

# 2791 - Walking/Bike Path

## Application Details

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<b>Funding Opportunity:</b>	1307-Outdoor Heritage Fund March 2020 - Round 16	<b>Initial Submit Date:</b>	Mar 11, 2020 8:11 PM
<b>Funding Opportunity Due Date:</b>	Mar 16, 2020 3:00 PM	<b>Initially Submitted By:</b>	Diane Schell
<b>Program Area:</b>	Outdoor Heritage Fund	<b>Last Submit Date:</b>	Mar 12, 2020 4:27 PM
<b>Status:</b>	Under Review	<b>Last Submitted By:</b>	Diane Schell
<b>Stage:</b>	Final Application		


## Contact Information

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### Primary Contact Information

<b>Active User*:</b>	Yes
<b>Type:</b>	External User
<b>Name*:</b>	Ms. Diane K Salutation First Name Middle Name
Schell Last Name	
<b>Title:</b>	City Auditor
<b>Email*:</b>	ctyunder@westriv.com
<b>Address*:</b>	PO Box 168

### Organization Information

<b>Status*:</b>	Approved
<b>Name*:</b>	City of Underwood
<b>Organization Type*:</b>	Municipal Government
<b>Tax Id:</b>	
<b>Organization Website:</b>	underwoodnd.org
<b>Address*:</b>	PO Box 168

Underwood North Dakota City State/Province	Underwood North Dakota City State/Province
58576 Postal Code/Zip	58576 Postal Code/Zip
<b>Phone*:</b> 701-442-5481 Ext. Phone ### ### ####	<b>Phone*:</b> 701-442-5481 Ext. ### ### ####
<b>Fax:</b> 701-442-5482 ### ### ####	<b>Fax:</b> 701-442-5482 ### ### ####

**Comments:**

**PeopleSoft Supplier ID:**

826295078

Underwood City of

04/18/2020

## Budget

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### **Objective of Grant**

#### **Objective of Grant:**

To create a walking/biking path that will compliment the City of Underwood's multi-use trail system being constructed in stages. The path would create a healthy and safe walking and biking experience while giving the users a scenic and educational view of trees, grasslands, and agriculture.

### **Summary**

**Grant Request:** \$24,100.00

**Matching Funds:** \$38,575.00

**Total Project Costs:** \$62,675.00

**You must have at least 25% match**

**Percentage of Match:** 61.55%

### **Project Expenses**

<b>Project Expense Description</b>	<b>OHF Request</b>	<b>Match Share (Cash)</b>	<b>Match Share (In-Kind)</b>	<b>Match Share (Indirect)</b>	<b>Other Project Sponsor's Share</b>	<b>Total Each Project Expense</b>
Contracted Labor	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,000.00
Concrete	\$0.00	\$0.00	\$0.00	\$0.00	\$22,600.00	\$22,600.00
	<b>\$24,100.00</b>	<b>\$12,500.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$24,075.00</b>	<b>\$62,675.00</b>

<b>Project Expense Description</b>	<b>OHF Request</b>	<b>Match Share (Cash)</b>	<b>Match Share (In-Kind)</b>	<b>Match Share (Indirect)</b>	<b>Other Project Sponsor's Share</b>	<b>Total Each Project Expense</b>
Gravel & Sand	\$0.00	\$0.00	\$0.00	\$0.00	\$875.00	\$875.00
Trucking	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$1,200.00
Seeding	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$4,000.00
Concrete rebar and mesh	\$0.00	\$9,400.00	\$0.00	\$0.00	\$0.00	\$9,400.00
Bench	\$0.00	\$233.00	\$0.00	\$0.00	\$0.00	\$233.00
Cross Walk & signage	\$1,500.00	\$867.00	\$0.00	\$0.00	\$0.00	\$2,367.00
	<b>\$24,100.00</b>	<b>\$12,500.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$24,075.00</b>	<b>\$62,675.00</b>

