

# Outdoor Heritage Fund Grant Application



## Instructions

After completing the form, applications and supporting documentation may be submitted by e-mail to [ndicgrants@nd.gov](mailto:ndicgrants@nd.gov). It is preferred that only electronic copies are submitted.

You are not limited to the spacing provided, except in those instances where there is a limit on the number of words. If you need additional space, please indicate that on the application form, answer the question on a separate page, and include with your submission.

The application and all attachments must be received by the application deadline. You may submit your application at any time prior to the application deadline. **Applicants are strongly encouraged to submit applications prior to the deadline for staff review in order ensure that proposals will be complete when submitted on deadline date.** Incomplete applications may not be considered for funding.

**Please review the back of this form to determine project eligibility, definitions, budget criteria, and statutory requirements.**

Project Name Rivers Edge Fishing Enhancement Project (aka Greenway Fishing Enhancement Project)

Name of Organization City of Grand Forks

Federal Tax ID# 45-002085

Contact Person/Title Kim Greendahl, Greenway Specialist

Address P.O. Box 5200

City Grand Forks

State ND

Zip Code 58206-5200

E-mail Address [kgreendahl@grandforksgov.com](mailto:kgreendahl@grandforksgov.com)

Web Site Address (If applicable) [www.greenwayggf.com](http://www.greenwayggf.com)

Phone (701) 738-8746

List names of co-applicants if this is a joint proposal

**MAJOR Directive:**

Choose only one response

- Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;
- Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and
- Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive:**

Choose all that apply

- Directive A.**
- Directive B.**
- Directive C.**
- Directive D.**

**Type of organization:**

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation.

**Abstract/Executive Summary.**

Summarize the project, including its objectives, expected results, duration, total project costs and participants. (no more than 500 words)

The Greenway Fishing Enhancement Project extends the existing paved trail .4 miles south from 47th Avenue South to the riverbank near Rivers Edge and Desiree Drive neighborhood. Plans include a 10' wide paved trail, a safety railing at the fishing site, benches, trash cans, and an informational kiosk for trail users and anglers. (Attachment A) This project is located in an undeveloped area of the Greenway owned by the city of Grand Forks and set aside for recreational use. An agreement with the U.S. Army Corps of Engineers prevents the sale of this property for use other than flood protection use. (Attachment B)

The present condition is undeveloped city-owned land bordered by an earthen levee, homes, and the Red River. A storm pond is in the middle of the property. The area north along the

river is heavily forested. The fishing site at the trail's end is currently an ad hoc site with no amenities. The Greenway has 2,200 acres of open space between the flood protection system and the Red River in Greater Grand Forks. In Grand Forks, the Greenway is over 7 1/2 miles long and features three parks connected by a paved shared-use path system. (Attachment C)

Riverbank fishing continues to grow in Grand Forks. Residents of all ages have found the benefits of spending time in nature and experiencing the joy of reeling in a catfish, walleye, and other fish species from the Red River. This project will provide a more suitable facility for this activity and enhance the existing riverbank within the Grand Forks city limits. Anglers also have access to two boat ramps, a canoe and kayak launch and fishing dock, and established riverbank fishing areas near Riverside Dam and Kannowski Park, that are part of the River Access Master Plan for the Red & Red Rivers adopted in 2017.

The project's goal is to increase accessibility for all ages and abilities and improve the amenities at a popular riverbank fishing area. The remoteness of this location has limited access and awareness of the riverbank opportunities for users outside the adjacent neighborhood. A paved shared-use path and benches for resting will encourage more visitors who have been excluded from using the area because of a lack of suitable access and information.

Work will be done in one phase to avoid extended disruption to the surrounding area and neighborhoods. A phased installation would also increase construction costs due to this project's relatively remote location. Nearly half of the project expenses are for the materials needed to build a suitable base and paved trail. Other expenses include mobilization and preparation of the site, excavation, paving, and amenities.

The final design is based on input from the Greenway Technical Committee, Bicycle, Pedestrian & Greenway Advisory Group, anglers, and residents. These participants provided inspiration and ideas for building an accessible, safe, and inclusive environment for all ages and skill levels.

