



# Sargent County Park Board

355 Main St. S. Suite 1  
Forman ND 58032-4149  
Phone: (701) 724-6241 Ext 108  
FAX: (701) 724-6244  
TDD: (701) 724-3302

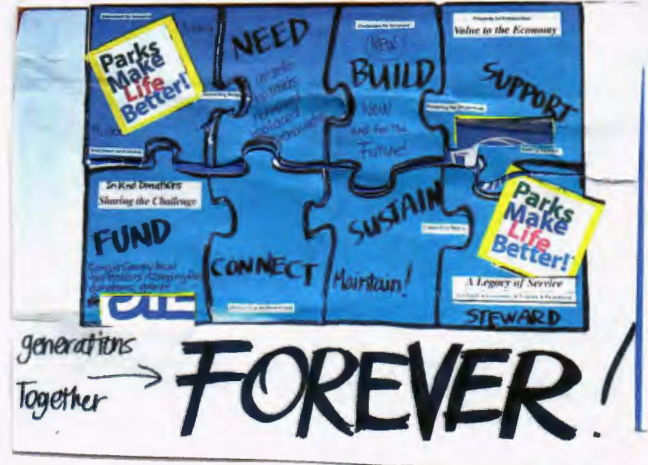
Sherry Hosford, Forman  
Bill Anderson, Rutland  
Mike Walstead, Forman  
Jerry Waswick, Gwinner  
David L. Jacobson, Forman  
Gordon Phillips, Forman  
James Peterson, Rutland  
Pam Maloney SC Auditor

February 29, 2016

North Dakota Industrial Commission  
Outdoor Heritage Fund Advisory Board  
State Capitol 14<sup>th</sup> Floor  
600 E. Boulevard Ave Dept. 405  
Bismarck, ND 58505-0840

RE: Sargent County Silver Lake Park  
Phase 2  
"Play Places and Gathering Spaces"  
Renovations Project

Dear Chairman Melchior and Advisory Board Members:



The Sargent County Park Board and Commissioners, along with the public we serve, are extremely grateful and appreciative of your being an integral piece of the puzzle in approval of funding towards Phase 1 of our "Play Places and Gathering Spaces" project this past year...We believe "PARKS MAKE LIFE BETTER!" And are excited to complete Phase 2 in submitting the enclosed Outdoor Heritage Fund Application/Budget Form and attachments.

We are requesting your consideration and approval of our 2016 request for \$4007.00 – 25% of project equipment costs. Our commitment would be \$29,991.00. We are continuing our momentum and forward focused efforts of conserving our natural area for recreation through further establishment and development of our park with the addition of new ADA accessible playground equipment in a centrally located and well-lit and maintained area on our Southwest unit near the new swing bay installed last May 2015.

We had a record breaking year of campership and pavilion use revenue and increased day use with easier accessed new picnic shelter, play places, and gathering spaces amenities at both our north and southwest units at the Silver Lake Park and Recreation Area.

With our commitment of \$29,991.00 and fundraising to date of \$8,560.00, we are vested in ordering playground equipment, bench, border and surface materials Spring of 2016 with a desired Summer 2016 installation. We are continuing to seek additional funds through Garrison Diversion Conservancy District Recreation Grant (April 2016) and expanded fundraising efforts.

We look forward to your consideration and approval of funds of \$4007.00 an another essential piece of the puzzle completing the BIG BACKYARD PICTURE of "MEMORIES MADE IN THE SUN AND SHADE" at Sargent County's Silver Lake Parks and Recreation Area.

SINCERELY,

*Pam Maloney*

Pam Maloney, Secretary  
Sargent County Silver Lake Park

*Paula Hansen*

Paula Hansen Assistant Park Manager  
Silver Lake Park and Recreation Area

WHERE MEMORIES ARE MADE IN THE SUN AND SHADE



# Outdoor Heritage Fund Grant Application

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:



**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

**Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

**Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

## Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

## NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.



## Application Deadline

Applications for this grant round cycle are due on **March 1, 2016 at 5:00 p.m. CT**. All information, including attachments, must be submitted by that date. See instructions below for submission information.

### Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov). The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding.

**Any item noted with an \* is required.**

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization \* **SARGENT COUNTY PARK BOARD AND COMMISSIONERS**

Federal Tax ID# \* **#45-6002238**

Contact Person/Title \* **COUNTY AUDITOR: Pam Maloney**

**SILVER LAKE ASSISTANT PARK MANAGER: Paula C Hansen**

Address \* **355 MAIN ST. SOUTH SUITE 1**

City \* **FORMAN**

State \* **NORTH DAKOTA**

Zip Code \* **58032**

Phone \* **(701)724-6241 EXT 108**

**FAX 701 724-6444**

E-mail Addresses \* **pam.maloney@co.sargent.nd.us amenyahweh@gmail.com(Paula)**

Web Site Address (Optional) **http://sargentnd.com/dept\_silver\_lake\_rec.php**

**Facebook page: Silver Lake Recreation Area**

**MAJOR Directive: (select the Directive that best describes your grant request)\***

Choose only one response



- ☐ **Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- ☐ **Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;
- ☐ **Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and
- ☒ **Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive: (select the directives that also apply to the grant application purpose)\***

Choose all that apply

- ☐ **Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- ☐ **Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;
- ☐ **Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and
- ☒ **Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Type of organization: (select the category that describes your organization)\***

- ☐ State Agency
- ☒ Political Subdivision
- ☐ Tribal Entity
- ☐ Tax-exempt, nonprofit corporation.



Project Name\*

**SARGENT COUNTY SILVER LAKE PARK  
PHASE 2 SOUTHWEST UNIT  
"PLAY PLACES AND GATHERING SPACES"  
RENOVATIONS PROJECT**

**Abstract/Executive Summary.** An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.\* (no more than 500 words) In partnership with our citizens and increasing park visitors, the Sargent County Park Board and Commissioners with continue to provide for and promote the belief "PARKS MAKE LIFE BETTER!" with their transformative value to the health and vitality of our citizens, sportsmen (women), and park visitors. We purpose to respond to their changing needs and will continue to enhance the livability of our county parks by creating, enhancing, and sustaining our wide open spaces, waterways, play places, and gathering spaces for all in the present and for future generations

**Project Duration:**\* We will complete the Phase 2 ADA accessible playground equipment/bench/recycled border timbers and safety Flex wood Fiber surface upon grant approvals. Then will proceed with ordering equipment Spring 2015 for Summer 2015 camping season enjoyment...with consideration given to weather and resource factors

Amount of Grant request \$ \* <sup>4,007</sup> ~~\$4,700.00~~

**Total Project Costs \$\* \$33,998.00**

(Note that in-kind and indirect costs can be used for matching funds)

Amount of Matching Funds \$\* <sup>9</sup> ~~28~~,991.00 \_\_\_\_\_

Please indicate if the matching funds will be in-kind, indirect or cash.

**CASH: \$12,021.00 1 PLAYGROUND EQUIPMENT, ADA ACCESS RAMP, BENCH**

**CASH: \$16,980.00 Remaining playground Materials/Safety Surface/Borders  
Turnkey Installation, concrete footings/related taxes**

**IN-KIND \$1000.00 Park Management SITE PREPARATION FOR INSTALLATION**

Source(s) of Matching Funds\*

Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

**Funded thru County Park Board 2016 Approved Budget capital improvements, local tax dollars, camping fees, donations and sought after additional grant sources (Garrison Diversion Conservancy District Recreation Grant) ...See Attachment #**

**Certifications \***

● I certify that this application has been made with the support of the governing body and chief executive of my organization.

**See Attached SC Park Board Minutes in Attachments #**

● I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

**Intend to be in compliance with the revised 2015 item regarding 'Playground equipment exception that grants funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project...'**



## Narrative

**Organization Information – Briefly summarize your organization's history, mission, current programs and activities. \***

Include an overview of your organizational structure, including board, staff and volunteer involvement.

(no more than 300 words) **Silver Lake Park and Recreation Area is no longer Sargent County -in southeastern North Dakota's 'Best Kept Secret'**

...currently serving 3,000-4,000 residents plus **increasing number of visitors from all around** providing opportunities for fishing, swimming, boating, camping, picnics, reunions, weddings, and other water based activities. **The Sargent County Park Board**, composed of a diverse group of civic minded five commissioners plus a park chairman and vice chairman, **has been in existence for over 49 years:** Bill Anderson, Mike Walstead, David Jacobson, and Jerry Waswick, Sherry Hosford former SC auditor with 30+ years plus James Peterson and Gordon Phillips. Park Board Secretary-Auditor- Pam Maloney (Deputy Auditor . Park Manager with 15 years' experience Dennis Goltz and Assistant Park Manager Paula Hansen with 35 years' experience in Parks, Recreation, and Community Education endeavors.