**Budget Narrative**

**Budget Narrative:**

- (1) A contractor will be hired to pour and finish the concrete trail. A bid is attached.
- (2) Great River Energy will donate the concrete, 1,550' long x 6' wide = 9,300 sq.ft. divided by 65 sq. ft. per sq. yard concrete = 144 yards x \$157.00 per yard = \$22,600.00 for the concrete donation.
- (3) Great River Energy employees volunteered to help seed and clean up along the trail.
- (4) Gravel and sand will be donated by Fisher Sand and Gravel - Riverdale, 10 tons x \$8.75 per ton = \$875.00.
- (5) Half of the trucking cost for the gravel and sand will be donated by Jim Leroy.
- (6) Donations have been received from the Underwood Park Board, Nodak Sportsmen's Club and Garrison Area Improvement Association for some of the expenses.
- (7) A 6' bench, estimated at \$233.00, will be installed in a concreted area attached to the concrete trail.
- (8) Crosswalks and signage is estimated at \$1,000.00. Crosswalks will be needed on Lincoln Avenue and the Highway 83 bypass Loop. Informational signs will be purchased to identify trees along the path.

**Bid Attachments**

<b>Description</b>	<b>File Name</b>	<b>Type</b>	<b>Size</b>	<b>Upload Date</b>
No files attached.				

**Match Funding**

<b>Match Amount</b>	<b>Funding Source</b>	<b>Match Type</b>
\$5,000.00	Underwood Park Board	Cash
\$5,000.00	Garrison Area Improvement Association	Cash
\$2,500.00	Nodak Sportsmen's Club	Cash
\$22,600.00	Great River Energy	Indirect
\$2,000.00	Great River Energy	In-Kind
\$875.00	Fisher Sand and Gravel - Riverdale	Indirect
\$600.00	Jim LeRoy	Indirect
<b>\$38,575.00</b>		

***In-Kind*****In-Kind Total:****Description**

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***Directives***

**Major Directive\*:** Directive D  
Choose One

**Additional Directive:** Choose All That Apply

**Type of Agency\*:** Political Subdivision  
Choose One

***Abstract/Executive Summary*****Abstract/Executive Summary\*:**

The City of Underwood plans to construct a walking/biking trail for the recreation and health of our citizens. The trail will be 1,550 feet long and 6 feet wide, constructed of concrete. The trail will have crosswalks on Lincoln Ave. and Hwy. 83 Bypass Loop. The trail will connect to existing paths and sidewalks along Lincoln Avenue. When completed, our residents will have a continuous walking/biking path from the Underwood School to the east side of Underwood, approximately 1 mile. The new trail will showcase the existing shade and decorative trees that were planted as part of the City's conservation plan and also the agricultural lands along the trail. The new trail will solve a huge safety issue for adults and children that currently have to walk or bike on the street and highway to get to the east side of Underwood. The area for the new trail has been part of our Multi-use Trail & Sidewalk Conceptual Master Plan and was recently brought to the forefront of the plan because of several new businesses opening on the east side of Underwood.

***Project Duration*****Project Duration\*:**

May 15 - 31, 2020 Begin dirt work (weather permitting)  
June 1 - 15, 2020 Pour concrete  
June 16 - 30, 2020 Final dirt work and seeding  
July 1 - 15, 2020 Installation of crosswalks, signage and bench

**Narrative**

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***Narrative***

Briefly summarize your organization's history, mission, current programs and activities. Include an overview of your organizational structure, including board, staff and volunteer involvement.

**Organization Information\*:**

The Underwood City Commission consists of four Commissioners and a President of the Commission. The Underwood Area Economic Development Corporation is a seven member board consisting of a Chairman, Vice-Chairman, Secretary, and Treasurer. The goals of the UAEDC are:

Goal 1: Increase Population of Underwood

Goal 2: Increase Physical Attractiveness of Underwood

Goal 3: Increase levels of acceptance, sense of belonging, and community pride

Goal 4: Maintain a world class school system

Goal 5: Retain and expand the quality and variety of businesses and other organizations: retail, recreational, and human services

**Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program.**

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

If your project involves an extenuating circumstance to exempted activities please explain.