### **Project Duration:**

#### **Indicate the intended schedule for drawing down OHF funds.**

- Public input opportunities: Completed in 2023
- Secure engineering firm for technical design: April 2024
- Begin technical design: May 2024
- Advertise for construction bids: November 2025
- Begin construction: Spring 2026
- Complete construction: Fall 2026

**Amount of Grant request: \$ 155,450.00**

**Total Project Costs: \$ 494,195.00**

Note: in-kind and indirect costs can be used for matching funds.

**Amount of Matching Funds: \$ 338,745.00**

**A minimum of 25% Match Funding is required.** Indicate if the matching funds will be in-kind, indirect or cash. Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Amount of Match	Funding Source	Type of Match (Cash, In-kind or Indirect)
\$ 288,745.00	City of Grand Forks Flood Protection and Greenway Capital Fund	Cash
\$ 50,000.00	Garrison Diversion Conservancy District	Cash

**Certifications**

- I certify that this application has been made with the support of the governing body and chief executive of my organization.
  
- I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted in the back of this application.

**Narrative**

**Organization Information – Briefly summarize your organization’s history, mission, current programs and activities.**

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

Grand Forks is a city governed by a seven-member city council, mayor, and city administrator. It is located on the bank of the Red River and is home to over 58,000 residents. Grand Forks is a regional hub for the surrounding region, including the 9,000+ residents across the river in East Grand Forks, MN. The University of North Dakota, Altru Health System, and several industrial and manufacturing facilities are major employers of Grand Forks residents and draw employees from the surrounding area.

The City of Grand Forks manages the Greenway. One full-time employee oversees the management of the Greenway utilizing the Public Works Department and contracted labor. That position coordinates the planning and development of the Greenway Projects, serves as a point of contact for the media and public on the Greenway project, and coordinates maintenance within the Greenway and city shared-use path system.

The Greenway Technical Committee serves as a technical advisory board to the Greenway’s managing agencies. Its members include representatives from the four managing agencies and other parties interested in developing the Greenway. The committee meets bimonthly and is open to the public.

The Bicycle, Pedestrian & Greenway Advisory Group is open to local citizens interested in developing and using the Greenway and trails in the Greater Grand Forks community. Meetings are held quarterly

and are open to all residents of Greater Grand Forks. An online reporting system is also available for those unable to attend scheduled meetings.

**Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program**

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

For tree/shrub/grass plantings: provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan.

For projects including Section 319 funding: provide in detail the specific best management practices that will be implemented and the specific projects for which you are seeking funding.

For projects including fencing: A minimum cost share of 40% by the recipient is preferred. Include detailed information on the type of fencing to be installed, whether funding is requested for boundary fencing, new or replacement of existing fencing, and/or cross fencing.

The primary goal of this new project is to create a user-friendly connection and riverbank fishing facility that meets the needs of all users. This will be accomplished by installing a paved shared-use path, benches, and other amenities to encourage more visitors to the site. Many potential users have been excluded from using the area because of a lack of suitable access or knowledge of the facility.

Habitat preservation and restoration are also key goals of the project. Many birds, including pileated woodpeckers and Coopers hawks, are known to be nesting in the woods surrounding the project area. Giving trail users a clear and defined route through the area will decrease disruptions to the natural habitat. This will also promote tree growth and discourage people from making new trails to access the site.

Is this project part of a Comprehensive Conservation Plan?  Yes  No

If yes, provide a copy with the application.

*Note: Projects involving buildings and infrastructure will only be considered if part of a Comprehensive Conservation Plan. Please refer to the "Definitions" section at the back of the form for more details.*

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.**

Include a brief background and work experience for those managing the project.

City staff from the Public Works Department will oversee the project's construction, with support from the Engineering Department and an engineering consulting firm. The employees involved in this project have extensive experience managing projects of this scale. The city is committed to prioritizing this project and will work closely with a contractor to ensure timely installation.

KLJ Engineering has been hired to provide a detailed design and bid package for this project. City staff has secured approval for the project from the U.S. Army Corps of Engineers and the Federal Emergency Management Agency. (Attachment D)

The Greenway staff, which is part of the Grand Forks Public Works Department, manages the Greenway's day-to-day operations. This position is responsible for overseeing management, directing the work of service contracts, and coordinating with other Public Works Divisions, departments within the City of Grand Forks, the Grand Forks Park District, the City of East Grand Forks, and other agencies involved with the Greenway to maximize resources. Many of the management team members have over 20 years of experience operating the Greenway.