Silver Lake Park Board, with the belief that **'PARKS MAKE LIFE BETTER!'** has a **proven record of forward focused collaboration and forged partnerships/cost sharing endeavors in conservation efforts in stabilizing shorelines, raising the dam/reservoir and expanding swimming beaches; parks and recreational development of additional new, modern campgrounds/bathhouses with electrical and water hookups, handicap accessible amenities(fishing piers-sidewalks, restrooms, playgrounds); and a new pavilion building for many functions on the lake...**

Hundreds of trees/shrubs continue to be planted and where diseased or dead trees are removed, now stand planting pockets of wildflowers. Some of the program and activities include fishing derby, county wide ECO ED Day, geocaching, 4-H and Scouts Outings, ecumenical church services, sportsmen's clubs ,wedding, reunions gatherings where **"MEMORIES ARE MADE IN THE SUN AND SHADE!"**

**Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program \***

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

**We will continue to fulfill Directive D primarily in conserving natural areas through the establishment and development of parks and other recreation areas and concur with the North Dakota SCORP by meeting REGION 5 public expressed need for more playground-picnic area further with ADA accessible, centrally located, well-lit area in our Southwest Silver Lake Park unit with our Phase 2 Play Places and Gathering Spaces renovation project for 2016 where no safe playground option has existed before this past year.( See Attachment # )**

**The Sargent County Park Board has made this project another priority installation and usage for 2016 season with our commitment of \$29,991.00. We are vested in ordering equipment with the total estimated Turnkey Play Place at \$32,990.00.**

**We would appreciate your consideration and grant approval of our request for \$4007.00. These Outdoor Heritage Fund monies be another integral puzzle piece completing the BIG BACKYARD PICTURE" for present and future generations together enjoying and making memories in the sun and shade at Silver Lake Park and Recreation Area.**

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.\***

Include a brief background and work experience for those managing the project: Southwest Park unit Site Preparation for new playground equipment completed by Park Staff 2015(Dennis and Paula) readying for Phase 2.. A projected **Timeline** prepared (see Attachments)



and Park Staff will be involved in the process being onsite daily for duration of summer 2016 installation and will conduct periodic inspections of play places and gathering spaces on a weekly basis each season documenting on checklist( see Attachments) and Park Board Secretary will prepare necessary accounting, and reports as required.

**Dennis Goltz** is a 15 year **Silver Lake Park Staff** veteran and 3 year Assistant Park Manager **Paula C Hansen** with 35 years experience in various municipal and state parks and recreation venues.

**Certified Playground Inspectors and skilled installers** with local area business: **MyTurn Playsystems** **Zac Fluto** General Manager, **Chris Schlepp** sales. Project Co-Managers: **Pam Maloney** Sargent County Auditor( previous SC Deputy Auditor for 36 years.

#### **Evaluation – Describe your plan to document progress and results. \***

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

**Direct On Site Observations** by SC Park Board and Park Management and seasonal maintenance/campground personnel will hear and **share public comments and feedback.**

Documentation of increased camping and site use revenue due to rising public use

Sargent County Teller newspaper will have news releases of project progress.

Facebook page continually updated and highlights shared .

The **LOOK ON THE FACES OF THE CHILDREN FULL OF DELIGHT AND GLEE!! AND CAREGIVERS/FAMILY SHOUTING A HARDY “YIPPEE!”**

#### **Financial Information**

**ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.\***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

● I certify that a project budget will be sent to the Commission\*

**We are committed to providing 75% of this Phase 2 “Play Places and Gathering Spaces” Renovation Project with a New Playsystem placed on our Southwest Park Unit for Summer 2016 enjoyment.**

#### **Sustainability – Indicate how the project will be funded or sustained in future years. \***

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

Funded through Sargent County Park Board Fund...continued ambitious informed fundraising-memorial efforts and seeking various grant resources...Garrison Diversion Conservancy District, ND



Parks and Recreation Community Grant/Recreation Leadership Grant, Land and Water Conservation Grant, and partnering with other sources as they become available.  
Multi-faceted options with the modality of the Play Systems where you can add additional components for new interest and/or replace sections over time if were to be damaged..  
Sustained by ongoing Park Management and Maintenance range of duties to include conscientious practices of periodic inspections and surface-equipment upkeep.

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested. \***

**This 2016 Phase 2 “Play Places and Gathering Spaces” playground renovation project is prioritized as essential and necessary to our users and we will adjust and proceed in phases for playground equipment features, and shelters for the southwest park unit campground/swim beach/bathhouse areas**

**Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \* Please note it is a requirement that there be signage at the location of the project acknowledging the funding from the Outdoor Heritage Fund if appropriate for your project.**

**Public Thank You’s, newspaper news releases, photos and comments on Facebook page, Plan a “BIG BACKYARD” celebration and dedication event, Attractive signage acknowledging OHF and other contributors to the success of this endeavor (see Attachment # )**

#### **Scoring of Grants**

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>

#### **Awarding of Grants\***

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions that contract that your organization is unable to meet, please indicate below what those provisions would be. \*

### **WE WILL COMPLY WITH AND MEET ALL PROVISIONS IN POLITICAL SUBDIVISION CONTRACT**

#### **Responsibility of Recipient**

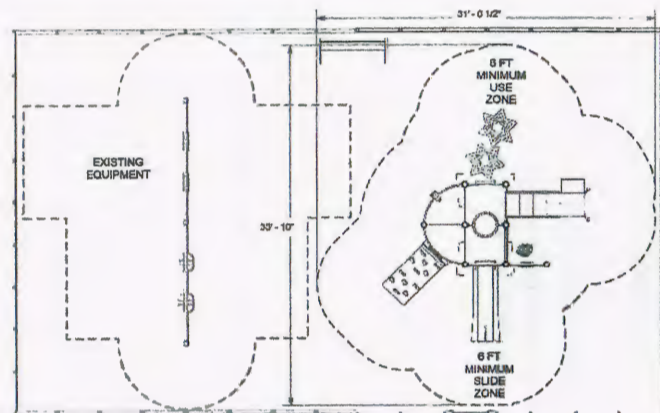
The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or [kfine@nd.gov](mailto:kfine@nd.gov)

Revised: December 16, 2015



Back Perspective



Site Plan

Front Perspective



System Type **R-5**  
For Kids Ages **5-12**

**Silver Lake - Phase 2**

Project# MTP15C9BBDBDATE: 12/10/2015



For more information, visit [www.playcraft.com](http://www.playcraft.com).  
We warrant that the equipment is constructed in accordance with the applicable standards for safety and performance.

**WARNING:** An impact absorbing safety surface is required under and around all playground equipment.

**IMPORTANT:** The equipment shown is a color illustration. Dimensions only. Actual colors may vary. Contact your Playcraft Rep for appropriate color samples.



Manufactured by Krauss Craft, Inc.



## Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding – see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

### NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
My Turn Playground Equip, RAMP, ADA BENCH	\$ 4,007. <sup>00</sup>	\$ 12,021	\$	\$	\$	\$ 16,028. <sup>00</sup>
Site Preparation for Playground Installation	\$	\$	\$ 1000. <sup>00</sup>	\$	\$	\$ 1000. <sup>00</sup>
Recycle Plastic Bunkers/Timbers wood Deck Fiber Surfacing	\$	\$ 1,817	\$	\$	\$	\$ 1,817. <sup>00</sup>
Playground Installation	\$	\$ 15,153	\$	\$	\$	\$ 15,153. <sup>00</sup>
Total Costs	\$ 4007. <sup>00</sup>	\$ 28,991. <sup>00</sup>	\$ 1000. <sup>00</sup>	\$	\$	\$ 33,998. <sup>00</sup>

DRAW TEXT BOX FOR DETAILS HERE



In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

### **Definitions/Clarifications:**

**Building** - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

**Comprehensive Conservation Plan** - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

**New and Expanded Recreational Project** means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

**Playground equipment calculation** - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

**Staffing/Outside Consultants Costs** - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. **The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an outside consultant.** This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

Recommended by OHF Advisory Board: October 17, 2013  
Approved by Industrial Commission: October 22, 2013  
Revisions recommended by OHF Advisory Board: January 22, 2014  
Approved by Industrial Commission: January 29, 2014  
Revisions recommended by OHF Advisory Board: May 13, 2014  
Approved by Industrial Commission: May 27, 2014  
Revisions recommended by OHF Advisory Board: June 3, 2015  
Approved by Industrial Commission: June 10, 2015