**Purpose of Grant\*:**

The goal of this project is to create a walking/biking trail that will give the residents additional paths to walk and bike that are safe, educational, and off public streets or highways. The Underwood City Commission and the Underwood Area Economic Development Corporation have been identifying "areas of need" for these trails and pathways. As the city grows and the population changes, the areas of our focus have altered slightly. The City Commission and the residents saw an immediate need for a walking /biking trail when a new retail store opened on the east side of Underwood near US Highway 83. This area of Underwood has been growing as a destination for walkers and bikers because of employment opportunities and shopping opportunities at the gas station, convenience store, restaurants, bars, boat shop, and agricultural businesses. The trail will showcase the beauty of the trees and the agricultural lands along the pathway. The trail will connect to existing paths and sidewalks and will give the children, adults and wheelchair bound residents a safe and healthy pathway from the Underwood School to the east side of Underwood, a total of approximately 1 mile.

**Please list the counties that would be impacted by this project:**

**Counties\*:** McLean

**Is This Project Part of a Comprehensive Conservation Plan?\*** Yes

**If Yes, Please Provide Copy of Plan:** Conservation Plan.docx

**Does Your Project Involve an Extenuating Circumstance?\*** Yes

**Please Explain:**

The City Commission was recently made aware of a safety issue with children riding bikes, adults walking, and with a wheelchair bound resident having to walk/bike or use their wheelchair on the city street and on Highway 83 Bypass Loop to get to the new retail business on the eat side of Underwood. Our grocery store closed recently so the business is the only store where groceries can be purchased locally. Residents have mentioned that vehicles have almost hit several of these individuals.

Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met. Include a brief background and work experience for those managing the project.

**Management of Project\*:**

The project will be overseen by the Underwood Area Economic Development Corporation. The Chairman of the UAEDC has been in the construction business for many years and has the knowledge to oversee the project. The City of Underwood will assist in anyway necessary. The trees and grasslands will be identified with the help of the NDSU Extension Agent and the ND Forestry Service so that informational signs can be placed along the trail.

Indicate how the project will be funded or sustained in future years. Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

**Sustainability\*:**

The Underwood City Commission will budget for any maintenance needed on the trail with help from the UAEDC and volunteers. The trail will be cleaned of snow and debris as needed.

Indicate how the project will be affected if less funding is available than that requested.

**Partial Funding\*:**

The UAEDC has obtained funding from Great River Energy for the concrete and in-kind donation for the seeding and clean up work; from Fisher Sand and Gravel for the gravel; from Jim Leroy for trucking services; and cash donations from the Underwood Park Board, Nodak Sportsmen's Club and Garrison Area Improvement Association. If other donations or grants are not awarded to the project, the City of Underwood would be forced to fund the project through tax dollars. The City Commission and the residents are committed to this project.

If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \* There must be signage at the location of the project acknowledging OHF funding when appropriate. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be.

**Partnership Recognition\*:**

A sign will be placed at the area near the bench, or on the bench acknowledging the Outdoor Heritage Fund as a project partner.

Do you have any supporting documents, such as maps or letters of support that you would like to provide? If so, please provide them in a single file.

**Supporting Documents\*:** Yes

**If Yes, Please Provide Copies in a Single File:** Outdoor Heritage Grant Supporting Info.pdf

Awarding of Grants - Review the appropriate sample contract for your organization. Sample Contract

**Can You Meet All the Provisions of the Sample Contract?\*** Yes

## Tasks

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**Tasks**

Task	Start Date	Completion Date
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<b>Task</b>	<b>Start Date</b>	<b>Completion Date</b>
Award concrete contract to Weishaar Concrete	05/15/2020	05/29/2020
Contact Fisher Sand and Gravel	05/01/2020	05/15/2020
Contact Jim Leroy for gravel hauling	05/01/2020	05/15/2020
Coordinate concrete donation with GRE	06/01/2020	06/15/2020
Final dirt work and seeding	06/16/2020	06/30/2020
installation of crosswalks and signage	07/01/2020	07/15/2020
Submit Grant request applciation	03/12/2020	03/13/2020

### **Description of Tasks**

#### **Please Describe Tasks:**

Submit grant application.

