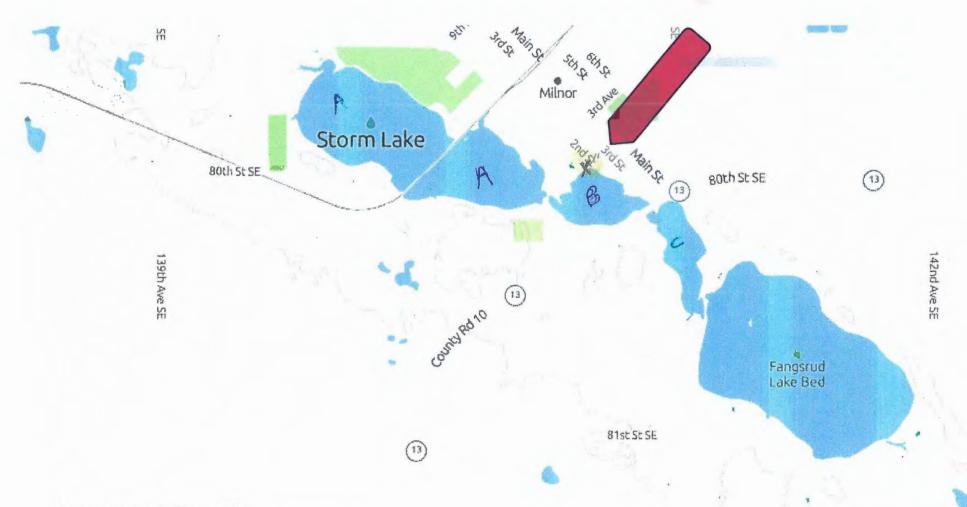
SEQ	Item Number/Cost Code/Description/Note	Quantity	Unit Price	Extended Price
1	SPECIALTRAFFIC T-DP010016/2KIA 10X16 - S/F - 0.080 - 1 POST STD PUNCH / STD RADIUS - EG - BLK / W - W/8DR - SEE ATT 1 EA) STORM LAKE OBSERVATION DECK	1.00	18.24	18.24
2	FREIGHT-TRAFFIC FREIGHT TRAFFIC SALES	1.00	5.65	5.65
			Subtotal:	23.89
			Tax:	1.79
			Total:	\$25.68

EQUIPMENT RENTAL RATES January 1, 2016 MILNOR, NORTH DAKOTA

YOU ARE HEREBY NOTIFIED THAT THE CITY OF MILNOR WILL CHARGE THE FOLLOWING RATES FOR RENTAL OF CITY EQUIPMENT EFFECTIVE IMMEDIATELY:

Bobcat + Operator\$75	5.00/Hour
Payloader + Operator\$12	5.00/Hour
Snowplow Truck + Operator\$6:	5,00/Hour
Mower + Operator\$40	0.00/Hour
Batwing Mower + Operator\$6	0.00/Hour
Snowblower + Operator\$7	5.00/Hour
Sewer Jetter + Operator\$10	00.00/Hour
Street Sweeper + Operator\$1	25.00/Hour
6603 John Deere Tractor + Operator\$6	55.00/Hour
Dyna-Flo Pump\$1	75.00/Day or \$1,000/Week
3" Portable Pump\$5	0.00/Week
PTO Driven Generator\$3	0.00/Hour
Pickup + Operator\$5	50.00/Hour
Pruner	4.00/Hour
TrimmerS	25.00/Hour
ChainsawS	40.00/Hour
Fuel Surcharge will apply for all equipment.	





Storm Lake, Milnor, ND
A - North pod of lake - Storm Lake Wildlife Refuge

B - Middle pod - location of wildlife observation deck is marked with an "X"

C - South pod of Storm Lake



Wildlife Observation Deck on Storm Lake



X - Location of wildlife observation deck



Storm Lake - View from the location of proposed deck.

At a regular meeting of the Milnor City Council held on Monday, October 14, 2019, 5:00 p.m. the following members were present: Curtis Anderson, Merril Decker, Monty Haugen, Eric Hoff and Nannette Severson. Member Charlie Faber joined the meeting later. Also present: Carol Peterson, City Attorney LeeAnn Even, City Engineer Kent Thoreson, Sheriff Travis Paeper, Mary Engst, Travers Storhaug, Robert Lotzer, Donna Johnson, Brooke Peterson, Mitch Tompkins, Danielle Hogness, Clementine Severson, Elaine Williams, Paul Grindland, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Carol Peterson presented information and costs for the previously proposed wildlife deck on Storm Lake. She stated the city would have to provide in-kind work, which would include providing equipment and labor to level the area and spread gravel and to oversee construction and labor. In order to move forward with the grant proposal, she would need a motion from the council showing support for building the observation wildlife deck.

