

9163 - Prairie Village Museum Edible Green Space

Application Details

Funding Opportunity:	7583-Outdoor Heritage Fund May 2021 - Round 18	Initial Submit Date:	Apr 14, 2021 12:47 PM
Funding Opportunity Due Date:	May 3, 2021 11:59 PM	Initially Submitted By:	Jennifer Willis
Program Area:	Outdoor Heritage Fund	Last Submit Date:	May 3, 2021 9:22 PM
Status:	Under Review	Last Submitted By:	Jennifer Willis
Stage:	Final Application		

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Jennifer L
First Name Middle Name
Willis
Last Name

Title: Executive Director

Email*:
director@prairievillagemuseum.com

Address*: 102 Hwy 2 SE, Suite A

Rugby North Dakota
City State/Province

58368
Postal Code/Zip

Phone*: 701-776-6414 Ext.
Phone
###-###-####

Fax: ###-###-####

Organization Information

Status*: Approved

Name*: Geographical Center Historical Society

Organization Type*: In-State Non-Profit

Tax Id:

Organization Website:
<https://www.prairievillagemuseum.com/>

Address*: 102 Hwy 2 SE, Suite A

Rugby North Dakota
City State/Province

58368-1720
Postal Code/Zip

Phone*: 701-776-6414 Ext.
###-###-####

Fax: ###-###-####

Comments:

Budget

Objective of Grant

Objective of Grant:

Our goal is to create an edible park which will provide those in need with a source of food at no cost. This green space will also be available for community members and visitors alike to picnic, relax, spend time outdoors and even camp with family and friends.

Summary

Grant Request: \$17,066.00

Matching Funds: \$12,000.00

Total Project Costs: \$29,066.00

You must have at least 25% match

Percentage of Match: 41.29%

Project Expenses

Project Expense Description	OHF Request	Match Share (Cash)	Match Share (In-Kind)	Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Native perennial grasses, multi species	\$202.00	\$0.00	\$0.00	\$0.00	\$0.00	\$202.00
Trees and Shrubs	\$1,828.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,828.00
Picnic Tables	\$0.00	\$0.00	\$0.00	\$0.00	\$3,480.41	\$3,480.41
Inground mount park benches and concrete	\$0.00	\$0.00	\$0.00	\$0.00	\$1,820.98	\$1,820.98
Bike Rack	\$173.00	\$0.00	\$0.00	\$0.00	\$198.61	\$371.61
Signage	\$1,566.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,566.00
Flag and Inground mounted Pole	\$451.00	\$0.00	\$0.00	\$0.00	\$0.00	\$451.00
Waste Cans	\$846.00	\$0.00	\$0.00	\$0.00	\$0.00	\$846.00
Sprinkler system	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Wheelchair Ramp	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Salary and wages	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Electrical Outlets	\$4,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$5,000.00
Water Connection	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Gravel	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Excavating	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Delivery expenses	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
	\$17,066.00	\$0.00	\$6,500.00	\$0.00	\$5,500.00	\$29,066.00

Budget Narrative

Budget Narrative:

Imagine being hungry and knowing that there is a possibility that free food is a short distance away. Food insecurity is an issue many in our area experience. The Geographical Center Historical Society understands the importance of community and wishes help in any way possible. Our goal is to create an edible park which will provide those in need with a source of food at no cost. This green space will also be available for community members and visitors alike to picnic, relax, spend time outdoors and even camp with family and friends. The area that we are wanting to improve includes the lawn measuring approximately 100,000 square feet and will be used to plant forty fruit trees and shrubs, which would include an assortment of pear, apple, plum and peaches, honeyberries, and raspberries. There would be four picnic tables and four park benches strategically placed for social distancing and usability. Additionally, PVM would like to install 4 electrical hookups for recreational activities including camping. Currently, we have a donation from Montana Dakota Utilities for \$5000 and \$500 from Walmart to begin our project, additional funding will come from in-kind (volunteers 200 hours x \$7.50) and salary for project management, design and implementation (\$20 per hour x 7 hours per week x 35 weeks).

Bid Attachments

Description	File Name	Type	Size	Upload Date
No files attached.				