Award the concrete work to Weishaar Concrete after notification of grant award.

Coordinate with Weishaar Concrete, Fisher Sand and Gravel, Jim Leroy and Great River Energy on start date of the project.

Contact NDSU Extension Service and ND Forestry Service for information on the tree signs and grassland or agricultural signs.

Submit all necessary final paperwork on the project.

## **Deliverables**

### **Deliverables**

<b>Deliverable</b>	<b>Quantity</b>	<b>Unit of Measurement, if applicable</b>
1 Bench Installation	1.000	Bench
Sand and gravel	100.000	ton
Sign Installation	30.000	
Trail Installation	1550.000	feet

## **Certification**

### **Certification**

**Certification:** Yes

**Name:** Diane Schell  
First Name Last Name

**Title:** Underwood City Auditor  
Title

**Date:** 03/11/2020

### **Internal Application Number**

**#/ID:**

16-05



## **CITY OF UNDERWOOD**

### **CONSERVATION STRATEGIC PLAN**

#### 1.0 Introduction

1.1 The City of Underwood has a diverse heritage: the city scape, parks, nearby farms, nearby lakes, nearby river, nearby wildlife management areas and grasslands, nearby coal mining operations, nearby energy generation plant, nearby ethanol plant, and nearby hydro-electric generation.

1.2 The City of Underwood's heritage needs to be fully developed, managed, and maintained. A conservation plan is a useful tool to assist those with responsibility for individual parts of the plan to consider their sites, or landscape and how it can be effectively managed.

#### 2.0 Identified Sites within the City of Underwood

##### 2.1 Pioneer Park – 96 County RD 14, Underwood, ND 58576.

###### Goal 1: Park Development

1.1 Pioneer Park was developed in the 1950's by local citizens. It is an area that generally flooded during the spring snow melt and heavy rains. Many cottonwood trees were planted at the development time and later ash trees, and evergreen were planted. Through the years the City has added a picnic shelter, restrooms, and playground equipment to the park.

1.1.a Conservation Plan: The City plans to maintain the current grounds, restroom and playground equipment. It is in the process of removing many of the old and dangerous cottonwood trees and replacing them with a variety of trees recommended by the ND Forestry Service and with funds provide from the ND Forestry Service and the City. The City further beautified the park by hiring a local contractor to carve several of the stumps into bears which welcome the patrons to the park.

##### 2.2 Poolside Park – 704 W. Roosevelt Ave.

###### Goal 1: Park Development

1.1 Poolside Park was developed in the late 1970's in a cooperative effort of the Underwood Public School Board and the newly formed Underwood Park Board. A grant from the Land Water Conservation Fund helped fund the newly developed recreational area. The school, park board, and the community developed two baseball fields, a football field, track and field, and a park with playgrounds equipment, tennis courts, volleyball courts, two shelters, horseshoe pits, restrooms, ice skating rinks and warming house, along with numerous trees. The Park Board spearheaded an effort to construct a swimming pool alongside the area and it was given the name "Poolside Park".

1.1.a Conservation Plan: The Park Board plans to maintain the current park area, grounds, restroom and playground equipment. The Park Board has been removing diseased trees and has been replacing them with flowering crab and other shade trees.

## 2.3 Veterans' Park – Main Street

### Goal 1: Park Development

1.1 Veterans' Park was developed in the 1940's by the community as a way to honor Underwood's Veterans. A commemorative plaque, flag pole, and benches were placed in the park and trees and shrubs were planted. The community updated the park in 2012 by replacing the benches, plaque, and sidewalk. Several new trees and shrubs were planted. The park has been maintained by the City of Underwood, and new grass was seeded in 2019 by employees at Great River Energy during their "Week of Service".

1.1.a Conservation Plan: The City plans to maintain the park and to replace any diseased or dying trees.