Motion to approve Carol Peterson to move forward with the grant proposal for a wildlife observation deck along Storm Lake (Severson/Haugen, unanimous).

Motion to adjourn (Anderson/Hoff, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor

The Milnor Planning and Design Advisory Board met at 5:00 pm on Wednesday, September 11, 2019. Members present Terry Dusek, Chairman, Eric Hoff, Alysha Schutt, Mary Gibbon and Carol Peterson. Members absent were Claire Seefeldt, Jasmine Smith and Charles Faber.

The board discussed needed improvements to the south side of the CityHall/Senior building. The area is weedy and includes a crumbling brick structure that holds a rusted flag pole. The group discussed various possible improvements including benches, a self standing porch/family swing, a picnic table, adult outdoor exercise equipment and outdoor musical equipment. Schutt will contact Dakota Designs from Wahpeton for help in designing this area and will report ideas at the next meeting.

The board discussed the need for new benches and trash receptacles on Main Street. Dusek and Peterson will research and bring suggestions to the next meeting. It was determined that we would need approximately four to six trash receptacles and six benches.

The board discussed a mural on Main Street. Gibbon suggested a mural on the south side of the car wash building. Another idea was a mural on the north side of the Legion building. Ideas were discussed and Gibbon reported on a potential artist from Wahpeton that could do the work. Gibbon will research ideas and bring information to the next meeting.

Peterson discussed the need for long term planning in the community and suggested the members bring ideas to future meetings whereby a time-line and plan could be put together for the community. Discussion was held on short term planning and what needed to be accomplished before the all school reunion next summer.



Peterson presented information, pictures, and costs for the previously proposed observation deck on Storm Lake. Peterson also reviewed the future plan of having a walking path around Storm Lake and the progress on this plan. Hoff suggested we pursue the ND Outdoor Heritage Fund grant for the deck and include a pollinator garden on each side of the deck. Schutt suggested a bird house be included. Board affirmed that both ideas would work well with the plan. Schutt will do additional research on the bird house idea. Hoff made a motion to build a 12' x 24' observation deck with railings on three sides on the shore of Storm Lake, with a pollinator garden. Schutt seconded the motion. Discussion followed - Hoff stated that we need to encourage outdoor recreation and appreciation of wildlife in it's natural habitat and to have safe areas for adults and children to rest when walking and biking. Vote unanimous for approval.

Carol Peterson, Secretary Milnor Planning and Design Advisory Board

Mayor and City Council

Mayor - Terry Dusek

Council:

Curt Anderson

Merrill Decker

Eric Hoff

Monty Haugen

Nannette Severson

Charles Faber

Planning and Design Advisory Board Members:

Terry Dusek

Eric Hoff

Alysha Schutt

Jasmine Smith

Claire Seefeldt

Mary Gibbon

Charles Faber

Carol Peterson

United States Department of the Interior



U.S. FISH AND WILDLIFE SERVICE Tewaukon National Wildlife Refuge 9754 143 ½ Avenue SE Cayuga, North Dakota 58013



October 1, 2019

To: North Dakota Outdoor Heritage Fund

From: Acting Project Leader, Jack Heisler

To Whom It May Concern,

I was recently contacted by a representative from the City of Milnor in Sargent County, North Dakota about their plans to construct a wildlife viewing platform on a body of water adjacent to Storm Lake National Wildlife Refuge (Refuge). This is an easement refuge managed as part of the Tewaukon National Wildlife Refuge Complex. It was established in the 1930's in part to "maintain a wildlife conservation demonstration unit..." and provides valuable habitat to migratory birds. It currently supports no infrastructure to facilitate public use for the purpose of wildlife observation.

The City of Milnor plans to construct a modest, well designed viewing platform adjacent to the Refuge that would be easily accessible to local residents and other visitors. It would provide the public with an opportunity to get some outdoor exercise while enjoying the wildlife resources supported by wetland habitats. Wildlife observation and photography are excellent, non-consumptive, activities that complement the establishing purposes of the Refuge very well.

Previous Project Leader, Kent Sundseth, had supported this effort and sent a letter of support on March 5, 2019. I too fully support the effort the City of Milnor is making to provide an opportunity for the public to enjoy our wildlife heritage for decades to come. I hope you will consider assisting with them in this effort.