Match Funding

Match Amount	Funding Source	Match Type
\$5,000.00	Montana Dakota Utilities	Cash
\$1,500.00	Volunteers	In-Kind
\$5,000.00	Prairie Village Museum	Indirect
\$500.00	Walmart	Cash
\$12,000.00		

Description

Directives

Major Directive*: Directive D
Choose One

Additional Directive: Directive B
Choose All That Apply

Type of Agency*: Tax-exempt, nonprofit corporation
Choose One

Abstract/Executive Summary

Abstract/Executive Summary*:

The project is to create an edible greenspace to benefit people who are in need of fresh fruits, to provide a park setting for families to enjoy the outdoors, a place for weary travelers to rest and create a setting that is friendly to and will attract wildlife.

The results will be a visitor friendly area that is lush with greenery and wildlife.

The duration of the project will cover the summers of 2021-22 into the fall of 2022 with ultimate duration of the results to last for the foreseeable future.

Total project costs are expected to be approximately \$29,066.26.

Participants in the project include the Geographical Center Historical Society board of directors, the Prairie Village Museum employees and its volunteers, The Friends of the Museum, local residents of Rugby as well as local businesses.

Project Duration

Project Duration*:

The project duration will begin June 1, 2021 and with a planned completion date of October 1, 2022. The results of the project will last into the foreseeable future.

Narrative

Narrative

Briefly summarize your organization's history, mission, current programs and activities. Include an overview of your organizational structure, including board, staff and volunteer involvement.

Organization Information*:

Prairie Village Museum was founded by the Pierce County Historical Society. Organized in 1959, the society spent years planning for a pioneer village and museum. Members solicited donations to its collections throughout the region and in 1964 the society changed its name to reflect the museum's reach. The Geographical Center Historical Society continues as sole owner and operator of the museum. Member volunteers and a handful of paid staff built Prairie Village Museum into the important regional institution it is today.

The Geographical Center Historical Society's mission is to document, preserve and interpret the history and ongoing story of North Central North Dakota for the people of the region and for visitors from around the world, through educational and entertaining programming and through displays of artifacts and historic buildings at Prairie Village Museum.

Organizational staff include the current board of directors who are President, Dr. Hubert Seiler; Vice-President, David Bednarz; Steve Fritel, Treasurer; Paula Jelsing, Secretary; Michelle Lake, Julie Sjol, Terry Osso, Steve Fritel, Steve Docktor, and Brad Wangler, who are responsible for major decisions in regards to museum direction. The board members are also active in volunteering and fundraising. The museum's Executive Director, Jennifer Willis, is responsible for curatorial decisions, program management, financial, day to day operations, and fundraising. We have a volunteer base of approximately 50 people who assist with special events, cleaning, operations and archiving.

Current programs and activities include fundraising events, four festivals - Opening Day, Rhubarb Fest, The Village Fair and Harvest Festival, exhibitions that feature artists from around the state, including Shane Balkowitsch, along with exhibition of artifacts.

Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program.

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

If your project involves an extenuating circumstance to exempted activities please explain.

Purpose of Grant*:

The Prairie Village Museum Edible Green Space Project is a new project with multiple goals. These goals include conserving natural areas and creating opportunities for recreation, in the area, through the establishment and development of a green space/parklet. This area will support the local community, along with visitors, with a focus on providing free food to those in need in a . Additionally, we are seeking to improve and maintain soil conditions and plant diversity by supporting practices of stewardship along with providing access to private land for recreational purposes. By completing our plan, we hope to see improved opportunities for recreation for both residents and visitors as well as assisting in providing help for underserved populations.

Imagine being hungry and knowing that there is a possibility that free food is a short distance away. Food insecurity is an issue many in our area experience. The Geographical Center Historical Society understands the importance of community and wishes help in anyway possible. Our goal is to create an edible park which will provide those in need with a source of food at no cost. This green space will also be available for community members and visitors alike to picnic, relax, spend time outdoors and even camp with family and friends. This grant will be used toward a new project of creating an edible park for which will provide those in need with a source of food at no cost.

The area that we are wanting to improve includes the lawn measuring approximately 100,000 square feet and will be used to plant over forty shade and fruit trees along with fruiting shrubs, which would include an assortment of Hardy Apricots, Buffaloberry, Ussarian Pear, American Plum, Scotch Pines, honeyberries and raspberries. There would be three picnic tables and five park benches strategically placed for social distancing and usability. Another benefit these trees and bushes would provide homes and resting places for birds and other wildlife, giving visitors the opportunity to enjoy wildlife watching. Additionally, PVM would like to install 4 electrical hookups for people in need of power for their vehicles and campers.