## 2.4 Walking/Bike Paths

### Goal 1: Walking/Bike Path Development

1.1 A multi-use trail and sidewalk plan was developed by the Underwood Area Economic Development Corporation with help from the residents after several public meetings. The City of Underwood applied for a ND Department of Transportation "Safe Routes to School" grant in 2012 to start the walking trail system.

1.1.a Conservation Plan: The City and the UAEDC plans to maintain the current walking trail system and to expand the system to many areas around the city. trees will be planted along the paths and benches will be placed in strategic areas to showcase the beauty of the trees and grasslands around Underwood.

## 2.5 Agricultural Land South of City Limits

### Goal 1: Agricultural Land Development

1.1 The City of Underwood purchased farmland on the south side of Underwood In the 1970's to construct a sanitary sewer system and lagoons. The City of Underwood has also been in discussion with Falkirk Mine and North American Coal to acquire land south of the current lagoons.

1.1.a Conservation Plan: The City and the UAEDC plans to maintain the current walking trail system and to expand the system to many areas around the city. Shade trees, fruit trees and flowering trees will be planted along the paths and

benches will be placed in strategic areas to showcase the beauty of the trees and grasslands around Underwood.

## 2.6 Westridge Golf Course - 3<sup>rd</sup> Str. NW

### Goal 1: Golf Course Development

1.1 The City of Underwood and the Underwood Park Board, in a Joint Powers Agreement, developed the Westridge Golf Course on reclaimed coal mine land in the mid 1980's. The greens, fairway, and clubhouse were constructed and trees were planted on the new course. The golf course is managed through the Joint Powers Agreement of the City and Park Board through the Public Recreation System Board consisting of a member from the City, a member from the Park Board, and five members from the Underwood Golf Association. The Public Recreation System leases the golf course and clubhouse to the Underwood Golf Association to run the day to day operations of the course.

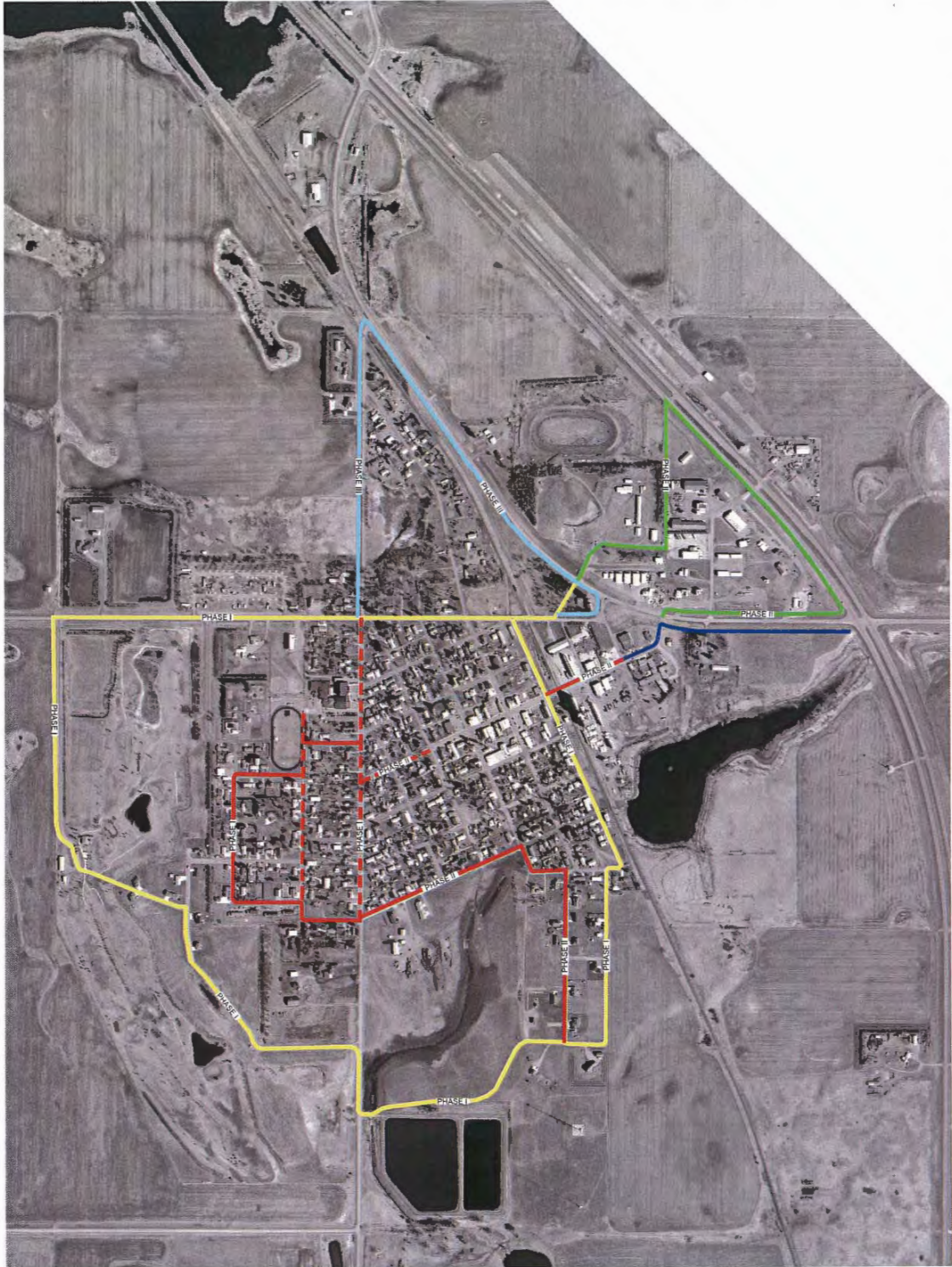
1.1.a Conservation Plan: The City, Park Board, Public Recreation System, and Underwood Golf Association manage the grasslands and planting of new trees and removing diseased or damaged trees. The golf cart paths take you to all areas of the golf course where you can see ducks in the ponds and other wildlife around the course.