Sincerely,

Jack Heisler

Acting Project Leader



Sept. 16, 2019

Carol Peterson Economic Development Coordinator City of Milnor, ND 701-427-9414

Dear Carol,

We are happy to inform you that the ND Game and Fish Department will be awarding you a grant in the amount of \$2500 to assist in the construction of a wildlife viewing platform at Storm Lake.

Sincerely,

Marty

Marty E. Egeland Education Section Supervisor ND Game and Fish megeland@nd.gov 701-328-6612

Bison Booster Club 14750 77th Street SE Milnor, ND 58060

October 16, 2019

To Whom It May Concern:

The Bison Booster Club Board of Directors fully support the wildlife observation deck proposed by the City of Milnor for Storm Lake. Our community wants to promote the appreciation of the wildlife habitat through environmental education and experiences. Adding outdoor activities that can be used by our community will encourage individuals to enjoy the outdoors and value the wildlife and bird habitat in our area. We are aware that the City plans to plant a pollinator garden at this location also and we support this endeavor. Future plans of the City include a walking path around Storm Lake. We are excited to see these plans and projects for our community.

The Bison Booster Club has contributed \$1,000 toward the wildlife observation deck project.

Sincerely,

Bison Booster Club

Haylay Rekisson, director



"What a man does for himself dies with him. What he does for his community lives long after he is gone." - Theodore Roosevelt

October 24, 2019

To Whom It May Concern:

The Milnor Community Foundation has awarded a grant of \$5,500.00 to the City of Milnor to assist in building a 12' by 24' wildlife observation deck on Storm Lake at Milnor, North Dakota

Sincerely,

Monty Haugen

Milnor Community Foundation

October 1, 2019

North Dakota Industrial Commission State Capitol, 14th Floor, 600 E Boulevard Ave. Dept. 405 Bismarck, ND 58505-0840

North Dakota Outdoor Heritage Fund Board,

It is with great pleasure that I recommend the Storm Lake Observation Deck project in Milnor, ND. This observation deck is one piece of a larger trail project to provide the citizens and surrounding community of Milnor a way to get outside and enjoy nature. Studies have shown that time spent outdoors can lead to reduced stress and other health benefits. What better way or place to clear one's mind than talking a walk to an observation deck overlooking the water, watching the birds and enjoying the adjacent pollinator garden!

As a Nature Conservancy employee it is my mission to conserve the lands and water on which all life depends by protecting land and waters, providing food and water sustainably and building healthy cities. This small project touches on each of those objectives by placing a priority on the health and well being of the local natural system as well as the people who live within it.

Please join me in supporting the Storm Lake Observation Deck by voting to approve the needed funding for the project.

Sincerely,

Eric Hoff

Land Steward/Burn Boss The Nature Conservancy 7290 146th Ave SE

Milnor, ND 58060

CITY OF MILNOR PARK DISTRICT Milnor, ND

September 19, 2019

To whom it may concern:

The City of Milnor Park District supports the City of Milnor's effort to build a Wildlife Observation Deck at Storm Lake in Milnor.

The Park Board believes this would be a positive addition to the City of Milnor.

Thank you,

City of Milnor Park District

Linta LBuskohl

John Bosson

Suly Kelsman

Breca Severson

Rich Prom

Milnor Public School District No. 2

530 Fifth Street | P.O. Box 369

Milnor, North Dakota 58060-0369 Phone: 701-427-5237 | Fax: 701-427-5304

www.milnor.k12.nd.us

Chris Larson, Superintendent and Activities Director Seth Engelstad, High School Principal Ryan Weber, Elementary Principal

September 9, 2019

To Whom it May Concern,

As the Milnor Public School Science Teacher, I have the opportunity to influence young minds to promote interest in Biology and Environmental Studies. There are many times when I want to take students to areas to observe wildlife and collect water samples for microscope activities.

It has been brought to my attention that the city of Milnor has the prospect of adding an observation deck to the community which would give members a beautiful view of the city's edge and of Storm Lake. The observation deck would indeed add aesthetic appeal to the lake area, but it would be more than beautiful.

For educational purposes, the observation deck would be an area that could possibly be used for the collection of biological samples, wildlife observation and soil quality sampling. It would give a designated area outside of the classroom where learning could take place in a more comfortable place with seating that is safely located above the lake itself. I believe other classes would use the observation deck as well for ecology studies and species counting.

The city of Milnor is home to my students and anything that makes Milnor better for them is something I can fully support on their behalf. Thank you for support the betterment of our community and schools.

