

# 2765 - Storm Lake Walking Path and Observation Deck

## Application Details

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<b>Funding Opportunity:</b>	1307-Outdoor Heritage Fund March 2020 - Round 16	<b>Initial Submit Date:</b>	Mar 10, 2020 4:03 PM
<b>Funding Opportunity Due Date:</b>	Mar 16, 2020 3:00 PM	<b>Initially Submitted By:</b>	Carol Peterson
<b>Program Area:</b>	Outdoor Heritage Fund	<b>Last Submit Date:</b>	
<b>Status:</b>	Under Review	<b>Last Submitted By:</b>	
<b>Stage:</b>	Final Application		

## Contact Information

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### Primary Contact Information

<b>Active User*:</b>	Yes
<b>Type:</b>	External User
<b>Name*:</b>	Ms. Carol Jean Salutation First Name Middle Name
	Peterson Last Name
<b>Title:</b>	Economic Development Coordinator
<b>Email*:</b>	milnoreconomicdev@hotmail.com
<b>Address*:</b>	PO Box 70
	Milnor North Dakota City State/Province
	58060 Postal Code/Zip
<b>Phone*:</b>	701-678-5415 Ext. Phone ###-###-####
<b>Fax:</b>	###-###-####

### Organization Information

<b>Status*:</b>	Approved
<b>Name*:</b>	City of Milnor
<b>Organization Type*:</b>	Municipal Government
<b>Tax Id:</b>	
<b>Organization Website:</b>	
<b>Address*:</b>	PO Box 70 408 Main Street  Milnor North Dakota City State/Province
	58060 Postal Code/Zip
<b>Phone*:</b>	(701) 427-5272 Ext. ###-###-####
<b>Fax:</b>	(701) 427-5292 ###-###-####
<b>PeopleSoft Supplier ID:</b>	

**Comments:**

## Budget

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**Objective of Grant**

**Objective of Grant:**

Our project is to build a 12' x 24' wildlife observation deck on Storm Lake, plant a pollinator garden, and reconstruct the prairie road adjacent to the lake into a 8 foot wide walking path. The walking path will be Step One of a multiple step walking path plan that will encircle Storm Lake.

**Summary**

**Grant Request:** \$16,270.00

**Matching Funds:** \$10,860.77

**Total Project Costs:** \$27,130.77

You must have at least 25% match

**Percentage of Match:** 40.03%

**Project Expenses**

Project Expense Description	OHF Request	Match Share (Cash)	Match Share (In-Kind)	Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Storm Lake Walking Path and Observation Deck	\$16,270.00	\$575.77	\$1,285.00	\$0.00	\$9,000.00	\$27,130.77
	<b>\$16,270.00</b>	<b>\$575.77</b>	<b>\$1,285.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>\$27,130.77</b>

<b>Project Expense Description</b>	<b>OHF Request</b>	<b>Match Share (Cash)</b>	<b>Match Share (In-Kind)</b>	<b>Match Share (Indirect)</b>	<b>Other Project Sponsor's Share</b>	<b>Total Each Project Expense</b>
	<b>\$16,270.00</b>	<b>\$575.77</b>	<b>\$1,285.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>\$27,130.77</b>

**Budget Narrative**

**Budget Narrative:**

\$1,285.00 In-Kind - City maintenance and personnel will prepare work site using Bobcat loader and box scraper, monitor contractor through oversight of worksite, provide dirt, slope and pack ground to observation deck for handicap accessibility, spread gravel, install signage, oversee project and clean-up worksite after project complete. City office staff will research and develop project, write grant, solicit contractor and bids, monitor paperwork, communicate with contractor, make reports, finalize payment. Volunteers will remove trees, trim trees, remove brush, mow, and plant pollinator garden interspersed with existing natural vegetation (grass). We will use State of ND pollinator seed and plants from a local retailer. \*See attached worksheet.

\$575.77 Cash - City will purchase gravel and sign identifying stakeholders in project and place near deck

\$16,270.00 A grant from Outdoor Heritage Fund will help pay for the deck and benches.

\$9,000.00 Funds procured from the ND Game and Fish, Milnor Bison Boosters and the Milnor Community Foundation will help pay for the construction of the deck and benches constructed by contractor and the gravel. (\$5,500 from Milnor Community Foundation, \$1,000 from Milnor Bison Boosters and \$2,500 from ND Game and Fish).

**Bid Attachments**

<b>Description</b>	<b>File Name</b>	<b>Type</b>	<b>Size</b>	<b>Upload Date</b>
Bids	Scan - Bids.pdf	pdf	1 MB	03/10/2020 02:57 PM

**Match Funding**

<b>Match Amount</b>	<b>Funding Source</b>	<b>Match Type</b>
\$2,500.00	ND Game and Fish	Cash
\$1,000.00	Milnor Bison Booster	Cash
\$5,500.00	Milnor Community Foundation	Cash
\$575.77	City of Milnor	Cash
\$1,285.00	City of Milnor	In-Kind
<b>\$10,860.77</b>		

**In-Kind**

**In-Kind Total:**

## Description

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### **Directives**

**Major Directive\*:** Directive D  
Choose One

**Additional Directive:** Directive C  
Choose All That Apply

**Type of Agency\*:** Political Subdivision  
Choose One

### **Abstract/Executive Summary**

#### **Abstract/Executive Summary\*:**

This project will be Step One of a three step project plan. Future plans include a walking path around the perimeter of Storm Lake. (We are working on the Step Two and Step Three which will encircle the entire lake and we have completed the surveying and historical review for these two steps by Interstate Engineering). By building the deck and completing Step One of the walking path, the public can begin to enjoy the lake now as we work through the next steps. The Storm Lake Walking Path and Deck Observation project will create a new recreational area that encourages outdoor recreation and use of green space by providing access to public land allowing our citizens to be more active and encouraging individuals to appreciate our natural resources and assets. The project will attract and benefit pollinating insects by the construction of a pollinator garden. The observation deck and garden will be an asset to our school with a local location that allows for classroom experiences. We feel our community is taking an asset (Storm Lake) and using it to its best and fullest use.

### **Project Duration**

#### **Project Duration\*:**

Project duration will be from April through September. The total project cost will be \$27,130.77 and will encompass the City of Milnor personnel, local volunteers, the Milnor Community Foundation, the Milnor Bison Boosters, the ND Game and Fish and the ND Outdoor Heritage Fund.

## Narrative

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### **Narrative**

Briefly summarize your organization's history, mission, current programs and activities. Include an overview of your organizational structure, including board, staff and volunteer involvement.

#### **Organization Information\*:**

The City of Milnor is a bustling community of growth. In just the last few years we have added 12 new homes, 23 new businesses, eight business expansions, eight businesses have changed ownership due to retirements and the Fire Department has finished building a new 9,600 square foot fire hall. We have added a new airport terminal and hanger. built an additional park on Main Street, revamped our golf course and clubhouse and built a 15,750 square foot activity center with library. In the last few years our community has been very progressive bringing in key businesses that families will need such as Swede's Plumbing, Crossroads Electric (an electrical and HVAC company) and Sheyenne Valley Veterinary. Another new business, Camryn's Clubhouse, is a childcare/preschool with capacity for 50 children, which is one of the most sought-after enterprises families in this region need. This is a very important asset for families and businesses thinking about moving into a community.