Trees and shrubs to be planted include Hardy Apricots, Buffaloberry, Ussarian Pear, American Plum, Raspberries, honeyberries and Scotch Pines. Four picnic tables and four benches will be placed in the parklet, Two trash receptacles, two kiosks, one bike rack to accommodate both local visitors and those who travel through the state on bicycles.

Our strategy and timetable begins with planning out the layout details, which occurred in October 2020.

We then evaluating the costs of resources in October 2020.

June 1, 2021, the sprinkler system will be installed.

On June 2, 2021 the work will begin by attaining the resources needed.

Groundbreaking celebration and we will then begin the work by mobilizing volunteers on June 3, 2021 to begin work of turning the ground and seeding grass.

One June 14, volunteers will begin planting trees and shrubs. This work will continue until October 1, 2020 when it will be placed on hold for the winter.

May 1, 2022 volunteers will return to complete the planting of trees and shrubs.

June 1, 2022, we will place picnic tables and benches in predetermined locations.

July 1, 2022, the flag pole, waste receptacles and kiosk will be placed.

August 1 - 30, electrical connections and recreational vehicle pads will be installed.

September 1, 2022, the grand opening celebration is scheduled.

From September 1-October 30, 2022 and final details will be addressed.

Please list the counties that would be impacted by this project:

Counties*: Pierce

Is This Project Part of a No

Comprehensive Conservation

Plan?*

If Yes, Please Provide Copy of Plan:

Does Your Project Involve an Extenuating Circumstance?* No

Please Explain:

Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met. Include a brief background and work experience for those managing the project.

Management of Project*:

Project manager, Jennifer Willis, hold degrees in business management and leadership. She has training in project management as well as two years experience in design and implementing projects. The project goals will be planned in such a manner that will maximize labor and quality will minimize the constraints of budget and time.

Indicate how the project will be funded or sustained in future years. Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

Sustainability*:

The project will be sustained in the future by fundraising and ongoing management by the director, board and volunteers of the museum.

Indicate how the project will be affected if less funding is available than that requested.

Partial Funding*:

The project timeline will be affected if less funding is available. Various portions of the project may also be downsized or eliminated, however fundraising endeavors will be initiated first in an attempt to attain our vision.

If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * There must be signage at the location of the project acknowledging OHF funding when appropriate. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be.

Partnership Recognition*:

Prairie Village Museum will be placing two kiosks, one at each end of the green space, explaining its purpose and giving credit to all who have sponsored the project. Additionally, we will have a groundbreaking ceremony along with a grand opening in which members of the media will be invited. Our quarterly newsletter will also note project donors and members, as well as being published on Facebook. We will also announce the project and sponsors on our monthly radio announcement.

Do you have any supporting documents, such as maps or letters of support that you would like to provide? If so, please provide them in a single file.

Supporting Documents*: Yes

If Yes, Please Provide Copies in a Single File: heritagefund.pdf

Awarding of Grants - Review the appropriate sample contract for your organization. Sample Contract

Can You Meet All the Provisions of the Sample Contract?* Yes

If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be:

Provisions Unable to Meet:

Tasks

Tasks

Task	Start Date	Completion Date
Connect water to supply.	06/28/2021	06/28/2021
Grade camping pads.	08/02/2021	08/27/2021
Install benches, tables, waste receptacles and bike rack.	07/01/2021	07/02/2021
Install electricity to camping pads.	08/01/2021	08/30/2021
Install flag pole and flag.	07/02/2021	07/02/2021
Install Kiosks.	06/01/2022	06/03/2022
Install lighting.	08/01/2021	08/30/2021
Install sprinkler system.	06/03/2021	06/04/2021
Lay in electricity to camping pads and park lighting.	06/07/2021	06/14/2021
Lay in pipeline for water connections.	06/07/2021	06/09/2021
Order plants, trees and seed.	06/01/2021	06/02/2021
Place gravel on camping pads.	05/02/2022	05/03/2022
Plant bushes.	06/21/2021	06/25/2021
Plant grass seed.	07/02/2021	07/02/2021
Plant trees.	06/14/2021	06/18/2021
Purchase benches, tables, waste receptacles, bike, flag pole and kiosks.	06/01/2021	06/09/2021
Take delivery of plants, trees and seeds.	06/07/2021	06/07/2021
Turn ground for leveling, planting, seeding.	06/01/2021	06/02/2021