# PROPOSAL

## February 29, 2016

To: Silver Lake Recreation

Contact: Paula Hanson

Phone: 701-680-9898

E-mail: amenyahweh@gmail.com

Estimated By: Chris Schlepp

Delivery Date: TBD

### PHASE II

QTY	ITEM #	ITEM DESCRIPTION	UNIT PRICE	DISCOUNT	EXTENSION
1	PR-R5	CUSTOM ROUND 5 LOOKOUT TOWER THEME PLAYGROUND	\$16,159	\$1,615	\$14,544
1	4331-G	6FT URBAN ELITE BENCH	\$862	\$43	\$819
22	APS-BT	RECYCLED PLASTIC BORDER TIMBERS 4'L x 12"H x 4"W *FREIGHT INCLUDED	\$38	\$132	\$704
1	APS-HR	RECYCLED PLASTIC ADA ACCESS HALF-RAMP *FREIGHT INCLUDED	\$702	-	\$702
53 CU. YDS	FF	FLEX FIBER: IPEMA CERTIFIED ENGINEERED WOOD FIBER INSTALLED AT A COMPACTED DEPTH OF 12" *FREIGHT INCLUDED	-	-	\$1,500
		TURNKEY INSTALLATION BY A CERTIFIED PLAYGROUND SAFETY INSPECTOR  *INCLUDES: - INSTALLATION OF PLAYGROUND EQUIPMENT, SURFACING, BORDERS, BENCHES, FREIGHT - CONCRETE FOOTING - ANY APPLICABLE TAXES			\$14,729
		<b>TOTAL ESTIMATED JOB COST</b>			<b>\$32,998</b>

\*\* Please enter TAX EXEMPTION number:

**PRICE INCLUDES ALL APPLICABLE TAXES**

\*\* Proposal good for 30 days

\*\*Site must be level and ready prior to installation unless otherwise specified

\*\* Owner may be required to unload equipment

If you agree to the terms and conditions above,

SIGNATURE

DATE





## Bill of Materials

SILVER LAKE RECREATION w/ ALUMINUM POSTS

Nicole Wogsland

} Chris Schlepp

Project# MTP15C9BBDA

8/19/2015

Item	Description	Quantity
R50D53BEA		
HS-1004-R	Collars	28
A2-2918-46-F	Conifer Climber (Fir, 3-Limb)	2
GF-7002	Dome Cap, R5	8
S-1007-R5-07ft	Post, 07ft R5	1
S-1011-R5-11ft	Post, 11ft R5	7
S-11048-48R5	Log Slide 48in	1
S-1107-R5	Curved Deck	2
S-1110-R	Filler, 12in	1
S-1209-36-R5	Transfer Station, 48in-R	1
S-1210-48R5	Climber, Vertical Ladder 42-48in	1
S-1216-3CR5	Climber, Grip 30-36in	1
S-12891-4R5	Center Access Deck (42-48in)	1
S-1328-1830-R5	Steel Wall (Curved w/ Telescope)	1
S-1677-RNG-GM-R5	Tree House Ranger Station Panel (I)	1
S-1677-WND-DM_R5	Tree House Window	1
S-1961	Stump Step	1
HS-1007-R5	Extra Hardware	2

ADA Accessible Ramp





## PLAYCRAFT COMPLIANCE LETTER



Re: Krauss Craft, Inc. ISO, IPEMA, CPSIA, Safety and Accessibility Compliance

Dear Customer:

Krauss Craft, Inc., manufacturer of Playcraft Systems commercial playground equipment, is pleased to announce that we are in full compliance with the applicable requirements of the Consumer Products Safety Improvement Act of 2008 (CPSIA). A certificate of conformity will be included with each play structure we manufacture.

In addition, our products meet or exceed the design and safety guidelines found in the ASTM F1487-07 and USCPSC publications for playground equipment designed for public use. Krauss Craft, Inc. is a member of the International Play Equipment Manufacturers Association (IPEMA), a member-driven organization whose mission is to assist in providing safe environments for children's play and we manufacture IPEMA certified products. We have an ISO Compliant Quality Management System for 9001 and we back our products with one of the most comprehensive warranties in the industry.

We also offer a wide range of accessible equipment designed to meet the latest guidelines developed by the Federal Access Board, the Architectural and Transportation Barriers Compliance Board, and those specified in the Americans with Disabilities Act regarding playground equipment.

If you should have any questions or need any further information, please do not hesitate to call.

Sincerely,

C.J. Schatza, Chief Operating Officer

[www.playcraftsystems.com](http://www.playcraftsystems.com)

Call Toll Free 1-800-333-8519



# SILVER LAKE RECREATION w/ ALUMINUM POSTS

## TOP VIEW

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	0/0	0/0

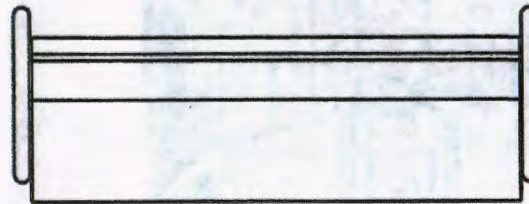


### GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.

4331-G URBAN  
ELITE BENCH 6FT  
(IN-GROUND)



STRUCTURE#: STAPC4331

PROJECT#: MTP15C9BBDB

DATE: 12/4/2015 | DRAWN BY: KLF

MIN. USE ZONE: 0' x 0'

PLAYCRAFT REP:

My Turn Playsystems

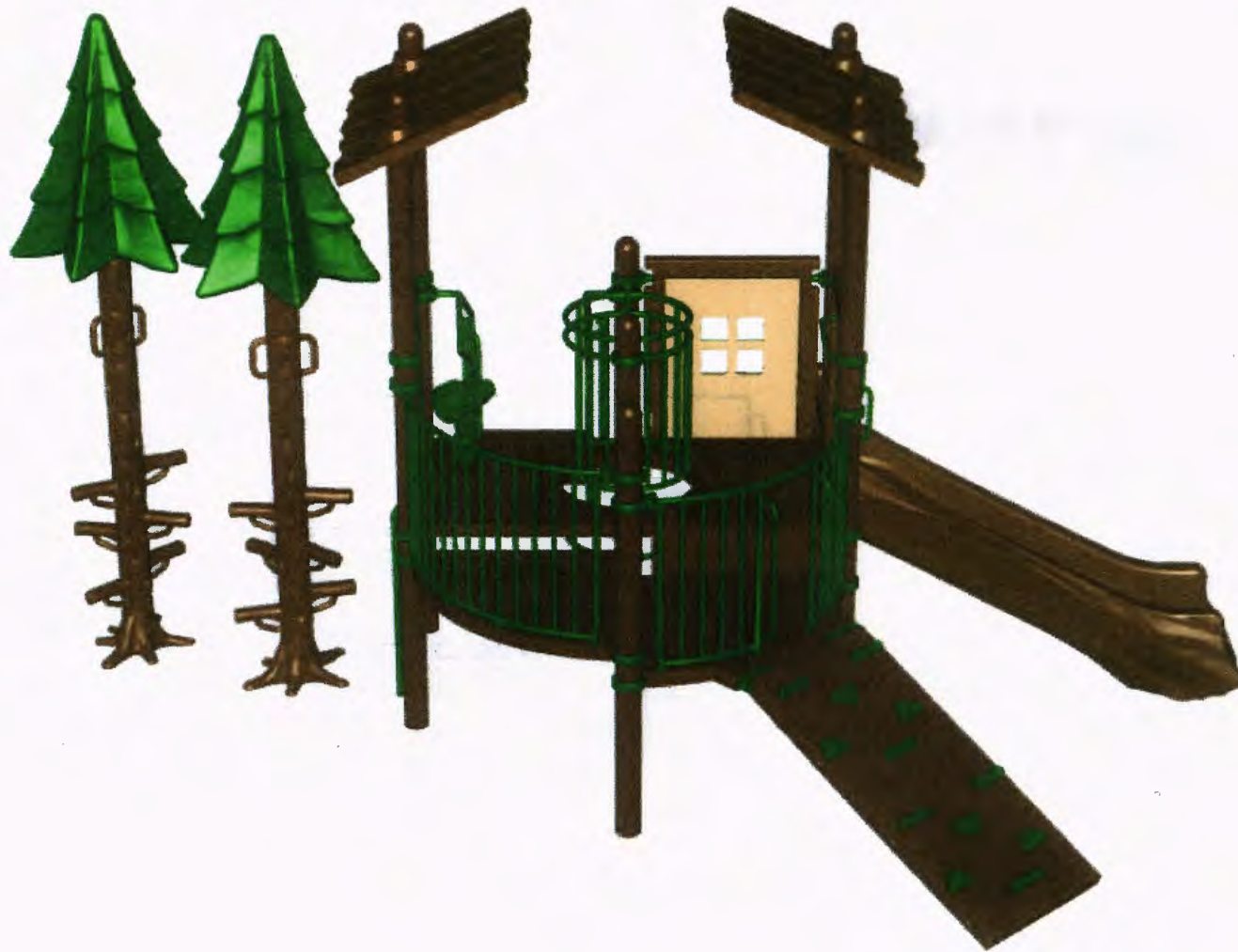




## SILVER LAKE RECREATION w/ ALUMINUM POSTS

R5

FOR KIDS  
AGES  
5-12



STRUCTURE#: R50D53BEB

PROJECT#: MTP15C9BBDB

DATE: 12/4/2015 | DRAWN BY: KLF

 **PLAYCRAFT**  
SYSTEMS



# SILVER LAKE RECREATION w/ ALUMINUM POSTS

R5

FOR KIDS  
AGES  
5-12



Chris Schlepp

STRUCTURE#: R50D53BEB

PROJECT#: MTP15C9BBDB

DATE: 12/4/2015 | DRAWN BY: KLF





# SILVER LAKE RECREATION w/ ALUMINUM POSTS

R5

FOR KIDS  
AGES  
5-12



STRUCTURE#: R50D53BEB

PROJECT#: MTP15C9BBDB

DATE: 12/4/2015 | DRAWN BY: KLF





# SILVER LAKE RECREATION w/ ALUMINUM POSTS

## TOP VIEW

### ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	0/0	0/0

R5

FOR KIDS  
AGES  
5-12

### GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

**WARNING:** Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE#: STAPC540400QTY22

PROJECT#: MTP15C9BBDB

DATE: 12/4/2015 | DRAWN BY: KLF

MIN. USE ZONE: 0' x 0'

PLAYCRAFT REP:

**My Turn Playsystems**





# SILVER LAKE RECREATION w/ ALUMINUM POSTS

## TOP VIEW

### ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	0/0	0/0

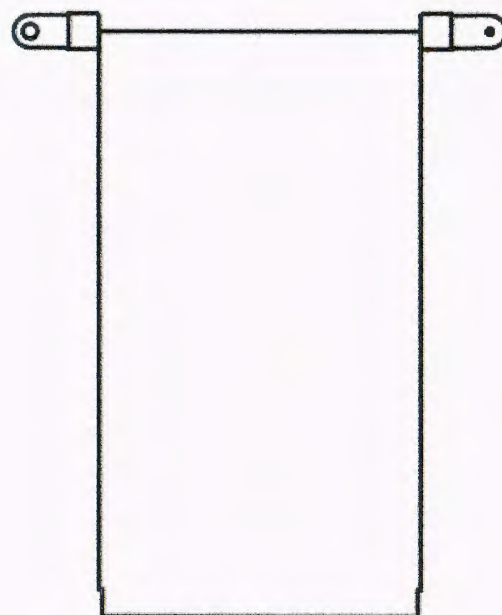


FOR KIDS  
AGES  
5-12

### GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

**WARNING:** Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE#: STAPC12051

PROJECT#: MTP15C9BBDB

DATE: 12/4/2015 | DRAWN BY: KLF

MIN. USE ZONE: 0' x 0'

PLAYCRAFT REP:

**My Turn Playsystems**







## INSTALLATION

The new equipment will be installed according to the manufacturer's specification. We will then install a layer of geotextile fabric, followed by 12" of compacted engineered wood around the newly installed equipment surrounded by plastic border timbers and ADA half-ramp.

## ADA ACCESSIBILITY GUIDELINE – ADAAG CONFORMANCE

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE					Mixed Types	FOR KIDS AGES 2-5 & 5-12
ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES		
7	6/4	0	14/2	5/2		





## EVIDENCE OF ENVIRONMENTAL STEWARDSHIP



### **Krauss Craft's Commitment to a Better World** *Earth Friendly Manufacturing Techniques & Recycling*

Krauss Craft, Inc. Manufacturer of Playcraft Systems is committed to creating the best playground equipment available for the health of our children, communities and the environment.

We incorporate environmentally friendly manufacturing techniques and processes throughout our state-of-the-art factory going far beyond industry requirements. Our goal is to always use materials with the highest recycled and/or recyclable content possible without sacrificing safety, durability or quality.

Krauss Craft is firmly committed to expanding the use of recycled/recyclable materials while continuing to employ the latest, most modern equipment and earth friendly manufacturing processes.

Products	Material	% Recycled	% Recyclable
ADA Ramps & Border Timbers	Plastic	Up to 99%	99%
Post Caps, Digger Buckets, Select Brackets, Spring Riders	Aluminum	Up to 99%	99%
Rubber Surfacing (Shredded & Crum)	Rubber	Up to 99%	Up to 99%
Aluminum Posts	Aluminum	Up to 99%	Up to 99%
Aluminum Die Castings (Clamps & Misc. Components)	Aluminum	Up to 99%	Up to 99%
Posts, Barriers, Climbers and Misc. Components	Tube Steel	Up to 50%	Up to 99%
Decks, Stairs, Ramps, Bridges, Table Tops, Benches & Crawl Tubes	Perforated Steel	Up to 75%	Up to 95%
Roofs, Panels & Fillers	Sheet Steel	Up to 75%	Up to 95%

**Note:** All figures are estimates. Actual percentages may vary.



# SILVER LAKE RECREATION w/ ALUMINUM POSTS

## TOP VIEW

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
5	5/3	0	2/2	2/2

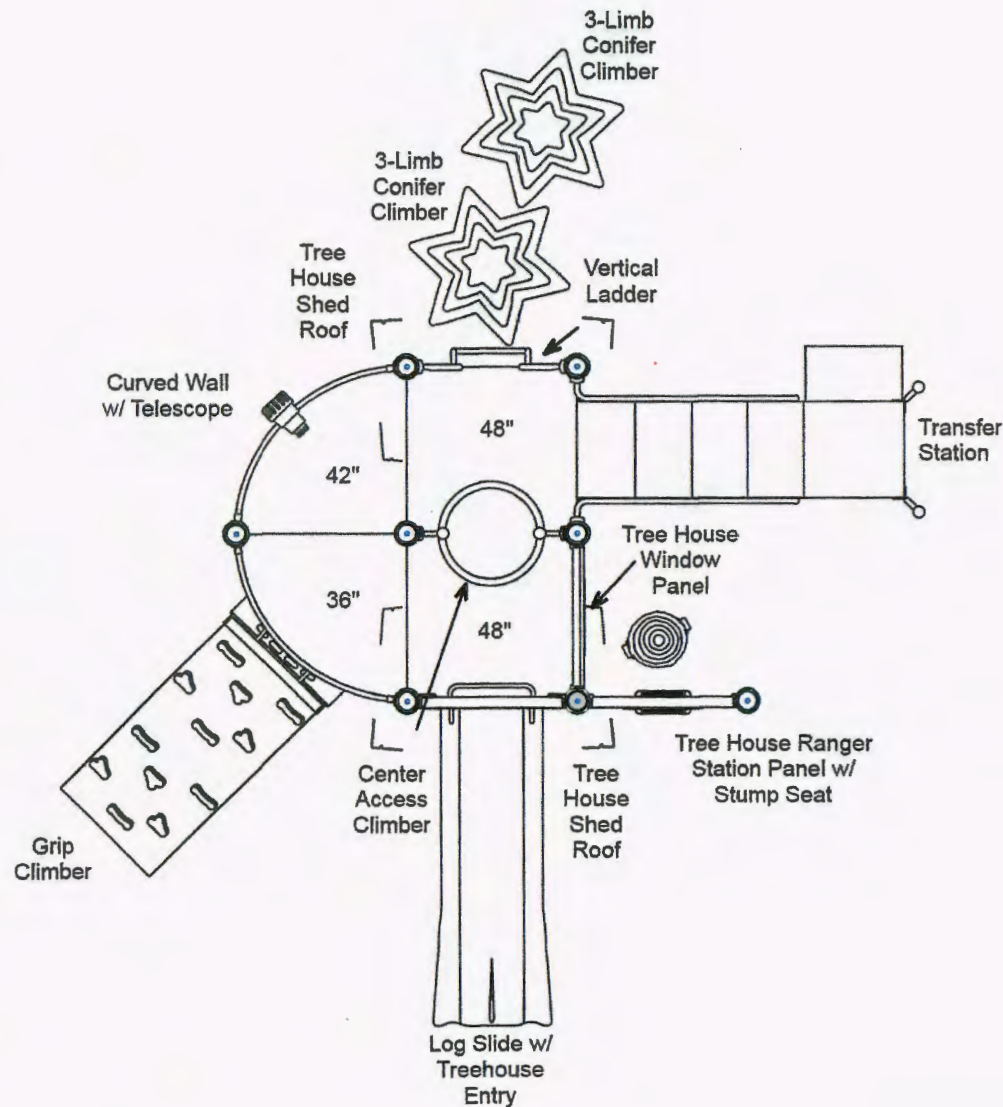
R5

FOR KIDS  
AGES  
5-12

### GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE#: R50D53BEB

PROJECT#: MTP15C9BBDB

DATE: 12/4/2015 | DRAWN BY: KLF

MIN. USE ZONE: 32' x 34'