Milnor has taken advantage of many programs, grants and State-run advisory services. We have used the Renaissance Zone program for over 15 years to encourage growth and renovation, received state funding for infrastructure, and used grants for a new building, 15 blocks of handicap accessible sidewalk/walking paths, and over 325 newly planted trees throughout the City. We have received acclamation from the State of North Dakota by being named a "Tree City" and received the award of "City of the Year" from the North Dakota League of Cities. In 2019 Milnor received the Main Street Excellence Award from Governor Burgum.

The City has recently annexed 44 acres into the city limits for commercial and industrial use with approximately 27 acres still available along ND Highway 13. The City purchased 32 acres of land which has been platted into 49 residential lots in our new subdivision on the north side of Milnor. We have recently finished putting infrastructure into these 49 lots.

**Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program.**

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

If your project involves an extenuating circumstance to exempted activities please explain.

**Purpose of Grant\*:**

The deck and walking path will create areas for recreation through the establishment and development of a recreational area (Directive D) and the pollinator garden will conserve and restore wildlife (bees, butterflies, etc) on public lands (Directive C). Our goal is to have more recreational opportunities for the citizens of the area. Storm Lake is located on the west edge of Milnor in Sargent County, North Dakota. The lake is divided into three pods. The north pod, located on the north side of 3rd Avenue, is the Storm Lake National Wildlife Refuge. The middle pod is on the south side of 3rd Avenue and the north side of ND Highway # 13, and the south pod is on the south side of Highway # 13. The middle pod and south pod are not part of the wildlife refuge. These lakes are a natural habitat for birds migrating each spring and fall.

Our project is to build a 12' x 24' wildlife observation deck next to Storm Lake's middle pod on the northeast corner of the lake on property owned by the City of Milnor and reconstruct the prairie road adjacent to the lake into an eight foot wide walking path.

The deck borders 2nd Street and the walking path spans the space from 2nd Street to 3rd Avenue which is 888 feet in length. The location of the walking path and deck have a clear view of the lake.

Wildlife Observation Deck Project: 12' x 24' wood composite deck with aluminum railing and balusters and vertical aluminum cable rails at 42 height (commercial height). The deck will have railing on three sides, with the fourth side open for access. We plan to slope the access to the deck floor to allow for handicap accessibility. The deck will be positioned with part of the deck on the prairie road (which is a flat surface) and part of the deck over the down slope of this road with adequate pilings and structure to support the deck. We plan to leave the shoreline undisturbed except for foundation support. There will be a bench for seating. We will be planting a pollinator garden on west side of the deck on the down slope of the road. We will space the planting far enough from the deck so that it is visible to an observer. The pollinator garden will be approximately 4' x 20' and will be planted by volunteers. The pollinator garden will be planted with the seed available through the State and 30 pollinator plants. The deck will give a clear unobstructed view of Storm Lake and the wildlife on the lake. The walking path will be bladed and graveled. The brush will be removed and mowed, trees will be trimmed and dead trees will be taken out. Our goals and expectations are that the observation deck and walking path will encourage people to enjoy the outdoors, getting more exercise, observing wildlife and waterfowl.

Upon receipt of a grant, we will procure a contractor, set up a time line for steps for the project to be completed and work with all collaborators responsible to get work done. Our goal would be to have the project done so that we would be able to use the deck and walking path the Fall of 2020.

This project is Step One of a three step project. Future plans include a walking path around Storm Lake. We are working on the preliminary steps of the walking path and have already completed the surveying and historical review. By building the deck and completing step one of the walking path, the public can begin to enjoy the lake now as we work through the next steps.

See map for ("X") location of deck. Red line indicates walking path in Step One. Step Two is green line around lake (future project). Step Three is yellow line on northeast side of lake (future project). Blue line indicates walking path completed previously.

Project is urgent as we may lose the \$9,000 in other partner funding. (\$5,500 must be returned if not used in one year with deadline of September 2020). Also, we would like to get Step One done so we can proceed with future steps.

This is a new project.

**Please list the counties that would be impacted by this project:**

**Counties\*:** Sargent

**Is This Project Part of a** No

**Comprehensive Conservation**

**Plan?\***

**Does Your Project Involve an Extenuating Circumstance?\*** No

Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met. Include a brief background and work experience for those managing the project.

**Management of Project\*:**

The project will be managed by our City Staff. Our City Public Works Department will be fulfilling duties to level and gravel the area of the deck and walking path and oversee volunteers. Staff will monitor the daily work progress of the contractor and have an individual available each day as work is progressing to answer questions and resolve any problems or issues as they arise. The Economic Development Coordinator and Mayor will work with the contracted company to ensure that the project is kept on a specific time line with all facets of the work being completed. The City of Milnor will choose a contractor that has a history of good workmanship, a quality product and good business ethics. The City will work closely with the contractor, evaluating progress and quality of work. The finished project will be evaluated for workmanship and quality and that all details are accomplished. We will keep a line of communication open with the contractor until all work is completed. We will keep all emails, plans, invoices, and other paperwork organized and filed for easy access and reporting. The City of Milnor will report all information and account for all expenditures required by the ND Outdoor Heritage Fund.

Project Oversight Personnel: Ryan Smith, Superintendent Of City Public Works (over 10 years experience). Terry Dusek, Mayor (8 years experience in City Government and 30 years experience in banking) and Carol Peterson, Economic Development Coordinator (10 years experience)  
Financial Oversight: Milnor City Auditor, Jennie Bixby (City Auditor for 5 years) and Terry Dusek, Mayor

Pre-Construction - Pre-construction includes researching and preparing grants. Project development will include soliciting estimates and bids. Select a contractor for the deck construction. Coordinating timetable for work. Ordering gravel for delivery. Organizing city staff and volunteers. Order signage.  
Construction - Work with contractor for the construction of the deck and bench. Volunteers will remove dead trees, trim trees, remove brush and mow area along the walking path. The City personnel will level walking path and site of deck and spread gravel. City personnel will help with on-site construction of the deck by observation and oversight of work, working closely with contractor. City personnel will slope and pack ground to observation deck for handicap accessibility and install signage. Volunteers will plant pollinator seed and plants.  
Post Construction - Evaluating project for quality and completeness. Pay contractor and all bills at project completion.

Indicate how the project will be funded or sustained in future years. Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

**Sustainability\*:**

The City of Milnor will retain ownership of the observation deck and its future maintenance. The City of Milnor will retain ownership of the walking path and continue to maintain. We are using quality materials that will have low maintenance. In the event of damage or deterioration, the City will make repairs as needed. The City will maintain the pollinator garden.

Indicate how the project will be affected if less funding is available than that requested.

**Partial Funding\*:**

Limited funding will negatively affect the project. The City of Milnor has limited funds for parks and recreation and would not have the funds to build the deck and walking path. If the project can not be funded, we will need to return the funds from other partners.

If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \* There must be signage at the location of the project acknowledging OHF funding when appropriate. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be.

**Partnership Recognition\*:**

The City of Milnor will recognize the ND Outdoor Heritage Fund, North Dakota Game and Fish Dept., Milnor Community Foundation and the Bison Booster Club with a sign displayed at the project site, a press release and pictures in our local newspaper, (Sargent County Teller) and information released on the Milnor Facebook page. <https://www.facebook.com/milnornd>

Do you have any supporting documents, such as maps or letters of support that you would like to provide? If so, please provide them in a single file.