**Evaluation – Describe your plan to document progress and results.**

Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

The success of this project will be measured through several indicators. The first will be a decrease in calls for service to the Grand Forks Police Department and Greenway staff. The second will be a reduction in damage to the surrounding woods and other natural features.

**Financial Information**

**Project Budget – Use the table below to provide an itemized list of project expenses and describe the matching funds being utilized for this project.**

Indicate if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. **A minimum of 25% match funding is required.** An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Certain values have been identified for in-kind services as detailed under “Budget Information” at the back of this form. Refer to that section and utilize these values in identifying your matching funds.

**NOTE: No indirect costs will be funded. Supporting documentation for project expenses, including bids, must be included or application will be considered incomplete.**

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Mobilization & administration	\$19,500.00	\$ 45,500.00	\$	\$	\$	\$ 65,000.00
Excavation	\$ 5,643.00	\$ 13,167.00	\$	\$	\$	\$ 18,810.00
Erosion & traffic control	\$ 3,900.00	\$ 9,100.00				\$ 13,000.00
Subgrade & paving	\$64,447.00	\$150,378.00	\$	\$	\$	\$ 214,825.00
Fishing site features	\$37,900.00	\$ 0	\$	\$	\$	\$ 37,000.00
Access repairs, top soil & seeding	\$ 24,060.00	\$ 56,140.00	\$	\$	\$	\$ 80,200.00
Engineering & contingency	\$	\$ 64,460.00	\$	\$	\$	\$ 64,460.00
Total Costs	\$ 155,450.00	\$ 338,745.00	\$	\$	\$	\$494,195.00

Note: Costs for seeding, fencing, pipelines, wells, and cover crops cannot exceed NRCS Field Office Tech Guide without justification. Projects involving perimeter fencing must follow NRCS eligibility standards.

**Budget Narrative – Use the space below to provide additional detail regarding project expenses.**

- Mobilization & administration: Includes contract bonding, mobilization costs, and all necessary permits.
- Excavation: Preparation for paving .4 mile of trail, sidewalk connection between the trail and fishing area, and paving the fishing area.
- Erosion & traffic control: Providing the required methods and devices to manage runoff and traffic, both foot and motor vehicles, surrounding the project area.
- Subgrade & paving: Includes preparation, aggregate base course, and asphalt.
- Fishing site features: Includes the replacement of an existing retaining wall with a safety railing, adding benches, refuse cans, and an informational kiosk.
- Access repairs: This includes replacing the top soil and seeding the disrupted project area.
- Engineering & contingency: Engineering fees are for the detailed design and administrative support during the bidding and construction process. Some of this work is outside the skill set of the city engineering department, which focuses on the design and construction of bridges, streets, and other city infrastructure.

**Sustainability – Indicate how the project will be funded or sustained in future years.**

Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

The City of Grand Forks will manage the project. The Greenway Administration and Maintenance budget will cover the associated maintenance costs. This account is funded through a monthly utility fee that Grand Forks residents and businesses pay as part of the ongoing Stormwater Enterprise Fund.

The City of Grand Forks has a robust annual maintenance schedule to preserve the trails and provide an enjoyable facility for users. The Grand Forks Public Works Department utilizes a systematic program of patching fissures and potholes along the trail system. The Grand Forks Engineering Department coordinates regularly scheduled milling and overlaying to extend the life of the paving.

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested.**

Partial funding will not impact on the completion of this project. The City of Grand Forks is committed to providing enhanced recreation for the community. This application aims to reduce the local cost share, enabling funding for other recreation projects within the Greenway.

**Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \* *There must be signage at the location of the project acknowledging OHF funding when appropriate.***

As with previous funding from the Outdoor Heritage Fund, signage at the site will recognize all donors and funding sources. Additional recognition will be given through all multi-media publicity related to the project. (Attachment E)

**Awarding of Grants - Review the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>.**

Can you meet all the provisions of the sample contract?  Yes  No

If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be:





Greenway Trail - Fishing Area

Grand Forks, North Dakota  
12-11-2023







Greenway Trail - Fishing Area  
Grand Forks, North Dakota  
12-11-2023





# CITY OF GRAND FORKS

255 N 4<sup>TH</sup> STREET - P.O. BOX 5200 - GRAND FORKS, ND - 58206-5200

**Attachment B**

**OFFICE OF THE CITY  
ADMINISTRATOR  
TODD FELAND**

(701) 787-3750

April 9, 2025

To: Whom it may Concern

RE: Letter of ownership and intended purpose of use for

The purpose of this letter is to confirm the ownership of the property designated for the Rivers Edge & Desiree Drive Recreational Trail Project and its intended use.

The City of Grand Forks holds ownership and management of this property as an integral part of the Greenway and flood protection system. A contractual agreement with the U.S. Army Corps of Engineers ensures that the City will maintain ownership of this land for flood protection purposes. The entire 2,200 acres of the Greenway is officially designated as a public outdoor recreational facility, accessible to the community year-round, except during flood events.

Sincerely,

Todd Feland  
Grand Forks City Administrator

# The Greenway

Grand Forks / East Grand Forks



GRAND FORKS, ND

EAST GRAND FORKS, MN

For more information about the bikeway system in Grand Forks and East Grand Forks please call

## THE GREENWAY

GRAND FORKS / EAST GRAND FORKS

The flood of 1997 dramatically altered the landscape of Grand Forks and East Grand Forks. More than 56,000 people were evacuated before waters of the Red and Red Lake Rivers crested at a record high level of 54 feet. Seventy-five percent of Grand Forks and ninety-five percent of East Grand Forks were inundated with water. The cities made national headlines as eleven of Grand Forks' downtown buildings burned. To ensure that Greater Grand Forks would be protected against future flooding, the US Army Corps of Engineers proposed the construction of a flood protection system, including a Greenway, along the Red and Red Lake rivers.

The Greenway provides a unique opportunity for year-round outdoor recreational activities in the Greater Grand Forks area. With approximately 2,200 acres of open space, vegetation, and recreational amenities, there's something for everyone in the Greenway.

**LEGEND**

YOU ARE HERE	Hiking Trail Access	Softball Fields
Biking Trail Access	Information/Kiosk	Basketball Courts
Parking	Restrooms	Tennis Courts
Picnic Area	Playground	Sand Volleyball
Wildlife Observation Area	Trailer Sanitation	Pickleball
Campground	Boat Access	Horseshoe Pits
Recreation Area Office	Rapids	Wildflower Garden
Swimming Pool	Fishing Access	River Level Monument
Athletic Fields	Athletic Fields	Labyrinth
Dog Park	Disc Golf	City of Grand Forks, ND
	Grand Forks Park District	East Grand Forks Parks
	Red River Slate Recreation Area	Permanent Flood Protection System
	Paved Trails	Trail Mileage between points

<p>City of Grand Forks City Hall 255 N. 4th St. P.O. Box 5200 Grand Forks, ND 58206-5200 Phone: 701-746-4636 Web: www.greenwaygfg.com</p>	<p>East Grand Forks Parks and Recreation City of East Grand Forks 600 Demers Ave. P.O. Box 321 East Grand Forks, MN 56721 Phone: 218-773-9000 Web: www.egf.mn</p>
<p>Grand Forks Park District 1210 - 7th Avenue South P.O. Box 12429 Grand Forks, ND 58208-2429 Phone: 701-746-2750 Web: www.gf.parks.org</p>	<p>Red River Slate Recreation Area P.O. Box 529 515 2nd St. NW East Grand Forks, Minnesota 56721 Phone: 218-773-4950 Web: www.dnr.state.mn.us</p>



Web: [www.greenwaygfg.com](http://www.greenwaygfg.com)  
Email: [greenway@grandforksgov.com](mailto:greenway@grandforksgov.com)

47th Ave S Access  
Please consult GF / EGF Bikeway Map for connection to metro-wide trail system

Proposed fishing site

Map Updated: April 2012



**DEPARTMENT OF THE ARMY**  
 U.S. ARMY CORPS OF ENGINEERS, ST. PAUL DISTRICT  
 332 MINNESOTA STREET, SUITE E1500  
 ST. PAUL, MN 55101-1323