PLAYCRAFT REP:

My Turn Playsystems



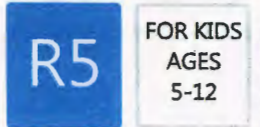


# SILVER LAKE RECREATION w/ ALUMINUM POSTS

## SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
5	5/3	0	6/2	3/2

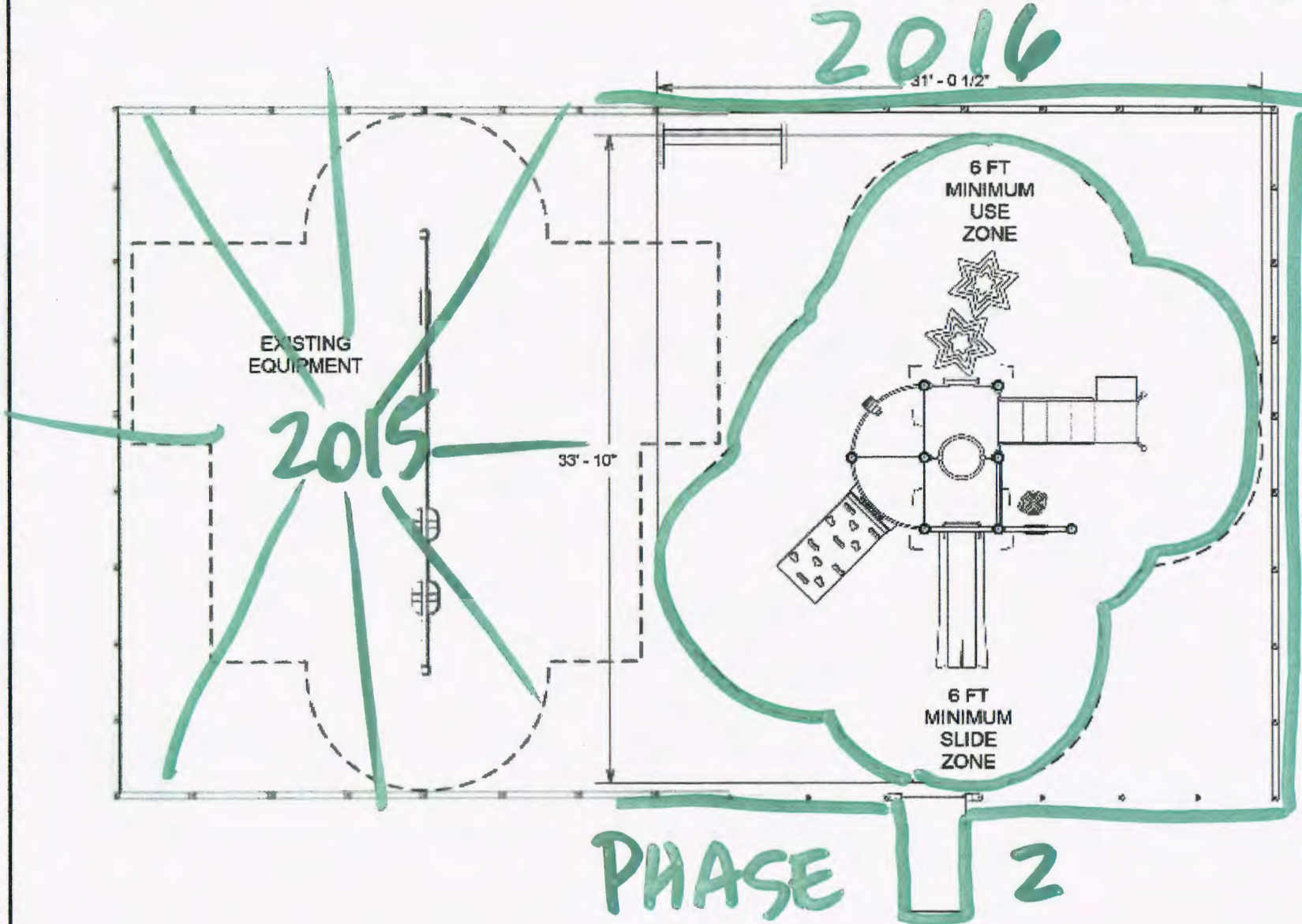


### GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Krauss Craft, Inc. will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

**WARNING:** Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



PROJECT#: MTP15C9BBDB

DATE: 12/4/2015 | DRAWN BY: KLF

MIN. USE ZONE: 32' x 34'

PLAYCRAFT REP:

**My Turn Playsystems**





MARGENT COUNTY  
 Date 2/22/16  
 Time 12:51:20

\*\*-INTEGRATED FINANCIAL SYSTEM\*\*-  
 Account Activity Report  
 From 1/2015 To 12/2015

Page 2  
 FNL246 07/29/13  
 SAPAM

2000 Fund SPECIAL REVENUE FUNDS

0208 Dept PARK

2000-0208-5621	MISCELLANEOUS	Total	1,824.53-	1,824.53- *YTD
2000-0208-5630	DONATIONS	Total	8,975.00-	8,975.00- *YTD
2000-0208-5655	CAMPING FEES	Total	39,880.00-	39,880.00- *YTD
2000-0208-5660	PAVILLION DONATIONS/RENT	Total	1,500.00-	1,500.00- *YTD
2000-0208-5661	SEASONAL CAMPING ANNUAL FEES	Total	15,315.69-	15,315.69- *YTD
****	0208 Dept PARK	Total	67,495.22-	****
*****	2000 Fund SPECIAL REVENUE FUNDS	Total	67,495.22-	*****
114 Transactions	5 Accounts Final Total		67,495.22-	

**+21,241-**  
 REVENUE CAMPING FEE INCREASE

PARK	2010	2011	2012	2013	2014	2015
Camping Fees	\$18,639. <sup>00</sup>	\$9,633. <sup>00</sup>	\$17,725. <sup>00</sup>	\$23,348. <sup>00</sup>	\$25,025. <sup>00</sup>	\$39,880. <sup>00</sup>
Pavilion Rent/ Donation	\$720. <sup>00</sup>	?	?	?	\$1,800. <sup>00</sup>	\$1,500. <sup>00</sup>
Seasonal/ Camp Annual Fees	\$8,091. <sup>02</sup>	\$13,605. <sup>07</sup>	\$14,256. <sup>37</sup>	\$14,746. <sup>11</sup>	\$16,029. <sup>54</sup>	\$15,315. <sup>69</sup>
Donations	\$4,278. <sup>67</sup>	\$4,430. <sup>77</sup>	\$3,575. <sup>00</sup>	\$7,692. <sup>95</sup>	\$4,960. <sup>00</sup>	\$8,975. <sup>00</sup>
Miscellaneous	\$841. <sup>20</sup>	\$2,764. <sup>90</sup>	\$328. <sup>94</sup>	\$769. <sup>30</sup>	\$2,529. <sup>52</sup>	\$1,824. <sup>53</sup>
	\$32,569. <sup>89</sup>	\$30,433. <sup>74</sup>	\$35,885. <sup>31</sup>	\$46,556. <sup>36</sup>	\$50,334. <sup>06</sup>	\$67,495. <sup>22</sup>

2015



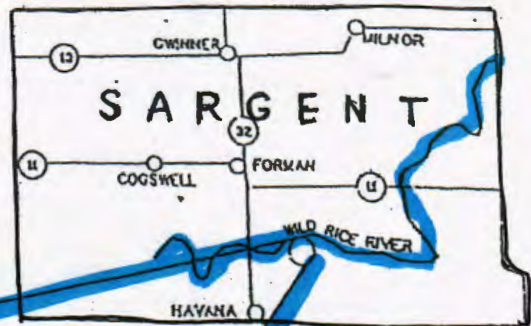
WHERE MEMORIES ARE MADE IN THE SUN AND SHADE