Yours Sincerely in Education,

McCley

Christina McCleary

Milnor Public Schools

Science Education 7-12

We the undersigned support the City of Milnor in application to the ND Outdoor Heritage Fund for a grant to build a wildlife observation deck on Storm Lake. The deck will be part of our long range plan to have a walking path around Storm Lake. The deck will have permanent seating and will be flanked by a pollinator garden.

Please consider our community for this grant.

Town Chairman Zana Adriana Cananita
Terry Dusek, Chairman, Renaissance Zone Advisory Committee
Brian Tayer, Chairman, Milnor Medical Association, Inc.
Bur H Jan
Carol Peterson, Coordinator, Planning and Design Commission
('arol Selene
Mark Gainor, President, Development, Inc.
Brian Bussman, President, Satellite Club
Bus Busana
Randy Odegard, Vice President, Bison Booster Club of Milnor, ND
Kendy Odegard
Nichole Kadoun, President, Youth Opportunity Unlimited, Inc.
Keith Johnson, President, Milnor Community Development Corporation
Ketter m-
Mark Gainor, Chairman Milnor Airport Authority
OTH Jus
Randy Johnson, Chief, Milnor Fire Department
Carol Peterson, Chairman, Milnor Community Foundation
C'and Letter



www.sargentcountybank.com

September 25, 2019

ND Outdoor Heritage Fund Bismarck, ND

Re: Grant application

To Whom it may concern,

I am writing in regard to a grant application from the community of Milnor. The community is applying for a grant to help pay for the construction of a wildlife observation deck on Storm Lake. The deck would be for recreational and educational use.

I support the communities efforts to complete this project. I think it would be very beneficial for our students working on their science curriculum. I hope you are able to award our community the grant. It would be money well spent.

Thank you for your consideration.

Sincerely,

Claire A. Seefeldt Branch Manager

We the undersigned support the City of Milnor in application to the ND Outdoor Heritage Fund for a grant to build a wildlife observation deck on Storm Lake. The deck will be part of our long range plan to have a walking path around Storm Lake. The deck will have permanent seating and will be flanked by a pollinator garden.

Please consider our community for this grant.

Name (print)	Address	Signature
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Paul Illeton	La	They sery
Poter Christaines	M-Lhoi	Alas flex
Paul Larson	Milnor	Parlamen
Byon Severson	Milnor	
John Buskell	milnor	Johnsell
Brent Bergtrom	milnor	12 h
Justin Eback	Milnor	Aus Il
Donna Johnson	Milnor	Cow
JIM ETERSON	MILNOR	James Laterson
lone foley	Milnor	Jone Joley
Krisa Martinson	Milnor	Krisa Marlin
Kevin Peterson	Milnor	of fine
Mary Gibba	Milnor	199
KelsyMartingun	Wilnor	Willet
Pennie Erdmann	Milnor	Service Eldman
Dawn Mund	Milnor	Dawn Mund
TOLENE SCHWALK	Milnor	Flene Schuoll
Sophie Fuhrman	Milnor	Lophie Luberman
SANY Springer	milnor	Hay Springs
TERRY Nelson	Mildor	leky Welson
CARL NELSONI	MILNOR	Cost K. Yelson
Blair T Michel	Milner	Blen & Marky &

We the undersigned support the City of Milnor in application to the ND Outdoor Heritage Fund for a grant to build a wildlife observation deck on Storm Lake. The deck will be part of our long range plan to have a walking path around Storm Lake. The deck will have permanent seating and will be flanked by a pollinator garden.

Please consider our community for this grant.

	RECORDE	Deck
Name (print)	Address	Signature
La Rae Odegard	Milnor, ND	Lakae Odegand
Carol Peterson Mike Schutt	Milnor ND Milnor NO	M. P. Sall
BOBSCHAK	Milnor N.D	R Salut
Alysna Shutt	Milnor, NO	Thysne chut
Vacob High	Milnor, ND Milnor, NP	Just Hoals
Packle Gen	MILNER NO	Ratelle
Marshall Lien	Milner ND	Marshelllier
ashly Odegard	Wilmy ND	An who In paris
JEHNETTE BUSKOHL	Melnar 7D	Jeanell Buckoll
Jamid Rabbies	Sulmor	DAVIDROBBIUS
Connie Kobbins	Milner, MA	Bart Korpa
(Alabore Ordah	milnor	Meldie Ordal
DIANE WALLIN	MILNON NO	Shim Wellin
Chenkolppe	M. bor ND.	Phyllis Gelinske
Andrea Hognes	Wilnor MB	Andrea Hogness
Shannon Berndt Scott Berndt	MINOY, ND	Sur Bonat
Judith Kleingarn	Milnor ND Milnor ND	Judith Lleingan
J.B Kleingan	MilNON NO	De Kleenga

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Please consider our community for this grant.