CEMVP-ECG

February 19, 2025

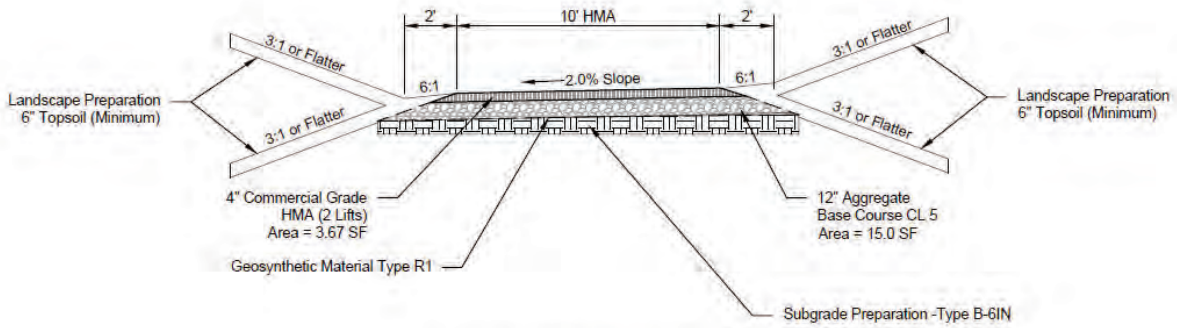
## MEMORANDUM FOR RECORD

SUBJECT: Greenway/Shared Use Path Extension in Grand Forks, North Dakota

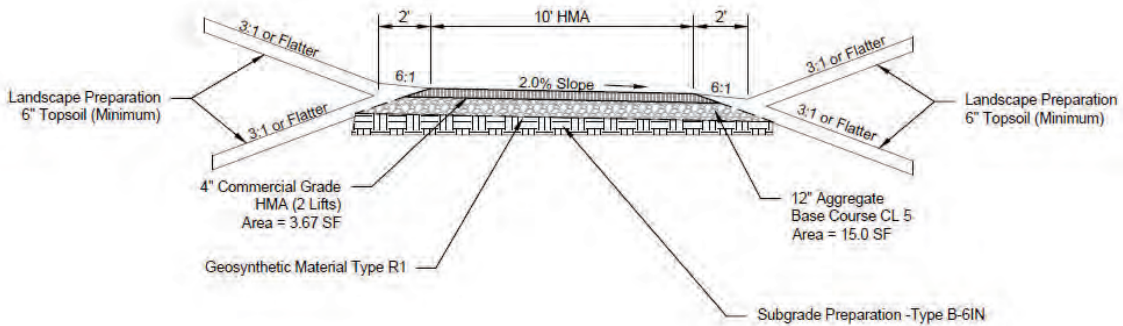
This is regarding the request to extend the existing greenway trail to provide better public access (for recreation and fishing) to the Red River of the North, located in Grand Forks, North Dakota. Most of the trail extension will occur near the riverside toe of the levee system (note that there is an existing trail system on the landside levee toe). The proposed work will involve the installation of a shared usage path that will be 10-feet wide. The trail will have subgrade preparation (6-in) overlain with geosynthetic material (Type R1) with a 12-inch aggregate base (Class V) course and that will be covered with a 4-inch commercial grade hot mix asphalt (placed in 2 lifts). The path will be sloped to drain at 2%. Additionally, the work will include the construction of a small fishing area at the river's edge. The path will tie into part of the existing paved trail that crosses over the top of the levee near 47<sup>th</sup> Avenue South.

A plan view of the proposed greenway extension, and cross sections are shown below.