**Supporting Documents\*:** Yes

**If Yes, Please Provide Copies in a Single File:** Scan - OHF 1.pdf

Awarding of Grants - Review the appropriate sample contract for your organization. Sample Contract

**Can You Meet All the Provisions of the Sample Contract?\*** Yes

## Tasks

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**Tasks**

Task	Start Date	Completion Date
Contractor builds deck/benches on-site.	07/06/2020	08/10/2020
Install signage, clean up work site, level and slope dirt to deck for access,spread remaining gravel	08/12/2020	08/24/2020
Pay bills, finalize paperwork	09/08/2020	09/30/2020
Plant pollinator seed and plants	08/11/2020	08/15/2020
Pre-construction meeting with times, dates and plans	04/27/2020	05/13/2020
Prepare work site, remove dead trees, trim trees, remove brush, mow. Level walking path and site.	06/02/2020	08/15/2020
Procure contractor for deck and benches	04/24/2020	05/12/2020

**Description of Tasks**

**Please Describe Tasks:**



Pre-construction meeting with plan describing timeline of work, work to be done and assigned person to oversee task.

Contractor will be procured for the deck, gravel, signage and plants. Contractors timeline identified.

Volunteers will be organized and work day executed.

Work with contractor on-site.

Volunteers plant seeds and plants.

Finalize paperwork and bills.

## Deliverables

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### ***Deliverables***

<b>Deliverable</b>	<b>Quantity</b>	<b>Unit of Measurement, if applicable</b>
City Staff	1.000	Time sheet
Dirt for packing used for packing and sloping	1.000	Invoice
Hours of use for bobcat and scraper and mowers	1.000	Time sheet
Invoice for gravel, signage, plants,	3.000	Invoices
Invoice of Contracted Labor	1.000	Total invoice
Volunteers	1.000	Hours of volunteers and work completed

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## Certification

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### ***Certification***

**Certification:** Yes

**Name:** Carol Peterson  
First Name Last Name

**Title:** Economic Development Coordinator  
Title

**Date:** 03/09/2020

### ***Internal Application Number***

**#/ID:** 16-04

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**DECKMASTERS II**  
 5507 53rd Ave S  
 Fargo, ND 58104

# Proposal

Date	2/20/2020	Phone #	701-232-4001
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Name / Address
City of Milnor PO Box 70 Milnor, ND 58060

Estimate #	4905
Rep	Todd
Customer Phone	701-427-9414
Customer E-mail	milnoreconomicdev@hotmail.com

Description	Total
<p>24' x 12' deck built according to plan. joists are 1' on center.                      All treated framing is Brown, #1 graded to the highest standard, Southern Yellow Pine. Kiln Dried to less than 19% after treatment. All 2x material is rated for Ground Contact. Posts are graded to Below Ground structural foundation Grade.                      Top foundation posts are 5' deep x 4 x 4, outside posts are DP 75 Diamond Piers.                      Joist wrap to top of all framing.                      All exposed material is low maintenance Island Mist Trex Transcends.                      Parallel decking with hidden stainless steel deck fasteners.                      Border with 1" overhang around entire deck.                      Transition board in center.                      Fascia around entire deck.                      Westbury 42" tall C-10 Textured black aluminum railing.                      All face screwed decking boards will be color matched deck plugs with #10 DCU stainless steel composite screw by Simpson Strong Tie.                      All regular fascia will be a color matched fascia fastening stainless steel screw by Simpson Strong Tie.</p> <p>Two 8' benches, three 5/4x6 on top, wrapped with 5/4x6 fascia with solid legs, \$1700 EXTRA</p> <p>Does not include stairs, rock poly, building permit, post or beam wrap.                      Does not include excavating top.</p> <p>50% down, payable by check. 3% processing fee if paid by card.</p> <p>Thank you for considering DECKMASTERS for your home improvement project.                      If you have any questions please call, 232-4001 or stop into the showroom.</p>	21,370.00
ESTIMATE good for 15 days. A Service Charge of 1-1/2% per month (18% Annually) will be applied on all past due balances. DECKMASTERS reserves the right to lien the improved property if payment in full as agreed to in this contract is not received.	<b>Sales Tax (7.5%)</b> 50.00
<b>Signature</b>	<b>Total</b> \$21,370.00



P.O. Box 40, Gwinner, North Dakota 58040  
Phone: 701-678-2681 • Fax: 701-678-2113

Gravel Rock Quotes

Customer -

Contact Person

Job Location

Phone:

Product:

Screened Gravel:

Crushed Gravel:

*\*10<sup>th</sup> per ton delivered*

Oversize Rock:

¾ Minus Rock:

Dirt:

Sand:

Trucking:

*300 yards - 2700<sup>00</sup>*

*[Handwritten signature]*

**STORM LAKE  
OBSERVATION DECK**

**Made Possible By The  
Generous Donations From**

**North Dakota Outdoor  
Heritage Fund**

-

**North Dakota Game and Fish**

-

**Milnor Community  
Foundation**

-

**Bison Booster Club**



QUOTATION

Newman Signs Inc.  
PO Box 1728  
Jamestown, ND 58402  
Phone: 800-437-9770

\*\*Prices on quote are guaranteed for 30 days\*\*

Quote #: TRFQTE015308

Quote Date: 4/16/2019

Customer Number: MIL-03-008

Ship Via: SPEE DEE

Sales Rep: Cara Allbee

FOB: ORIGIN

Payment Terms: Net 30

Bill To:

CITY OF MILNOR  
PO BOX 70  
MILNOR ND, 58060

Ship To:

CITY OF MILNOR  
304 7TH ST  
MILNOR ND, 58060

Header Note: THANK YOU CAROL (AMANDA / CARA)

SEQ	Item Number/Cost Code/Description/Note	Quantity	Unit Price	Extended Price
1	SPECIALTRAFFIC T-DP010016/2K1A 10X16 - S/F - 0.080 - 1 POST STD PUNCH / STD RADIUS - EG - 8LK / W - W/BDR - SEE ATT 1 EA) STORM LAKE OBSERVATION DECK.....	1.00	18.24	18.24
2	FREIGHT-TRAFFIC FREIGHT TRAFFIC SALES	1.00	5.65	5.65
Subtotal:				23.89
Tax:				1.79
Total:				\$25.68