# SILVER LAKE



SARGENT  
COUNTY





N  
SARGENT COUNTY SILVER LAKE PARK RECREATION AREA



Imagery ©2016 Google, Map data ©2016 Google 500 ft

S  
**Silver Lake Recreation Area**



N

WHERE MEMORIES ARE MADE IN THE SUN AND SHADE



SILVER LAKE



SARGENT  
COUNTY



Southwest  
Park Unit



SEASONAL PERMANENT CAMPERS  
CAMPGROUNDS  
BATHHOUSE  
PARKING  
NEW SWING BAY  
NEW PLAYSHELTER  
Swimming Beach

2016  
NEW PROPOSED  
PLAYSYSTEM

PHASE 2, 2016  
PlayPlace; Gathering Space

S

E



# PHASE 2 "PLAYPLACES-GATHERING SPACES" NE EDGE LAKESIDE OF SOUTHWEST PARK UNIT

MATURE  
SHADE  
TREES



LIGHT (Dawn to Dusk)  
MODERN  
BATHHOUSE

NE



N

W

E

S

SWING BAY  
INSTALLED 2015  
WITH GRANT/MONIES  
HELP



E

W

Proposed site  
for New **PHASE 2**  
Playsystem w ramp  
and Bench  
Border Timber  
Safety Surface

W



N

Proposed

Phase 2

S

**PHASE 2**

Built with  
help from  
Outdoor  
Heritage  
Monies  
Swimming Beach

2015  
Picnic  
shelter

2015  
Swing  
Bay



Campground's  
and parking  
area



Peaks  
Market  
Berli  
SM



SARGENT COUNTY  
Date 12/14/15  
Time 10:37:59

\*\*-INTEGRATED FINANCIAL SYSTEM-\*\*  
User-Selected Budget Report

Page 25  
FNL295 08/06/13  
SAPAM

Account Number	Description	2016 REQUESTED	2016 APPROVED	2015 Y-T-D	2015 APPROVED	2014 ACTUAL
Department 208	PARK					
2000-0208-6101	PAYROLL	37,600	52,842	33,601	33,800	31,918
2000-0208-6105	TRAVEL	650	650	437	650	467
2000-0208-6107	TELEPHONE	300	300	240	300	249
2000-0208-6114	RURAL WATER	2,000	2,000	2,913	2,000	1,791
2000-0208-6115	ELECTRICITY	7,000	7,000	7,908	7,000	6,357
2000-0208-6117	WATER/SEWER/GARBAGE	4,000	4,000	5,369	4,000	3,810
2000-0208-6163	CONTINGENCY FUND				123	
2000-0208-6167	REPAIRS/EQUIPMENT	20,000	20,000	14,775	20,000	11,298
2000-0208-6168	GASOLINE	3,500	3,500	2,357	3,500	2,976
2000-0208-6169	PAINT/SUPPLIES	16,000	16,000	68,206	16,000	21,315
2000-0208-6203	HEALTH INSURANCE BC/BS	500	500	442	500	424
2000-0208-6204	MATCHING SOCIAL SECURITY	4,042	4,042	2,728	3,000	2,601
2000-0208-6210	BOAT DOCK & SEASONAL SITE	500	500		500	100
* 2000-0208-6329	CAMPGROUND IMPROVEMENTS	20,000	20,000		40,750	8,150
2000-0208-6900	ABATEMENT REFUNDS			15		20
Totals for Department 208						
	Revenue	116,092	131,334	138,991	132,123	91,476
	Expend	116,092	131,334	138,991	132,123	91,476
	Net					

601+2 8/10 28,682  
Hansen 12,605  
? 11,554  
} projected payroll for 2016

Department Head Date  
Mike Watkins 10-6-15  
Chairman of the Board Date

2016 BUDGET



Forman, North Dakota  
October 20, 2015

The Sargent County Park Board met at 9:00 a.m. at the Sargent County Courthouse with the following present: James Peterson, Gordon Phillips, Jerry Waswick, David L Jacobson, Mike Walstead, Sherry Hosford and Bill Anderson. Also present: Dennis Goltz, Park Manager; Paula Hansen, Assistant Park Manager; Paige Cary, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Motion to approve the minutes of the September 15 meeting as corrected. (Jacobson/Waswick, unanimous) The financial statement showed a balance of \$50,104.69 in the county park fund and a balance of \$5779.14 in the Kraft Slough Project fund. Approve financial report. (Walstead/Hosford, unanimous)

UNFINISHED BUSINESS: Discussion on basketball courts for the park. Garrison Diversion Conservancy District denied the request in the 2015 grant application, as they do not meet the specific guidelines outlined for this matching recreation grant program. Motion to prepare grant application for the March, 2016 meeting adding the basketball courts request in with Phase 2 of the Play Places & Gathering Spaces Grant with the North Dakota Industrial Commission. (Hosford/Anderson, unanimous) Paula Hansen has agreed to write the grant & will be compensated for her time. The Garrison Diversion Recreation Committee has approved a grant for a picnic shelter for up to 25% share of eligible costs not to exceed \$1,583. Motion to accept Jacobson Plumbing, Heating & Excavating's quote of \$3500 to install a 2500 holding tank on the southwest side of Silver Lake. (Waswick/Walstead, unanimous) The park board reviewed quotes received to replace the John Deere lawnmower at the park. Quotes received from RDO, Lisbon; Green Iron Equipment, Milnor; & Butler Machinery, Fargo. Motion to purchase the John Deere Z930M Commercial ZTrak from Green Iron Equipment for \$7,571.06. (Jacobson/died for lack of second). Motion to allow the commissioners to make decision at their next meeting, as this the last meeting for the year for the park board. (Anderson/Phillips, unanimous) Tabled until next commissioner meeting. Motion to approve and deliver the Performance Improvement Plan (PIP) to Dennis Goltz. A signed copy should be returned to Pam Maloney, Sargent County Auditor, by Tuesday, October 24<sup>th</sup>. After Chairman Jim Peterson signed said PIP, it will be forwarded on to the Village Business Institute. (Anderson/Hosford) Roll Call Vote: Yes – Phillips, Jacobson, Waswick, Anderson, Hosford, Walstead & Peterson. No – None. Motion carried.

NEW BUSINESS: We received the final \$1,429.04 from Garrison Diversion for the beach shelter/playground grant. Camping fees collected through September 30 were \$39,150 and pavilion rental has brought in \$1,500. There was also a donation received from the Bison Booster Club in the amount of \$250. Approve estimate from Jacobson Plumbing, Heating & Excavating of \$2,432 to install drain tile from the old horseshoe court going west across the road. This will greatly decrease and/or eliminate the amount of standing water in that area after heavy rain. The board reviewed the quotes from J & M Printing for a new sign for the Play Places and Gathering Spaces project. Motion to approve ordering sign at an approximate cost of \$150. (Hosford/Walstead, unanimous) The auditor was instructed to send back the postcard to GD CD releasing 2012 grant funds that were not expended. Quote received from B & K Electric to install 2 RV Pedestals on the west side of the lake. It was decided to table this until next year & possibly include them on the Garrison Diversion Recreation Grant request.

Jim Peterson, Chairman, left the meeting at 9:50. Gordon Phillips, Vice-chair, then presided over the meeting.

The water has been turned off on the north side and will be turned off on the south side on Friday. Commissioner Hosford asked about the fire at the lake on Tuesday, October 13, as she had been contacted by the fire department. Mr. Goltz typically does burn every year to clean up weeds & thistles. He stated that the fire was out when he left at 4:30, but with the dry conditions & winds the fire was rekindled, & the fire department was called out at 7:15. He had not contacted the fire department prior to his cleanup burn. Motion that park personnel shall notify the fire departments of Forman/Havana and Rutland/Cayuga prior to cleanup burning in the future. (Anderson/Hosford, motion carried) Picnic table inventory is at 45 with some stored under shelters during the winter months, as



there is not enough room in the shop to store them all. There will be an engraved plate attached to one of the surface mounted benches under the overhang at the pavilion for the Harlan Klefstad memorials directed to the Play Places & Gathering Spaces project.

Motion approve payment of the following bills: (Hosford/Anderson, unanimous)

72105	Bernard Mahrer Construction	Sewer Rock, Sand, Gravel & Clay	3792.12
72106	Dakota Valley Electric Coop	Park Electricity	830.43
72107	Dickey Rural Networks	Park Phone	33.04
72108	Hansen Lumber & Hardware	2 Rolls Fencing & Lime	96.47
72109	Hardware Hank	Antifreeze/Padlocks/Pliers/Etc	279.96
72110	John Deere Financial	Mower Repairs	17.53
72111	Nelson Home Center	Paint	76.98
72112	R & A Contracting	10 10' 2X4's	52.00
72113	Storbakken Sanitation	Garbage/Dumpster Service	218.00
DD 11309	ND State Tax Commissioner	State Taxes	31.00
DD 11310	Sargent County Bank	Withholding Taxes	966.24
DD 11312	Job Service of ND	Unemployment Tax	23.91
DD 11333	Dennis Goltz	184 hours less 840.32 taxes	2928.00
DD 11334	Paula Hansen	18 hours less 16.52 taxes	199.48

Meeting adjourned at 10:30 a.m.