## 2.7 Residential and Commercial Land

### Goal 1: Residential and Commercial Land Development

1.1 The City of Underwood has numerous trees and bushes within our residential and Commercial lots. The Underwood City Commission has adopted Tree Ordinances and zoning Ordinances that encourage planting of new trees and bushes and encourage the removal of diseased or damaged trees.

1.1.a Conservation Plan: The Underwood City Commission will continue to encourage planting of new trees and bushes and will encourage the removal of diseased or damaged trees. Although the City maintains an area for residents to drop branches, and trunks of their trees, the City Commission encourages local residents to cut the trees for fire wood



- LEGEND**
- PHASE I SIDEWALK
  - PHASE II MULTI-USE TRAIL
  - PHASE III MULTI-USE TRAIL
  - PHASE III MULTI-USE TRAIL
  - - - PHASE I SIDEWALK COMPLETED
  - PROPOSED 2020 MULTI-USE TRAIL

SHEET NUMBER	REVISIONS		BY	DATE
	DESCRIPTION			
1				

PROJECT  
**CITY OF UNDERWOOD  
 MULTI-USE TRAIL & SIDEWALK  
 2020 CONCEPTUAL MASTER PLAN**

**TE TOMAN ENGINEERING**  
 501 1st Street NW, Mandan, ND 58554  
 Phone: 701-663-6483 • Fax: 701-663-0923  
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 BY ANY MEANS WITHOUT PERMISSION OF TOMAN ENGINEERING CO.