## Sheyenne Greenhouse

*Garden Center*

5836 140th Ave SE

Sheldon, North Dakota 58068

30 Pollinator Plants @ \$1.59	\$47.70
(large variety of plants to pick from)	
Sales Tax	<u>2.39</u>
Total	\$50.09

**Costs Worksheet:**

Clay/dirt	\$ 25.00	Material – <i>Applicant In-kind Match</i>
Trim trees	\$ 45.00	Volunteers – <i>in-kind work</i> (estimated 3 hours x \$15 = \$45)
Remove trees	\$ 75.00	Volunteers – <i>in-kind work</i> (estimated 5 hours x \$15 = \$75)
Mow brush	\$ 30.00	Volunteers – <i>in-kind work</i> (estimated 2 hours x \$15 = \$30)
Gravel	\$2,700.00	Material (See attached information)
Signage	\$ 25.68	<i>Applicant Match</i> - Cash (see attached information)
Plants	\$ 50.09	<i>Applicant Match</i> – Cash (see attached information)
Scraper	\$ 195.00	Estimated 3 hours @ \$65 an hour - see Equipment Rental Rates (established in 2016) <i>Applicant In-Kind Match</i> (see attached information)
Bobcat	\$ 300.00	Estimated 4 hours @ \$75 an hour - see Equipment Rental Rates (established in 2016) <i>Applicant In-Kind Match</i> (see attached information)
Planting	\$ 75.00	Estimate 5 hours for planting @ \$15.00 an hour. Volunteers - <i>Applicant Match - In-Kind</i>
Public Works	\$ 390.00	Estimated 6 hours @ \$15.00 an hour for oversight, <i>Applicant In-Kind Match</i>
City - Office	<u>\$ 150.00</u>	Estimated 10 hours @ \$15.00 an hour, grant prep, research, reports, and payments. <i>Applicant In-Kind Match</i>

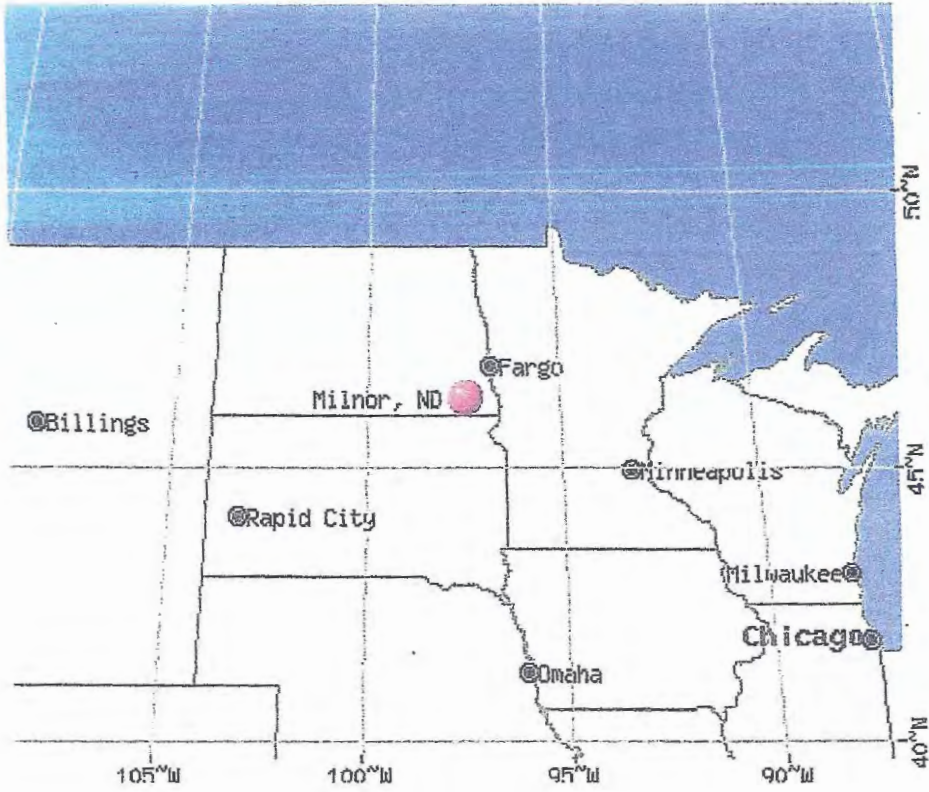
Total \$ 4,060.77

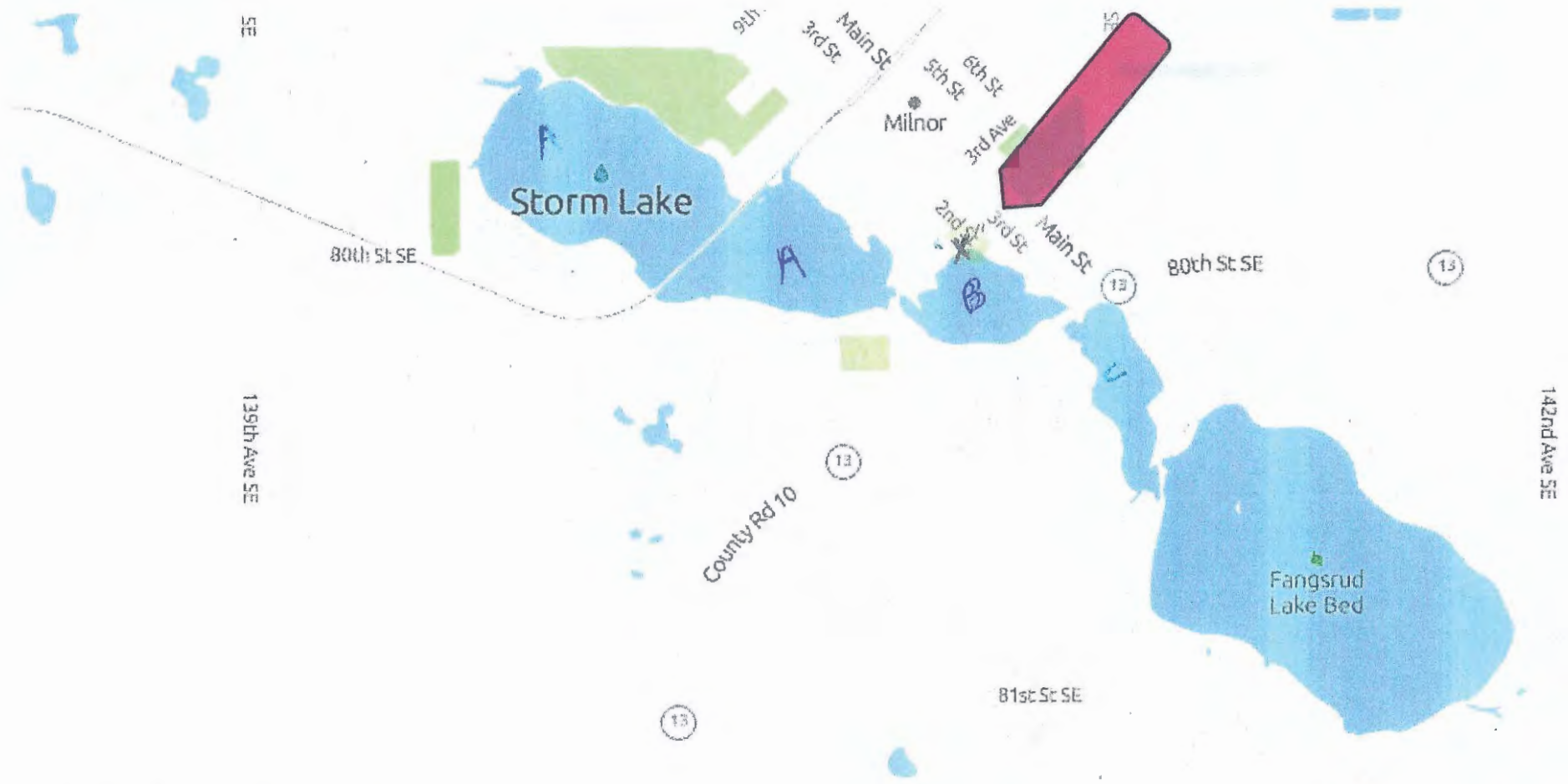
Professional Contractor - See Proposal Included