---

JAMES PETERSON – CHAIRMAN

ATTEST:

---

PAM MALONEY - SECRETARY



Forman, North Dakota  
January 19, 2016

The Sargent County Park Board met at 9:05 a.m. at the Sargent County Courthouse with the following present: James Peterson, Jerry Waswick, Mike Walstead, and Bill Anderson. Absent were Gordon Phillips, Sherry Hosford and David Jacobson. Also present: Dennis Goltz, Park Manager; Paula Hansen, Assistant Park Manager; Jeanne Sexton-Brown, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Motion to approve the minutes of the October 20, 2015 meeting. (Waswick/Anderson, unanimous) The financial statement showed a balance of \$48,962.25 in the county park fund and a balance of \$5779.14 in the Kraft Slough Project fund. Approve financial report. (Walstead/Waswick, unanimous) The board was informed at this time that, as of January 1, 2016, the Park Fund has been combined with the General Fund, so they will not be receiving fund balances in future correspondence. They will only receive budget reports.

UNFINISHED BUSINESS: Dennis Goltz PIP is going well, according to emails that Jim Peterson has received. Mr. Goltz has 4 more sessions to go and the park board will review this at the March 15<sup>th</sup> meeting.

NEW BUSINESS: Paula Hansen inquired about matching money available for the grants she is writing and what improvements should take priority. The board would like the picnic shelter to have #1 priority; Play Places & Gathering Spaces Playground Phase #2 to have #2 priority; and the basketball courts to have #3 priority. Motion to authorize Paula Hansen to apply for grants for the picnic shelter and the playground phase #2. When it is known what grants are approved, then the board will decide how to move forward with the monies on hand. (Anderson/Walstead, unanimous) Camping fees collected through December 31, 2015 were \$39,880 and pavilion rental has brought in \$1,500. There was also a donations received from the Southeast Sportsman's Club in the amount of \$100; and from the Cogswell Gun Club for \$55. Some discussion on how to expand to provide for more seasonal site areas, as there are many individuals on the waiting list. The Cogswell Gun Club will be again utilizing the pavilion for their fishing derby on February 21<sup>st</sup>. The Board discussed gift certificates for camping at the park. There have been just a few people interested in purchasing them, so it was decided not to allow gift certificates at this time. Paula Hansen has been approached by Terry Dusek, Pheasants Forever, regarding a pollinator project at the park. They have money available for seed, and it would be a good project for youth clubs and or school children.

Motion approve payment of the following bill: (Anderson/Walstead, unanimous)

72614	Dakota Valley Electric Coop	Park Electricity	211.00
-------	-----------------------------	------------------	--------

Meeting adjourned at 10:00 a.m. (Anderson/Waswick, unanimous)

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JAMES PETERSON – CHAIRMAN

ATTEST:

---

PAM MALONEY - SECRETARY



## **SARGENT COUNTY PARKS AND RECREATION AREAS**

### **2015- and Beyond Major Infrastructure/Staffing Improvement Projects Identified**

Part of the inventory process is to identify improvement projects in the park system. Many need to be planned and approved in advance due to the lack of budget in any given year. Safety and Liability Issues and Public Demand are to take priority over other renovations.

1. Drain tile/culvert on north Silver Lake camping area(old horseshoe court area) sites #8 thru #17
2. Two Basketball concrete courts 20 X 20 X 5" with Heavy Duty pole backboard hoop systems
3. Remove old west shelter in Permanent Seasonal area..  
Replace with New on west side north lakeshore
4. Phase 2 "Playplaces and Gathering Spaces" Signage acknowledging major contributors  
"Destination Discovery"  
NatureGrounds  
Playscapes and Walkways with Native Planting Pockets  
Dedication Ceremony? Klefstad Memorial – Public recognition of donations
5. Security Cameras
6. Secure Office Camper-
7. Pavilion Sound Quality and Floor Surfacing
8. Ice maker and Ice Storage-revenue generation
9. Baby Changing Stations in Bathhouses/Pavilion(3)
- 10.Old North Bathhouse?
11. Signage for Silver Lake for better township road lake amenities identification  
North Dakota Dept of Recreation Tourism Matching Grant
- 12.Shade Trees
- 13.Dogs in Park Areas Policy Clearly Defined.. Dog Waste Disposal Bags Dispensers?
- 14.Permanent Seasonal Sites in Demand (Waiting List) (Criteria for Consideration)  
Future Park Land Acquisition for Expansion options?
- 15.ATV use Policy clearly defined...trails created for use discussion



WHERE MEMORIES ARE MADE IN THE SUN AND SHADE

**SILVER LAKE**

SANDVIEW COUNTY

355 Main St. S. Suite 1  
Forman ND 58032-4149  
Phone: (701) 724-6241 Ext 110

### Playground Surface Area Checklist

[illegible]

(Rev. December 2007)

Supervisor: \_\_\_\_\_

Comments: \_\_\_\_\_



## Potential North Dakota Grant Funding Sources for Parks and Recreation Projects

**ND Parks and Recreation Department:** 701-328-5357, [www.parkrec.nd.gov](http://www.parkrec.nd.gov)

### **Recreational Trail Program (RTP)**

RTP is an 80/20 matching grant program that provides funding for both motorized and non-motorized recreational trail projects. Examples of eligible projects include construction of new recreation trails, restoration of existing trails, development and rehabilitation of trailside and trailhead facilities and trail linkages, purchase and lease of recreational trail construction and maintenance equipment, land acquisition. The construction of new recreation trails is given the highest priority.

The RTP is administered at the state level through the NDPRD and federally through the Federal Highway Administration (FHWA). Applicants may request grant amounts ranging from a minimum of \$10,000 up to a maximum of \$200,000.

### **Land and Water Conservation Fund (LWCF)**

LWCF is a 50/50 matching grant program administered at the state level by NDPRD and funded at the federal level by the U.S. Department of Interior, National Park Service (NPS). The LWCF provides grants for outdoor recreation projects such as ball fields, pools, campgrounds, playgrounds, and land acquisitions for park development.

### **Community Grant Program**

North Dakota's Community Grant Program offers Recreation Leadership and Outdoor Recreation Facilities grants that provide financial assistance in two distinct areas: recreation leadership assistance to develop new recreation programs geared towards communities with a population of 13,000 or less, and outdoor recreation facilities assistance for construction of outdoor recreation facilities throughout North Dakota.

**ND Department of Human Services (NDDHS):** (701) 328-2310

<http://www.nd.gov/humanservices/services/disabilities/dd.html>

Department of Human Services Developmental Disability Division Opening Doors – Part C grant program provides funding for project specifically to help provide support and training to individuals and families in order to maximize community and family inclusion, independence, and self-sufficiency.

**ND Department of Transportation (NDDOT):** 701-328-2500, [www.dot.nd.gov](http://www.dot.nd.gov)

### **Transportation Alternatives Program (TAP)**

TAP was authorized under Section 1122 of the current transportation bill, *Moving Ahead for Progress in the 21st Century (MAP-21)*. TAP redefines the former Transportation Enhancement activities and consolidates these eligibilities with the former Safe Routes to School program. Projects that may be funded include: bicycle and pedestrian, scenic and environmental, and historical.

### **Special Road Fund (SRF) Program**

Each year, the NDDOT receives a portion of the investment income earned on money in the state highway fund. Projects are selected on a competitive basis. Applications will be accepted from a political subdivision or a state agency.

**ND Forest Service (NDFS):** 701-652-2951, [www.ndsu.nodak.edu/forests-service](http://www.ndsu.nodak.edu/forests-service)

### **Community Family Forest (CFF)**

CFF grants are funded by the North Dakota Trees Trust Fund. The purpose of these grants is to honor families in the state by planting trees in ND communities and strengthening the tradition of annual tree planting. Award for this tree planting grant is \$1,500; Tree City USA communities are eligible for a \$2,000 maximum award. Only one grant application will be accepted per community.





**WILD RICE  
SOIL CONSERVATION DISTRICT  
8991 HWY 32 STE 2  
FORMAN ND 58032-9702  
PHONE NO. 701-724-3248 EXT. 3**

**TO: Garrison Diversion Conservancy District**  
**FROM: Wild Rice Soil Conservation District**  
**DATE: September 16, 2014**  
**RE: Silver Lake Recreation Project**

The Wild Rice Soil Conservation District is in full support of the plans being made to improve this popular recreational area in Sargent County.