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Wishoon Concrete  
 2548 A 20th St NW  
 Benedict WA 98716

**Proposal**

PROPOSAL NO. \_\_\_\_\_  
 SHEET NO. \_\_\_\_\_  
 DATE 3-3-50

PROPOSAL SUBMITTED TO:	WORK TO BE PERFORMED AT:
NAME <i>Leo Development</i>	ADDRESS <i>Wendover NE</i>
ADDRESS <i>Wendover NE 5876</i>	DATE OF PLANS
PHONE NO.	ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of \_\_\_\_\_

*labor on 1550 LF 6' wide sidewalk  
 base to finish concrete  
 base & grass*

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of 24,000.00 Dollars (\$ \_\_\_\_\_ ) with payments to be made as follows.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted *Wishoon*

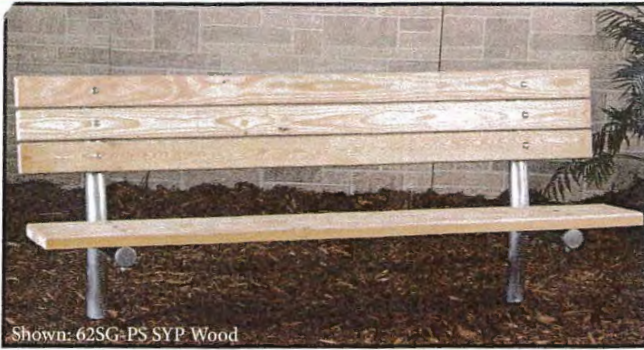
Per \_\_\_\_\_  
 Note — this proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date 3-3-50 Signature \_\_\_\_\_  
 Signature \_\_\_\_\_

# Portionary Benches - With Back



Shown: 62SG-PS SYP Wood

## Stationary Benches With Back

Stationary Benches are 2 3/8" O.D. galvanized tube with in-ground leg style to allow for permanent installation. These benches are perfect for indoor or outdoor use. Great for parks, locker rooms, ball diamonds, soccer fields, etc. Add \$26.00 to price for surface mount and "SM" to the model number.

### Treated SYP Wood 2x4" Slat Bench

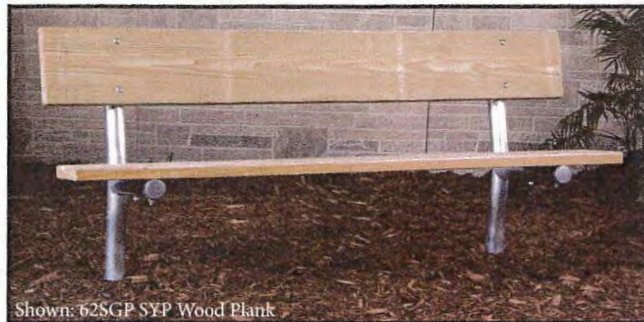
62SGPS	6' Treated SYP 2x4"	98 Lbs	\$ 208.00
82SGPS	8' Treated SYP 2x4"	117 Lbs	\$ 229.00



Shown: 62SGAS Aluminum Slats

### Aluminum 2x4" Slat Bench

62SGAS	6' Aluminum, 2x4" slats	70 Lbs	\$ 374.00
82SGAS	8' Aluminum, 2x4" slats	80 Lbs	\$ 464.00



Shown: 62SGP SYP Wood Plank

### Treated SYP Wood 2x10" Plank Bench

62SGP	6' Treated SYP, 2x10"	87 Lbs	\$ 179.00
82SGP	8' Treated SYP, 2x10"	103 Lbs	\$ 195.00
152SGP	15' Treated SYP, 2x10"	180 Lbs	\$ 361.00

#### Frame Only

2SG26	FRAME ONLY for 6'	35 Lbs	\$ 116.00
2SG28	FRAME ONLY for 8'	35 Lbs	\$ 116.00
2SG315	FRAME ONLY for 15'	60 Lbs	\$ 153.00

2 Legs Can be powder coated for \$20.00  
3 Legs Can be powder coated for \$30.00



Shown: 82SGRPS Cedar Recycled Plastic

### Recycled Plastic 2x4" Slat Bench

62SGRPS	6' Recycled plastic, 2x4" 2 Legs	100 Lbs	\$ 432.00
82SGRPS	8' Recycled plastic, 2x4" 3 Legs	145 Lbs	\$ 626.00



#### Steel Reinforced Recycled Plastic:



#### Surface Mount

Add \$26.00 to price for surface mount and "SM" to the model number.



#### Standard In-Ground Mount