Deck	\$21,370.00	
Benches	<u>\$ 1,700.00</u>	
Total		<u>\$23,070.00</u>

**Total \$27,130.77**







**Storm Lake, Milnor, ND**

- A - North pod of lake - Storm Lake Wildlife Refuge
- B - Middle pod - location of wildlife observation deck is marked with an "X"
- C - South pod of Storm Lake



**Storm Lake - View from the location of proposed deck.**



**Walking Path**

- Step 1 - —
- Step 2 - —
- Step 3 - —
- 2002 - —
- Deck - X

Milnor Lutheran Parish

Business District

Milnor  
Park

St Arnold's  
Catholic Church

Daycare &  
Preschool

Deck

Milnor Lutheran  
Parsonage

Dakota Valley  
Electric Coop

Sheyenne Valley Veterinary

ND Highway 13

Not actual deck but a likeness of proposed deck.  
Cables on proposed deck will run vertical.

## Wildlife Observation Deck



- 12' x 24' Composite Deck
- Rail – 42" aluminum railing and balusters with vertical aluminum cable rail
- Level entrance with gravel

EQUIPMENT RENTAL RATES  
January 1, 2016  
MILNOR, NORTH DAKOTA

\*\*\*\*\*

YOU ARE HEREBY NOTIFIED THAT THE CITY OF MILNOR WILL CHARGE THE FOLLOWING RATES FOR RENTAL OF CITY EQUIPMENT EFFECTIVE IMMEDIATELY:

* Bobcat + Operator.....	\$75.00/Hour
Payloader + Operator.....	\$125.00/Hour
Snowplow Truck + Operator.....	\$65.00/Hour
Mower + Operator.....	\$40.00/Hour
Batwing Mower + Operator.....	\$60.00/Hour
Snowblower + Operator.....	\$75.00/Hour
Sewer Jetter + Operator.....	\$100.00/Hour
Street Sweeper + Operator .....	\$125.00/Hour
* 6603 John Deere Tractor + Operator .....	\$65.00/Hour
Dyna-Flo Pump.....	\$175.00/Day or \$1,000/Week
3" Portable Pump.....	\$50.00/Week
PTO Driven Generator.....	\$30.00/Hour
Pickup + Operator.....	\$50.00/Hour
Pruner.....	\$4.00/Hour
Trimmer.....	\$25.00/Hour
Chainsaw.....	\$40.00/Hour
Fuel Surcharge will apply for all equipment.	

The Milnor Planning and Design Advisory Board met at 5:00 pm on Wednesday, September 11, 2019. Members present Terry Dusek, Chairman, Eric Hoff, Alysha Schutt, Mary Gibbon and Carol Peterson. Members absent were Claire Seefeldt, Jasmine Smith and Charles Faber.

The board discussed needed improvements to the south side of the CityHall/Senior building. The area is weedy and includes a crumbling brick structure that holds a rusted flag pole. The group discussed various possible improvements including benches, a self standing porch/family swing, a picnic table, adult outdoor exercise equipment and outdoor musical equipment. Schutt will contact Dakota Designs from Wahpeton for help in designing this area and will report ideas at the next meeting.

The board discussed the need for new benches and trash receptacles on Main Street. Dusek and Peterson will research and bring suggestions to the next meeting. It was determined that we would need approximately four to six trash receptacles and six benches.

The board discussed a mural on Main Street. Gibbon suggested a mural on the south side of the car wash building. Another idea was a mural on the north side of the Legion building. Ideas were discussed and Gibbon reported on a potential artist from Wahpeton that could do the work. Gibbon will research ideas and bring information to the next meeting.

Peterson discussed the need for long term planning in the community and suggested the members bring ideas to future meetings whereby a time-line and plan could be put together for the community. Discussion was held on short term planning and what needed to be accomplished before the all school reunion next summer.

\* Peterson presented information, pictures, and costs for the previously proposed observation deck on Storm Lake. Peterson also reviewed the future plan of having a walking path around Storm Lake and the progress on this plan. Hoff suggested we pursue the ND Outdoor Heritage Fund grant for the deck and include a pollinator garden on each side of the deck. Schutt suggested a bird house be included. Board affirmed that both ideas would work well with the plan. Schutt will do additional research on the bird house idea. Hoff made a motion to build a 12' x 24' observation deck with railings on three sides on the shore of Storm Lake, with a pollinator garden. Schutt seconded the motion. Discussion followed - Hoff stated that we need to encourage outdoor recreation and appreciation of wildlife in it's natural habitat and to have safe areas for adults and children to rest when walking and biking. Vote unanimous for approval.

Carol Peterson, Secretary  
Milnor Planning and Design Advisory Board

At a regular meeting of the Milnor City Council held on Monday, October 14, 2019, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Monty Haugen, Eric Hoff and Nannette Severson. Member Charlie Faber joined the meeting later. Also present: Carol Peterson, City Attorney LeeAnn Even, City Engineer Kent Thoreson, Sheriff Travis Paeper, Mary Engst, Travers Storhaug, Robert Lotzer, Donna Johnson, Brooke Peterson, Mitch Tompkins, Danielle Hogness, Clementine Severson, Elaine Williams, Paul Grindland, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Carol Peterson presented information and costs for the previously proposed wildlife deck on Storm Lake. She stated the city would have to provide in-kind work, which would include providing equipment and labor to level the area and spread gravel and to oversee construction and labor. In order to move forward with the grant proposal, she would need a motion from the council showing support for building the observation wildlife deck.

Motion to approve Carol Peterson to move forward with the grant proposal for a wildlife observation deck along Storm Lake (Severson/Haugen, unanimous).

Motion to adjourn (Anderson/Hoff, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor



**Mayor and City Council**

Mayor - Terry Dusek

**Council:**

Curt Anderson

Merrill Decker

Eric Hoff

Monty Haugen

Nannette Severson

Charles Faber

**Planning and Design Advisory Board Members:**

Terry Dusek

Eric Hoff

Alysha Schutt

Jasmine Smith

Claire Seefeldt

Mary Gibbon

Charles Faber

Carol Peterson



"VARIETY IN HUNTING AND FISHING"

## NORTH DAKOTA GAME AND FISH DEPARTMENT

100 NORTH BISMARCK EXPRESSWAY BISMARCK NORTH DAKOTA 58501-5095 PHONE 701-328-6300 FAX 701-328-6352

Sept. 16, 2019

Carol Peterson  
Economic Development Coordinator  
City of Milnor, ND  
701-427-9414

Dear Carol,

We are happy to inform you that the ND Game and Fish Department will be awarding you a grant in the amount of \$2500 to assist in the construction of a wildlife viewing platform at Storm Lake.