**PROPOSED TYPICAL SECTION  
STA. 10+40 TO 16+00**



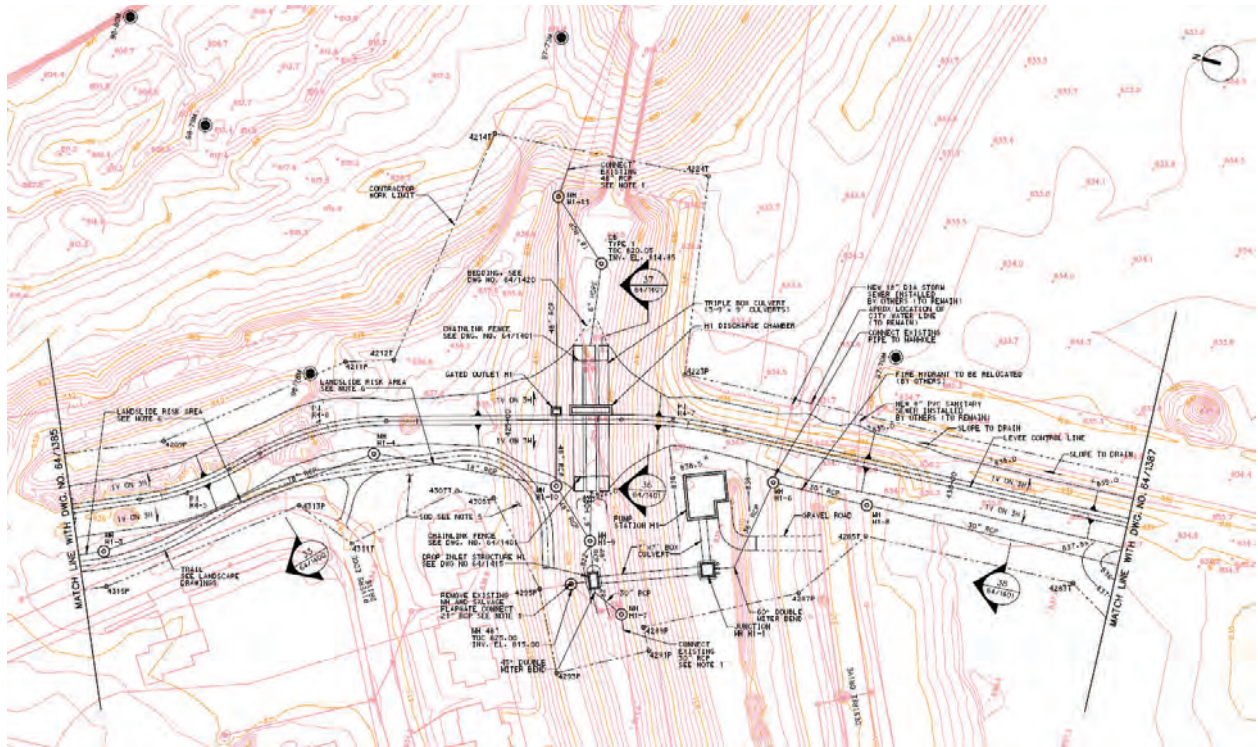
**PROPOSED TYPICAL SECTION  
STA. 16+50 TO 31+18**

Based on the preliminary information provided by KLJ Engineering (on behalf of the City of Grand Forks), the proposed work is acceptable to USACE.

USACE Levee Safety acknowledges that the trail work will not impact future operation and maintenance, inspection, and potential flood fighting/emergency operations. Additionally, the proposed modifications do not impact the functionality of the federally authorized project features and do not increase the risk of poor performance during future high-water events.

The contractor will access the work area via the existing trail system near 47<sup>th</sup> Avenue South. The proposed modification temporarily degrades the existing, riverside levee toe by less than two feet and the City shall ensure that the finished grade (along the toe and at the downstream tie-in point) matches project as-built cross sections for this reach. Upon completion of trail improvements ensure that any unpaved, disturbed areas are topsoiled and seeded to ensure that grass is established to control erosion during future high-water events.

