

## Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

**Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

**Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

**Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

### Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code

### NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of exceptional circumstances, the following projects will NOT receive consideration for funding:

- Projects that are already completed;
- Projects that are on-going (Phased projects would be considered);
- Staffing;
- Feasibility studies;
- Annual maintenance;
- Paving projects for roads and parking lots;
- Swimming pools;
- Non-permanent equipment (such as tractors, snowmobiles);
- Research;
- Projects where the applicant is not directly involved in the project.

### Application Deadline

Applications for the second grant round cycle are due on **November 3, 2014 at 5:00 p.m. CT**. All information, including attachments, must be submitted by that date. See instructions below for submission information.

## Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov). The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. Any item noted with an \* is required.

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

**Name of Organization \***

Bismarck Parks and Recreation District (BPRD)

**Federal Tax ID# \***

45-0409352

**Contact Person/Title \***

Greg Smith, Operations Director

**Address \***

400 East Front Avenue

**City \***

Bismarck

**State \***

North Dakota

**Zip Code \***

58504

**E-mail Address \***

[gsmith@bisparks.org](mailto:gsmith@bisparks.org)

Web Site Address (Optional)  
www.bisparks.org

Phone \*  
701-222-6464

Fax # (if available)  
701-221-6838

List names of co-applicants if this is a joint proposal

**MAJOR Directive:** (select the Directive that best describes your grant request)\*  
Choose only one response

- Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;
- Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and
- Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive:** (select the directives that also apply to the grant application purpose)\*  
Choose all that apply

- Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;
- Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and
- Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Type of organization:** (select the category that describes your organization)\*

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation.

**Project Name\***

Fox Island Boat Ramp Bank Stabilization

**Abstract/Executive Summary.** An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.\* (no more than 500 words)

The purpose of this grant request is to secure funds to stabilize the river bank along the Missouri River at the Fox Island Boat Ramp. The project would include reshaping the approximately 330 feet of the shoreline at a 2:1 slope, installing geotextile fabric and placing rip rap to protect the shoreline from further erosion. Also included in this project is the installation of an accessible fishing platform which has been missing along this portion of the river. The project will not only prevent further soil erosion in the area it will stop the collapse of the south end of the Fox Island Boat Ramp parking lot which has become compromised since the 2011 flood. The project is intended to be completed by August 30, 2015. The Fox Island Boat Ramp is approximately 1.50 miles downriver from the Expressway Avenue Bridge in south Bismarck. The facility includes a concrete boat ramp and dock, fish cleaning station, public restrooms, pickup and trailer parking for the boat ramp and over 1500 feet of shoreline open to the public for fishing. Successful grant funding will ensure the future of the newly paved parking lot and help ensure the future of the facility.

**Project Duration:\***

The project should be completed within 6 weeks and be completed by August 30, 2015

**Amount of Grant request \$ \* \$215,374.00**

**Total Project Costs \$\* \$299,121.98**

(Note that in-kind and indirect costs can be used for matching funds)

**A minimum of 25% Match Funding is strongly encouraged. Amount of Matching Funds \$\***

\$83,747.97 including curb and gutter and engineering services.

**Source(s) of Matching Funds\***

None confirmed at the time of the application

**Certifications \***

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

**Narrative**

**Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. \***

Bismarck Parks and Recreation District (BPRD) was established in 1927 and has a five-member Board of Park Commissioners, an Executive Director, three directors and a full-time staff of 56. In addition to full-time staff, BPRD also employs more than 900 seasonal, part-time staff members and partners with volunteer groups when appropriate. BPRD is an accredited agency and has been designated a Playful City USA. BPRD operates over 2,800 acres of public park land, 55 miles of paved trails, 20 miles, and 5 boat ramps along the Missouri River providing for both urban and natural outdoor experiences.

BPRD’s vision is to be the leader and premier provider of public parks, programs, facilities and leisure services. The mission of BPRD is to work with the community to provide residents and visitors the highest quality parks, programs, facility and event experience. Our core purpose is to provide affordable and accessible public park and recreation services. BPRD offers a large and diverse variety of recreational opportunities in both programs and facilities.

**Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program \***

The principle purpose of this project is to stabilize and reinforce the shoreline of the Missouri River at the south segment of the Fox Island Boat Ramp and Parking Lot. This bank stabilization is critical for the continued functionality of the existing boat ramp and parking lot. If the shoreline is not stabilized it will continue to erode and collapse the asphalt parking lot compromising the viability of the south end of the parking lot. The secondary purpose is to continue to provide safe access for the public for shoreline fishing on public lands and restoration of fish habitat on public lands. Delay in performing this project will further destabilize the shoreline along this portion of the Missouri River and continue to erode the south end of the parking lot. (Please see exhibits 1 and 2 for the project location and planned improvements, also included are photos of the problem area illustrating the area of concern)

The project will reestablish the shoreline along the south portion of the existing Fox Island facility. After the 2011 flood the main channel shifted and a small eddy started to form off shore of the project location. Continued, high water and waves from boating have caused the already compromised shore stabilization for erode. The contractor will reshape the shoreline, filling in the irregular shoreline, creating a continuous shoreline for the river to flow freely. Filling this area will bring the shoreline out approximately 20 feet from the parking lot edge. Along with the bank stabilization, the project will include drainage improvements. The 2011 flood deposited silt and soils between the existing riprap and parking lot, preventing the parking lot to drain into the river and causing a damming problem. The installation of a small storm sewer inlet along the edge of the parking area will allow the parking lot to drain into the river and further prevent shoreline erosion from occurring from the parking lot after the bank has been stabilized.

As part of the improvements, a fishing platform will be installed to provide an accessible shoreline fishing area for public use. The platform will be constructed of reinforced concrete with a railing designed to meet accessibility and safety concerns.

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.\***

The BPRD has a longstanding relationship with design consultants in the community; BPRD requires construction administration with set goals, budgets and project deadlines on all projects. This project would be managed similarly during the construction process. Part of the process is to identify any permitting necessary for a project. As this project is on the Missouri River, a US Army Corps of Engineers (USACE) 404 permit would be required. Preliminary conversations have been had with the USACE and as the project is described it would be eligible for a permit, but the USACE would not provide an official opinion until design drawings are available for review.

BPRD also has an Operations Director with more than 30 years experience in all forms of parks and recreation projects, who will work in conjunction with the hired consultant as the in-house project manager.

**Evaluation – Describe your plan to document progress and results. \***

The bank stabilization at this location will mitigate the hazard of shoreline loss and vertical banks that are a hazard to public fishing in the area. A successful project will stabilize the shoreline and prevent any further bank erosion and loss of developed parking and fishing areas already established by the Bismarck Parks and Recreation District.

## **Financial Information**

**ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please**

**include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is strongly encouraged.\***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

**X** I certify that a project budget will be sent to the Commission\*

**Sustainability – Indicate how the project will be funded or sustained in future years. \***

Once the project is complete annual inspections will be performed by BPRD staff to ensure the river currents haven't compromised the shoreline.

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested. \***

If the project is not funded as indicated, the project as described will not occur. It will be severely scaled back to patch the current erosion that is affecting the parking lot and not address the entire shoreline.

**Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \***

A recognition sign would be placed at the project site. In addition BPRD recognizes grantees and donors in the Activity Schedule that is published.

## **Scoring of Grants**

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

## **Awarding of Grants\***

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. \*

## Budget Standard Form

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
1. Earthwork	\$34,833.32	\$4,575.35	\$	\$	\$	\$39,408.66
2. Rip Rap Supply/Installation	\$133,476.56	\$17,532.11	\$	\$	\$	\$151,008.66
3. Fabric Supply/Installation	\$11,056.41	\$1,452.26	\$	\$	\$	\$12,508.66
4. Concrete Curb and Gutter	\$0	\$15,408.66	\$	\$	\$	\$15,408.66
5. Storm Sewer Supply/Installation	\$13,354.55	\$1,754.12	\$	\$	\$	\$15,108.66
6. Fishing Platform Supply/Installation	\$22,653.18	\$2,975.49	\$	\$	\$	\$25,628.66
7. Design Engineering and Construction Administration	\$0	\$40,050.00				40,050.00
<b>Total Costs</b>	<b>\$215,374.02</b>	<b>\$83,747.99</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$299,121.98</b>