Sincerely,

Marty

Marty E. Egeland  
Education Section Supervisor  
ND Game and Fish  
[megeland@nd.gov](mailto:megeland@nd.gov)  
701-328-6612

*Bison Booster Club  
14750 77th Street SE  
Milnor, ND 58060*

October 16, 2019

To Whom It May Concern:

The Bison Booster Club Board of Directors fully support the wildlife observation deck proposed by the City of Milnor for Storm Lake. Our community wants to promote the appreciation of the wildlife habitat through environmental education and experiences. Adding outdoor activities that can be used by our community will encourage individuals to enjoy the outdoors and value the wildlife and bird habitat in our area. We are aware that the City plans to plant a pollinator garden at this location also and we support this endeavor. Future plans of the City include a walking path around Storm Lake. We are excited to see these plans and projects for our community.

The Bison Booster Club has contributed \$1,000 toward the wildlife observation deck project.

Sincerely,

*Kayla Peterson, director*  
Bison Booster Club



*"What a man does for himself dies with him.  
What he does for his community lives long  
after he is gone."* - Theodore Roosevelt

October 24, 2019

To Whom It May Concern:

The Milnor Community Foundation has awarded a grant of \$5,500.00 to the City of Milnor to assist in building a 12' by 24' wildlife observation deck on Storm Lake at Milnor, North Dakota

Sincerely,

A handwritten signature in black ink that reads "Monty Haugen". The signature is written in a cursive style with a large initial 'M'.

Monty Haugen  
Milnor Community Foundation



## United States Department of the Interior



U.S. FISH AND WILDLIFE SERVICE  
Tewaukon National Wildlife Refuge  
9754 143 ½ Avenue SE  
Cayuga, North Dakota 58013



October 1, 2019

To: North Dakota Outdoor Heritage Fund

From: Acting Project Leader, Jack Heisler

To Whom It May Concern,

I was recently contacted by a representative from the City of Milnor in Sargent County, North Dakota about their plans to construct a wildlife viewing platform on a body of water adjacent to Storm Lake National Wildlife Refuge (Refuge). This is an easement refuge managed as part of the Tewaukon National Wildlife Refuge Complex. It was established in the 1930's in part to "*maintain a wildlife conservation demonstration unit...*" and provides valuable habitat to migratory birds. It currently supports no infrastructure to facilitate public use for the purpose of wildlife observation.

The City of Milnor plans to construct a modest, well designed viewing platform adjacent to the Refuge that would be easily accessible to local residents and other visitors. It would provide the public with an opportunity to get some outdoor exercise while enjoying the wildlife resources supported by wetland habitats. Wildlife observation and photography are excellent, non- consumptive, activities that complement the establishing purposes of the Refuge very well.

Previous Project Leader, Kent Sundseth, had supported this effort and sent a letter of support on March 5, 2019. I too fully support the effort the City of Milnor is making to provide an opportunity for the public to enjoy our wildlife heritage for decades to come. I hope you will consider assisting with them in this effort.

Sincerely,

Jack Heisler  
Acting Project Leader

October 1, 2019

North Dakota Industrial Commission  
State Capitol, 14th Floor, 600 E Boulevard Ave. Dept. 405  
Bismarck, ND 58505-0840

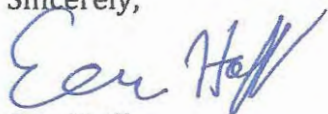
North Dakota Outdoor Heritage Fund Board,

It is with great pleasure that I recommend the Storm Lake Observation Deck project in Milnor, ND. This observation deck is one piece of a larger trail project to provide the citizens and surrounding community of Milnor a way to get outside and enjoy nature. Studies have shown that time spent outdoors can lead to reduced stress and other health benefits. What better way or place to clear one's mind than talking a walk to an observation deck overlooking the water, watching the birds and enjoying the adjacent pollinator garden!

As a Nature Conservancy employee it is my mission to conserve the lands and water on which all life depends by protecting land and waters, providing food and water sustainably and building healthy cities. This small project touches on each of those objectives by placing a priority on the health and well being of the local natural system as well as the people who live within it.

Please join me in supporting the Storm Lake Observation Deck by voting to approve the needed funding for the project.

Sincerely,

A handwritten signature in blue ink that reads "Eric Hoff". The signature is written in a cursive style with a large, sweeping "E" and a distinct "H".

Eric Hoff  
Land Steward/Burn Boss  
The Nature Conservancy  
7290 146<sup>th</sup> Ave SE  
Milnor, ND 58060

**CITY OF MILNOR PARK DISTRICT  
Milnor, ND**

September 19, 2019

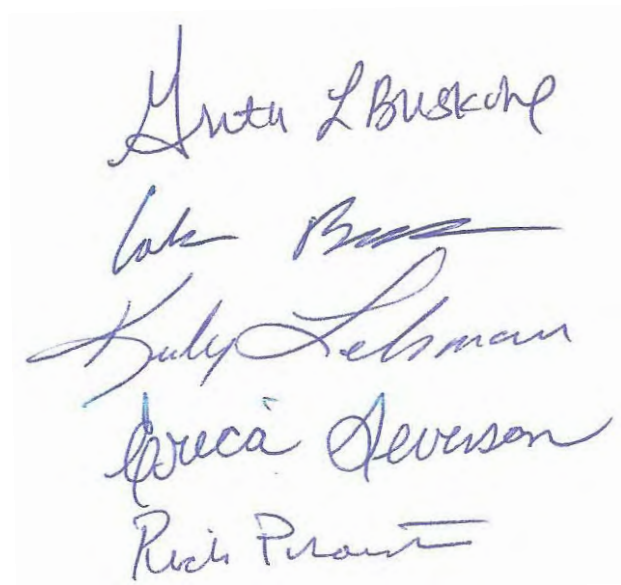
To whom it may concern:

The City of Milnor Park District supports the City of Milnor's effort to build a Wildlife Observation Deck at Storm Lake in Milnor.

The Park Board believes this would be a positive addition to the City of Milnor.

Thank you,

City of Milnor Park District



Anita L. Busch  
Lake Busch  
Judy Lehman  
Greca Severson  
Rich Prout

## Milnor Public School District No. 2

530 Fifth Street | P.O. Box 369  
Milnor, North Dakota 58060-0369  
Phone: 701-427-5237 | Fax: 701-427-5304  
[www.milnor.k12.nd.us](http://www.milnor.k12.nd.us)

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Chris Larson, Superintendent and Activities Director  
Seth Engelstad, High School Principal  
Ryan Weber, Elementary Principal

September 9, 2019

To Whom it May Concern,

As the Milnor Public School Science Teacher, I have the opportunity to influence young minds to promote interest in Biology and Environmental Studies. There are many times when I want to take students to areas to observe wildlife and collect water samples for microscope activities.

It has been brought to my attention that the city of Milnor has the prospect of adding an observation deck to the community which would give members a beautiful view of the city's edge and of Storm Lake. The observation deck would indeed add aesthetic appeal to the lake area, but it would be more than beautiful.

For educational purposes, the observation deck would be an area that could possibly be used for the collection of biological samples, wildlife observation and soil quality sampling. It would give a designated area outside of the classroom where learning could take place in a more comfortable place with seating that is safely located above the lake itself. I believe other classes would use the observation deck as well for ecology studies and species counting.

The city of Milnor is home to my students and anything that makes Milnor better for them is something I can fully support on their behalf. Thank you for support the betterment of our community and schools.