Deck.

Name (print)	Address	Signature
Matt Olson	plilna	May Ob
Mary Oson	Milnor	Mary Olym
David Stress	Milour	Jan Stren
Jeddrey Bixby	Milnor	Goldfulla
Jen Jangen	Milnon	Gendindexust
Sandy Hogness	Milnor	Sandy Hignen
Kendra Odegard	Millione	Kundra Ddegard
Oline Nelson	Milnor	aline Helson
EUNICE Thorse	X MILNUS	Euros Thorse
Kick Pittenger	Milnor	Lice Totaling
Dale TORRESON	Milpor	Waletour
Marjorie Johnson	Milnor	maijonel. Johnson
Anne Rjugdahl	Milnor	anne Ringdohl
Clem Severse		LIEM SEVERSON
EdNa Ellefson	Milnor	Edna Ellefon
Lee Hanna	milwor	Lula
Junio Honna	Milbor	Juni Horres
Sim Tayme	(1	Jun Luy
Violet MAHley	menor	Veser makler
MERVIN WOLLER	Milnh	Mervin Wohler
KAREN Wohler	Melnor	Feren Wohler
Cheryl Roder	Mélnos	Charge Koder
		/

We the undersigned support the City of Milnor in application to the ND Outdoor Heritage Fund for a grant to build a wildlife observation deck on Storm Lake. The deck will be part of our long range plan to have a walking path around Storm Lake. The deck will have permanent seating and will be flanked by a pollinator garden. Please consider our community for this grant.

Deck

Name (print)	Address	Signature
CURTIS MAHLER	MILNOR WA	Custo maple
DOWALD NEISON	4) Uno	Droen Dels Donlot, hels
	21/2-0)(n mo e i eur
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Let Me Tell You About Milnor!



Milnor is located in southeast North Dakota along Highway 13 in a bustling community of agriculture and industry.

We offer the following............

- Business district with a variety of stores and businesses which
 include the following types of businesses: grocery store,
 grill/restaurant, clinic, post office, variety store, newspaper,
 convenience store, gas stations, bank/credit union, vehicle and tire
 repair, electrical/HVAC, plumbing, car wash, farm equipment, auto
 body repair, elevator, liquor store, veterinary, small engine repair,
 beauty/barber shop, funeral home, tree removal service along with
 many smaller businesses that meet a number of needs in the
 community.
- K thru 12 Public School system offering a variety of courses and college credit work. The school also offers a variety of sports including basketball, football, track and volleyball. Other extra curricular activities offered are Speech, Drama, FBLA, Art Club, Yearbook. Science Fair, Student Council and Academic Olympics.
- Public Library with fiction and non-fiction books, accelerated readers for school age children, best sellers and inter-library loans
- Three Churches, Catholic, Lutheran and Methodist.
- Childcare Center and Preschool licensed for up to 50 children.
- Activity Center of over 15,000 square feet open to the public and school for fitness and used for a variety of community and athletic events
- Golf course sporting a club house, golf cart rental and storage located on a 9 hole 36 par course.
- Senior Citizen Center with activities and noon dinners.

- Park system with facilities at three different sites, including playground areas, swimming pool, picnic areas, softball field, basketball court, skateboard courtyard, a gazebo and walking paths, A variety of programs are offered with swimming lessons, T-ball, softball and baseball programs.
- · Municipal airport with a new hangar and terminal.
- Community Foundation with a permanent endowment, vested at \$4.7M allowing yearly income to be used for improvements in the Milnor community.
- Incentives to build or buy a home in the community, enticements for businesses to locate in our town and a Renaissance Zone with over 50 completed projects.
- Newly annexed 44 acre commercial and industrial park on the south side of town with approximately 27 acres still available.
- New residential subdivision with 49 lots available for home builders.
- A dedicated Fire Department with one of the lowest home insurance classifications in the area and an ambulance service staffed with full time EMT's.
- Variety of community activities such as Wednesday Nights at the Park, Crazy Days, Galaxie Awards, Holiday children's festivities, Miss Milnor Pageant, Fine Arts and Academic Award Night, Athletic Banquet, Relay for Life, June Fest, Inferno Night, Post Prom, Airport Pancake Breakfasts along with many school related activities all year long.
- Milnor was chosen "City of the Year" in 2014 by the League of Cities, is a member of Tree City USA, and has planted 175 trees in the past few years.
- Milnor offers fiber-optic connections for ultra-high speed internet,
 4G cell service and rail service by Red River Valley and Western Railroad.