1. Contracted labor will be hired to prepare the site which includes mobilization, clearing and grubbing, imported fill material, and seeding.
2. Contracted labor will be hired to provide and install the required imported rip rap.
3. Contracted labor will be hired to provide and install the required reinforcing fabric under the rip rap.
4. Contracted labor will be hired prepare the parking lot to edge for new curb and gutter and install the cub and gutter.
5. Contracted labor will be hired to provide and install the necessary storm sewer structures to correct the erosion issue that is occurring.
6. Contracted labor will be hired to provide and install the fishing platform.
7. Bismarck Parks and Recreation District will pay for professional services to perform survey, engineering, construction administration and materials testing, to ensure the project is completed to specifications and applicable standards.





Exhibit 1  
Fox Island Boat Ramp

See Exhibit 2  
Project Area





## Exhibit 2 Project Area

Fill eroded Area, Seed with drought tolerant hardy seed mix

330 LF of New Rip Rap

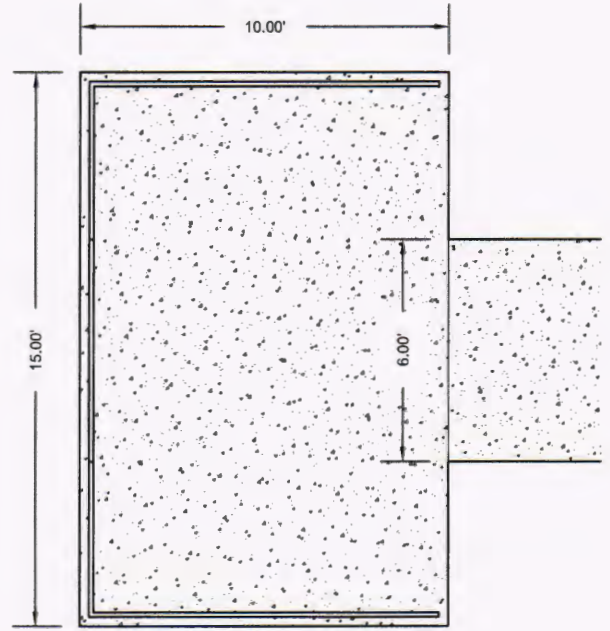
New Storm Sewer and Storm Sewer Inlet

New Fishing Platform and access, see Exhibit 3

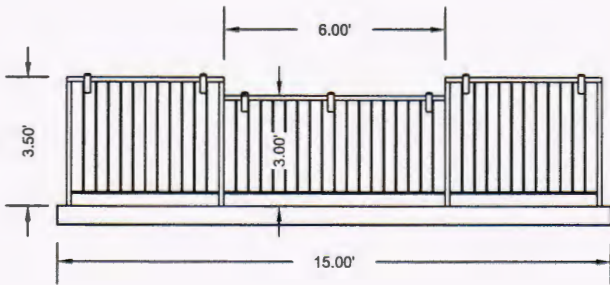
New Concrete Curb and Gutter



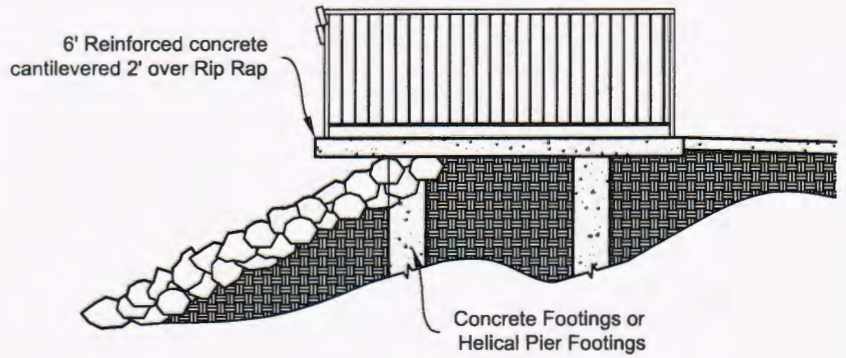
Exhibit 3  
Fishing Platform



Plan



East Elevation



South Elevation

Fishing Platform Plan and Elevations











"VARIETY IN HUNTING AND FISHING"