Yours Sincerely in Education,



Christina McCleary  
Milnor Public Schools  
Science Education 7-12

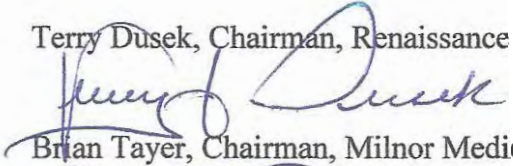


**To Whom It May Concern:**

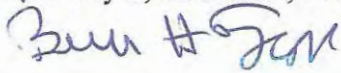
**We the undersigned support the City of Milnor in application to the ND Outdoor Heritage Fund for a grant to build a wildlife observation deck on Storm Lake. The deck will be part of our long range plan to have a walking path around Storm Lake. The deck will have permanent seating and will be flanked by a pollinator garden.**

**Please consider our community for this grant.**

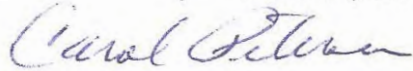
Terry Dusek, Chairman, Renaissance Zone Advisory Committee



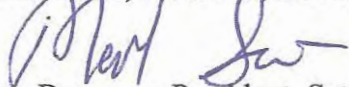
Brian Tayer, Chairman, Milnor Medical Association, Inc.



Carol Peterson, Coordinator, Planning and Design Commission



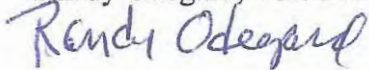
Mark Gainor, President, Development, Inc.



Brian Bussman, President, Satellite Club



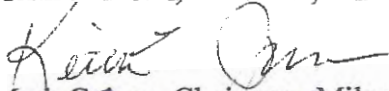
Randy Odegard, Vice President, Bison Booster Club of Milnor, ND



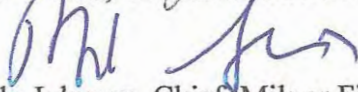
Nichole Kadoun, President, Youth Opportunity Unlimited, Inc.



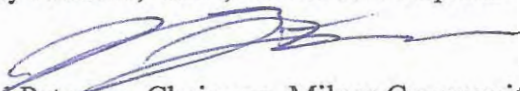
Keith Johnson, President, Milnor Community Development Corporation



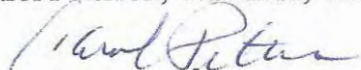
Mark Gainor, Chairman, Milnor Airport Authority



Randy Johnson, Chief, Milnor Fire Department



Carol Peterson, Chairman, Milnor Community Foundation





MEMBER FDIC

[www.sargentcountybank.com](http://www.sargentcountybank.com)

September 25, 2019

ND Outdoor Heritage Fund  
Bismarck, ND

Re: Grant application

To Whom it may concern,

I am writing in regard to a grant application from the community of Milnor. The community is applying for a grant to help pay for the construction of a wildlife observation deck on Storm Lake. The deck would be for recreational and educational use.

I support the communities efforts to complete this project. I think it would be very beneficial for our students working on their science curriculum. I hope you are able to award our community the grant. It would be money well spent.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Claire A. Seefeldt", with a long horizontal flourish extending to the right.

Claire A. Seefeldt  
Branch Manager

PO Box 9  
Forman, North Dakota 58032  
Phone 701-724-3216  
Fax 701-724-3432

PO Box 26  
Gwinner, North Dakota 58040  
Phone 701-678-2206  
Fax 701-678-2206

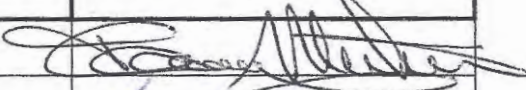
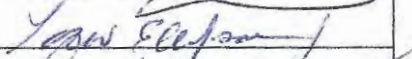
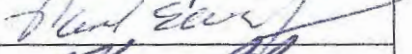

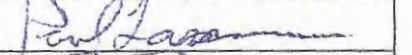
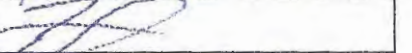
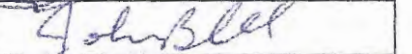


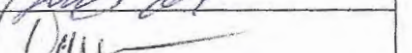
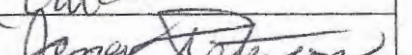
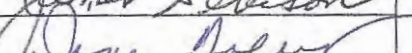
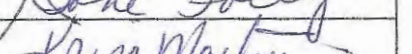
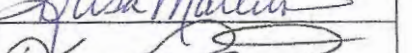

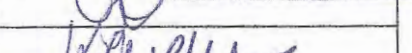
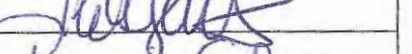
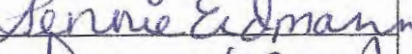
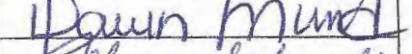
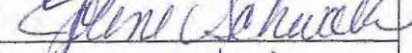

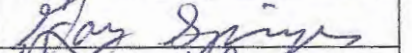
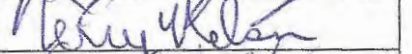

PO Box 182  
Rutland, North Dakota 58067  
Phone 701-724-3066  
Fax 701-724-3432

PO Box 129  
Milnor, North Dakota 58060  
Phone 701-427-5212  
Fax 701-427-5214

PO Box 709  
Lisbon, North Dakota 58054  
Phone 701-683-5000  
Fax 701-683-0136

## To Whom It May Concern:

We the undersigned support the City of Milnor in application to the ND Outdoor Heritage Fund for a grant to build a wildlife observation deck on Storm Lake. The deck will be part of our long range plan to have a walking path around Storm Lake. The deck will have permanent seating and will be flanked by a pollinator garden. Please consider our community for this grant.

Name (print)	Address	Signature
Tammy Martinson	Milnor	
Loren Eilertson	Milnor	
Paul Eilertson	"	
Peter Christensen	M-L NOR	
Paul Larson	Milnor	
Ryan Severson	Milnor	
John Buskoff	Milnor	
Brent Bergstrom	Milnor	
Justin Eback	Milnor	
Donna Johnson	Milnor	
JIM PETERSON	MILNOR	
Ione Foley	Milnor	
Krisa Martinson	Milnor	
Kevin Peterson	Milnor	
Mary Gibbon	Milnor	
Kelsy Martinson	Milnor	
Pennie Erdman	Milnor	
Dawn Mund	Milnor	
JOLENE SCHWAB	Milnor	
Sophie Fuhrman	Milnor	
GARY SPRINGER	Milnor	
TERRY NELSON	Milnor	
CARL NELSON	MILNOR	
Blair T Michels	Milnor	