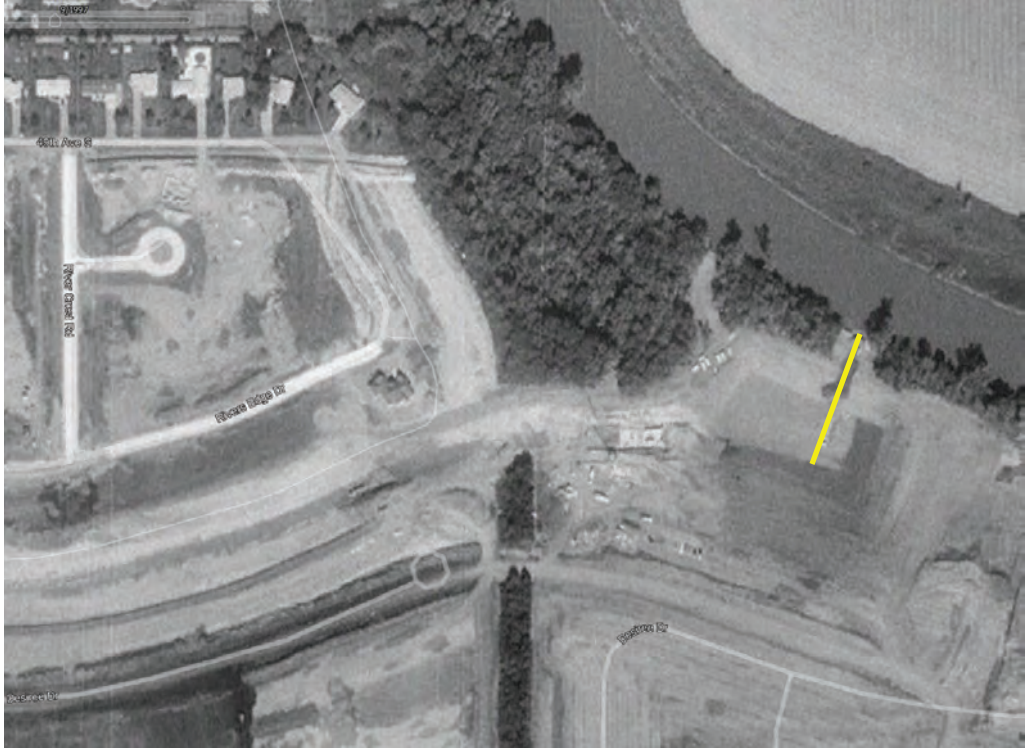
Construction shall not be undertaken if the river is at any flood stage or if high water is expected. Even temporary excavation could exacerbate seepage related concerns behind the levee.



Grand Forks, ND Flood Control, Phase 3, Stage 4 – Dwg. R-P-GF 64/1386

Based on a review of the Phase 3, Stage 4 as-built drawings, the levee system may have some buried conduits that run parallel to the existing concrete chute. The pipes appear to be outside of the proposed work limits, but the contractor should be aware of their location and ensure they are not damaged during the path work.

Additionally, it appears that there may be a conduit that goes from the chute drainage area out to the river that may be near the proposed fishing area platform. While this won't impact any federally designed infrastructure, USACE would recommend that all utilities should be located prior to installation. It is possible that the new fishing platform could prohibit future maintenance access to the outlet pipe.



Upon completion of the work, please provide as-built drawings to the St. Paul District so that they can be kept with this system's program files.

If unforeseen conditions arise during construction that could impact the integrity of the existing federal project or required modification of the design during construction, the Corps levee safety staff must be notified immediately.

The USACE points of contact for conditions of the letter is Mr. Eric Wittine. He can be contacted at (651) 290-5590 (email at [eric.a.wittine@usace.army.mil](mailto:eric.a.wittine@usace.army.mil)).

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Eric Wittine, PE  
Levee Safety Program Manager

# Welcome to the Downtown River Access area

Shorebank fishing area and launch site for non-motorized watercraft

## Open to the public

### Paddler Etiquette & Safety

- Unload and load kayaks and canoes from parking lot to an area away from trail and dock users.
- Be completely ready to launch so you will not hold up those behind you. Assemble all items in the grassy area to avoid blocking the path and dock.
- Be visible to other river users and stay alert to potential river hazards.
- Keep a respectful distance from other watercraft.
- Trash in, trash out. Keep this area and the river clean for all users.

### WEAR YOUR PFD - It only works if you wear it

#### Regulatory information:

- No motorized vehicles allowed. GF City Ordinance 14-0413.
- Alcohol use or possession prohibited in the Greenway without a permit. GF City Ordinance 14-0406.
- Fires are not allowed in the Greenway. GF City Ordinance 14-0408.

For more information about the Greenway visit [www.greenwayggf.com](http://www.greenwayggf.com)

Funding for this project was provided by