## NORTH DAKOTA GAME AND FISH DEPARTMENT

100 NORTH BISMARCK EXPRESSWAY BISMARCK, NORTH DAKOTA 58501-5085 PHONE 701-328-6300 FAX 701-328-6352

October 31, 2014

Greg Smith  
Bismarck Parks & Recreation  
420 E. Front Ave.  
Bismarck, ND 58504

RE: Fox Island – Shoreline Stabilization & Fishing Platform Project

Dear Mr. Smith:

I am writing to express our support for the proposed shoreline stabilization & fishing platform project at Fox Island. I have reviewed your proposal and believe that the proposed project is desperately needed and will benefit and help protect much of what we have invested and worked hard to develop in that area. My department has worked closely with the Bismarck Park District to develop this area into a popular public recreation area and have a vested interest in make sure it is protected and maintained.

Thank you for your continued efforts in providing the public with such valuable recreational facilities. If you have any questions or comments, please feel free to contact me at 328-6346.

Sincerely,

Bob Frohlich  
Fisheries Development  
Supervisor





DEPARTMENT OF THE ARMY  
CORPS OF ENGINEERS, OMAHA DISTRICT  
GARRISON PROJECT OFFICE  
PO BOX 527  
RIVERDALE, NORTH DAKOTA 58565-0527

October 30, 2014

Dear Greg Smith,

I offer this letter of support regarding the Bismarck Parks and Recreation Department's grant application to maintain the Fox Island boat ramp and public access to the Missouri River. Specifically, maintenance of the existing bank stabilization features at this location is vital to maintain public access.

We have reviewed this project for potential funding through the Corps of Engineers' Section 14 Program. Section 14 Projects are prioritized based on risk and consequences ratings that attempt to characterize the immediate threat to infrastructure and the impact, typically economic, of losing that infrastructure. Most, although not all, Section 14 Projects are bridges or roadways/highways which are threatened by erosion, where the economic impact is typically measured through a detour and delay analysis. In light of diminishing federal funding for this, and many other programs, it is highly unlikely that projects such as this would be approved via the Corps of Engineers' Section 14 Program.

Given the current constraints on Federal programs, I highly encourage and support your efforts to pursue other avenues of funding, such as North Dakota's Outdoor Heritage Fund. Ultimately, your project will benefit the recreating public which we serve and will help ensure continued access to one of the State's most valued resources, the Missouri River.

Please note that while I highly support this project, this letter does not constitute regulatory approval. If this project is funded you will still be required to comply with all permitting and approval processes through our North Dakota Regulatory Office. If you have any questions pertaining to this letter of support, please feel free to contact me at (701) 654-7702.

Sincerely,

A handwritten signature in black ink that reads "Todd J. Lindquist".

Todd J. Lindquist P.E.  
Operations Project Manager

## David Mayer

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**From:** Julie Fornshell <JFornshell@bisparks.org>  
**Sent:** Monday, November 03, 2014 10:25 AM  
**To:** David Mayer; Greg Smith  
**Subject:** Minutes

President Jeske opened the consent agenda for discussion. The items on the consent agenda were:

- Review and approval of the September 18, 2014 Board meeting minutes.
- Request to change a full-time position classification from Maintenance to Supervisory I.
- Request authorization to call for bids for Municipal Country Club concessionaire. The current agreement expires September 30, 2015.
- Authorization to proceed with Outdoor Heritage Fund grant application for bank stabilization at Fox Island.

Commissioner Munson moved to approve the consent agenda. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