## To Whom It May Concern:

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~~Deck~~

Deck

Name (print)	Address	Signature
Larae Odegard	Milnor, ND	Larae Odegard
Carol Peterson	Milnor ND	Carol Peterson
Mike Schutt	Milnor ND	Mike Schutt
Bob Schutt	Milnor, ND	B. Schutt
Alysha Schutt	Milnor, ND	Alysha Schutt
Melissa D Lunningborg	Milnor, ND	Melissa D Lunningborg
Jacob Hogle	Milnor, ND	Jacob Hogle
Rachel Lien	Milnor ND	Rachel Lien
Marshall Lien	Milnor ND	Marshall Lien
Shane Kodour	" "	Shane Kodour
Ashly Odegard	Milnor ND	Ashly Odegard
JEANNETTE BUSKOHLE	Milnor ND	Jeannette Buskohl
David Robbins	Milnor	DAVID ROBBINS
Connie Robbins	Milnor, ND	Connie Robbins
Barb Koeppe	Milnor ND	Barb Koeppe
Debbie Ordahl	Milnor	Debbie Ordahl
DIANE WALLIN	MILNOR ND	Diane Wallin
Phyllis Gelinske	Milnor, N.D.	Phyllis Gelinske
Glen Koeppe	Milnor ND	Glen Koeppe
Andrea Hogness	Milnor, ND	Andrea Hogness
Shannon Berndt	Milnor, ND	Shannon Berndt
Scott Berndt	Milnor ND	Scott Berndt
Judith Kleingarn	Milnor ND	Judith Kleingarn
J.B. Kleingarn	Milnor ND	J.B. Kleingarn

## To Whom It May Concern:

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# Deck

Name (print)	Address	Signature
Matt Olson	Milnor	Matt Olson
Mary Olson	Milnor	Mary Olson
David Streser	Milnor	David Streser
Jedrey Bixby	Milnor	Jedrey Bixby
Jen Sundquist <del>Jen Sundquist</del>	Milnor	Jen Sundquist
Sandy Hogness	Milnor	Sandy Hogness
Kendra Odgaard	Milnor	Kendra Odgaard
Oline Nelson	Milnor	Oline Nelson
Eunice Thorson	Milnor	Eunice Thorson
Rick Pittenger	Milnor	Rick Pittenger
Dale TORRESOIN	Milnor	Dale Torresoin
Marjorie Johnson	Milnor	Marjorie Johnson
Anne Ringdahl	Milnor	Anne Ringdahl
Clem Severson	Milnor	Clem Severson
Edna Ellefson	Milnor	Edna Ellefson
Lee Hanna	Milnor	Lee Hanna
Jennie Hanna	Milnor	Jennie Hanna
Jim Toyne	"	Jim Toyne
Violet MAHLER	Milnor	Violet Mahler
MERVIN Wohler	Milnor	Mervin Wohler
KAREN Wohler	Milnor	Karen Wohler
Cheryl Roder	Milnor	Cheryl Roder



# Let Me Tell You About Milnor!



Milnor is located in southeast North Dakota along Highway 13 in a bustling community of agriculture and industry.

We offer the following.....

- Business district with a variety of stores and businesses which include: grocery store, grill/restaurant, clinic, post office, variety store, newspaper, convenience store, gas stations, bank, credit union, vehicle and tire repair, electrical/HVAC, plumbing, car wash, farm equipment, auto body repair, elevator, liquor store, veterinary, small engine repair, beauty shop, barber shop, funeral home, tree removal service along with many smaller businesses that meet the needs of the community.
- K thru 12 Public School system offering a variety of courses and college credit work. The school also offers a variety of sports including basketball, football, track and volleyball. Other extracurricular activities offered are Speech, Drama, FBLA, Art Club, Yearbook. Science Fair, Lego League, Robotics Club, Student Council and Academic Olympics.
- Public Library with fiction and non-fiction books, accelerated readers for school age children, best sellers and inter-library loans
- Three Churches, Catholic, Lutheran and Methodist.
- Childcare Center and Preschool licensed for up to 50 children.
- Activity Center of over 15,000 square feet open to the public and school for fitness and used for a variety of community and athletic events.
- Golf course sporting a club house, golf cart rental and storage located on a 9-hole, 36 par course.
- Senior Citizen Center with activities and noon dinners.
- Park system with facilities at three different sites, including playground areas, swimming pool, picnic areas, softball field, basketball court, skateboard courtyard, a gazebo used for performances and walking paths. A variety of programs are offered with swimming lessons, T-ball, softball and baseball programs.
- Municipal airport with a new hangar and terminal.
- Community Foundation with a permanent endowment, vested at \$4.7M allowing yearly income to be used for improvements in the Milnor community.
- Incentives to build or buy a home in the community, enticements for businesses to locate in our town and a Renaissance Zone with over 50 completed projects.
- Newly annexed 44 acre commercial and industrial park on the south side of town with approximately 27 acres still available.
- New residential subdivision with 49 lots available for home builders.
- A dedicated Fire Department with one of the lowest home insurance classifications in the area and an ambulance service staffed with full time EMT's.
- Variety of community activities such as Wednesday Night at the Park, Crazy Days, Galaxie Awards, holiday children's festivities, Miss Milnor Pageant, Fine Arts and Academic Award Night, Athletic Banquet, Relay for Life, June Fest, Inferno Night, Post Prom, airport pancake breakfasts along with many school related activities all year long.
- Ultra-high-speed internet with fiber-optic connections, 4G cell service and rail service by Red River Valley and Western Railroad.
- State awards including "City of the Year" and the Governor's Choice Main Street Excellence Award and the Tree City USA Award.



## 10 Years of Progress

### New Businesses

- Sheyenne Valley Tree Service
- Crossroads Electric & HVAC
- JS Impressions
- Mrs. Klean Carwash
- Sheyenne Valley Veterinary
- Sakry Plumbing
- The Keg
- Stitch-n-Image
- Johnson Photography
- Jenny Marie Photography
- Sargent County Abstract
- Front Porch
- Rock, Paper, Scissors
- Nodak Mutual Insurance
- Jones & Kelly, Attorneys
- Barbie's Blossoms
- Premium Home Realty
- Rocky's Carpet Cleaning
- Dakota Row Boutique
- Making Waves Social Media
- Unwinding Massage Therapy
- Camryn's Clubhouse Childcare/Preschool
- Milnor Ag Air

### Public Improvements

- Built a new park and veteran's memorial
- Airport added an additional 1,000' of runway
- Constructed a new, expanded fire station with added training and equipment
- Built a new airport hangar and terminal
- Verizon tower built in Milnor

### Business Expansions

- Milnor Grain (4)
- First National Bank
- U-Stor-It
- Crossroads Electric
- Green Iron Equipment

### Successions

- Green Iron Equipment
- Lee's Service
- Milnor Market
- Bixby Body Shop
- Sargent County Bank
- Humps Bar & Grill
- Swede's Plumbing
- Sargent County Teller

### Business Remodels

- Lakeview Golf Course
- JS Impressions
- C-Store
- Crossroads Electric & HVAC
- Sargent County Insurance
- Corner Bar

### Improvements

- Milnor annexed a 44-acre industrial and commercial development into the City (17 acres sold)
- Milnor purchased 32 acres in the Peterson Addition, platted 49 lots and added water, sewer and streets
- Milnor Community Foundation established, a \$4.7 million endowment
- Vigorous Renaissance Zone, rated 7th in the State for completed Renaissance Zone projects
- Built twelve homes
- Added natural gas (MDU) throughout the community
- Milnor planted 325 trees throughout the City, with the designation of "Tree City USA".
- Installed levees and box culverts throughout the city to improve water flow during high water
- Milnor replaced 10 blocks of sidewalk with handicap accessibility and a walking path to the park
- Playground equipment improved and replaced in the Park
- Organized and promoted youth programs: Art in the Park, STEM Camp and Children's Summer Theater
- Milnor received the 2019 Main Street Excellence Award and the 2014 City of the Year Award