Description of Tasks

Please Describe Tasks:

Deliverables

Deliverables

Deliverable	Quantity	Unit of Measurement, if applicable
Apply for permits and licenses.	1.000	
Electricity installed.	1.000	
Grading of areas completed.	1.000	
Gravel installed.	1.000	
Trees, plants and other items for installation ordered.	1.000	
Trees, plants and other items for installation received.	1.000	
Trees, plants and other items installed.	1.000	
Water services installed.	1.000	

Certification

Certification

Certification:

Name: Jennifer Willis
First Name Last Name

Title: Executive Director
Title

Date: 04/14/2021

Internal Application Number

#/ID: 18-17



February 11, 2021

North Dakota Outdoor Heritage Fund

Attn: Grant Committee
Regarding: North Dakota Outdoor Heritage Fund

This letter is regarding the North Dakota Outdoor Heritage Grant that the Prairie Village Museum of Rugby is applying for.

I feel this would be an excellent opportunity to bring the edible green space as an addition to The Prairie Village Museum. I believe this would bring young and old together in a project to help learn more about the edible garden items.

Any attractions that we can provide in our Prairie Village Museum bring people into our community and this is a win for all! The Rugby Chamber of Commerce and CVB fully support this project and look forward to seeing it come to fruition.

Thank you

Sincerely,

Laurie Odden

Laurie Odden
Rugby Chamber of Commerce and Convention and Visitor's Bureau
102B Hwy 2
Rugby, ND 58368

REVIEW AND SUBMIT

ADDRESS	SHIPPING	PAYMENT	REVIEW AND SUBMIT
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[Submit Order](#)

Billing Address	Shipping Address Change	Shipping Change	Payment Change
GEOGRAPHICAL CENTER HISTORICAL 102 HIGHWAY 2 SE RUGBY, ND 58368-2400 Uline Account #: 20543121 Order Placed by: JENNIFER WILLIS	GEOGRAPHICAL CENTER HISTORICAL 102 HIGHWAY 2 SE RUGBY, ND 58368-2400	Motor Freight - XPO Logistics Fre... Delivery Time: 1 day Ships: 5/4/2021 Delivers on: 5/5/2021 Ships From: HUDSON, WI Add Freight Options (?) Add Special Instructions	Bill me (net 30 account) Add PO# Add Priority code (?)

Order Notes

- Items shipping from WI may require additional delivery time.
- UPS Ground is not available for this order. Certain item(s) exceed UPS Ground size, weight, or hazardous material restrictions.
- Shipping information does not apply to your [drop ship items](#).

Model #	Description	Unit Cost	Qty	Ext. Cost
• H-8884	Telescoping Flagpole Ships from IL	\$295.00 / EA	1	\$295.00
S-16065	American Flag - 4 x 6'	\$40.00 / EA	1	\$40.00
H-2125G	Wire Mesh Trash Can- 45 Gallon, Green	\$174.00 / EA	4	\$696.00
H-1857G	Steel Dome Lid - Green	\$98.00 / EA	4	\$392.00
H-2890BL	Single-Sided Grid Bike Rack - 4 Bike Capacity, Black	\$310.00 / EA	1	\$310.00
H-2857G	Message Center Sign with Posts - Green	\$650.00 / EA	2	\$1,300.00
• H-7969BU	Inground Mount Bench with Back - 6', Burgundy	\$380.00 / EA	2	\$760.00
• H-7969G	Inground Mount Bench with Back - 6', Green	\$380.00 / EA	2	\$760.00
• H-2672G	Metal ADA Picnic Table - 46" Round, Green	\$720.00 / EA	2	\$1,440.00
• H-2672BU	Metal ADA Picnic Table - 46" Round, Burgundy	\$720.00 / EA	2	\$1,440.00

You qualify for a free item! [Select here.](#)

[Edit Cart](#)
[Pricing Request \(pdf\)](#) (?)

Subtotal = \$7,433.00
 Tax = \$585.38
 Shipping/Handling = \$929.51
Total = \$8,947.89