Silver Lake has drawn countless people over the years to its excellent swimming, boating and fishing facilities. It has drawn people from an ever-increasing area to its excellent campground. We ourselves, use it for our 7<sup>th</sup> grade conservation tour every year.

If these reasons aren't enough for your financial support of the Sargent County Park Board's improvement plans, the fact that Silver Lake was in the original; Garrison Diversion Project should also add "significance" to their proposal.

Thank you for your time and thoughtful consideration of this important project.

*Bonnie Anderson*

**Bonnie Anderson  
Wild Rice Soil Conservation District  
Office Administrator**







## Sargent County Water Resource District

355 Main Street S, Suite 1  
Forman ND 58032-0177  
Phone: (701) 724-6241 Ext 101  
FAX: (701) 724-6244

Lucas Siemieniewski, Geneseo  
Richard Engst, DeLamere  
Chris McFarland, Gwinner  
Jim Bosse, Cogswell  
Roger Zetocha, Stirum

September 18, 2014

### GARRISON DIVERSION CONSERVANCY DISTRICT BOARD OF DIRECTORS:

This letter is being submitted to your board on behalf of the Sargent County Park Board and in support of recreational improvement projects at Silver Lake Park located in Sargent County, North Dakota.

We, the Sargent County Water Resource Board, have partnered with Sargent County Park Board on several projects to improve and maintain the park used by thousands of visitors each year.

The Board fully supports any additional improvements and feel it is extremely important and worthwhile for not only Sargent County, but also for the surrounding area for the present and the future.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Chris McFarland".

Chris McFarland, Chairman  
Sargent County Water Resource District



# **COGSWELL GUN CLUB**

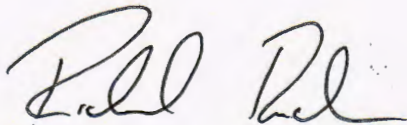
## **Cogswell North Dakota**

**September 9<sup>th</sup> 2014**

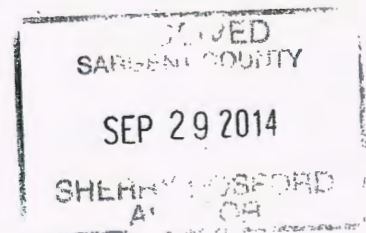
### **Silver Lake Park**

**The Cogswell Gun Club would like to see the state of North Dakota Water Commission and Garrison Diversion Conservancy District keep supporting new projects to the Silver Lake Recreational Park. It has become a very popular area for the residents of nearby area for camping, fishing, and water sports. The gun club has annually ice fishing tournament and raffle to rise money on the lake each February. The proceeds are used for improvements and upkeep to the park and lake.**

**The Cogswell Gun would like thank the Sargent County Commissioners and the Sargent County Park Board on there efforts keeping up the park, and to the other local clubs for there support over the years.**



**Richard Ruch , Treasurer  
Cogswell Gun Club**





# MISSION POSSIBLE

Parks  
Make  
Life  
Better!



WHERE MEMORIES ARE MADE IN THE SUN AND SHADE



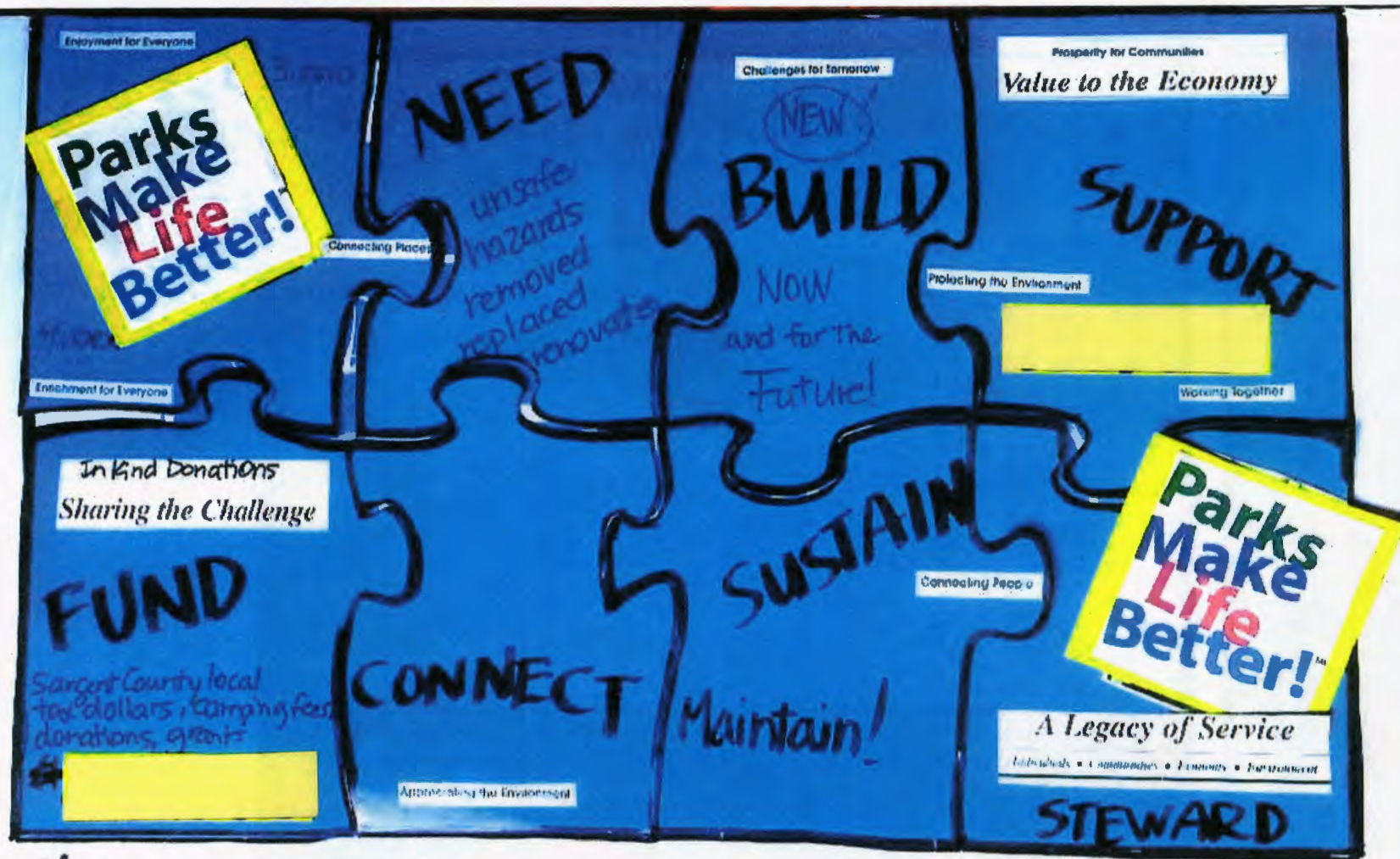
## SILVER LAKE



SARGENT  
COUNTY







Generations  
together →

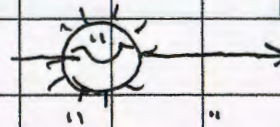
# FOREVER!



# PHASE 2 PlayPlaces - Gathering Spaces

## RENOVATION PROJECT

TASK	'14	Feb '15	MAY '15	SEPT '15	OCT '15	JAN '16	Feb '16	Mar '16	Apr '16	MAY '16	JUN '16	Jul '16	Aug '16	Sept '16	OCT '16	NOV '16
Grant Notification	Sept 2014 GDRF							* SUBMIT OHF GRANT APPLICATION	* SUBMIT GARRISON DCD GRANT APPLICATION							
Grant OFC																
Governing Body Approval						2015 X Park Board Mtg. Notes										
City Park Board																
Estimate for Project																
Design Picnic Shelter																
Solicit Bids for Project																
Forward Bid for Project																
Order Playground Equipment		Phase 1 ordered														
Order Benches		✓														
Site Preparation clearing																
Install Playground and Benches																
Naturalization																
Build Shelter																
Install Signage																
Grand Opening																
Final Report to OHF																
GDCD																



DONE FOR  
PHASE 2

INSTALL Phase  
2 Play system 2016  
Southwest Park Unit  
2016 Southwest Unit  
Picnic Shelter NE Lake Edge

Install 2015  
Signage OHF, GDCD,  
Holan Clestad Memrl.  
Donation Thank You

X Signage

X  
"BIG BACKYARD"  
DEDICATION  
CELEBRATION

PLAYPLACES - GATHERING SPACES  
PROJECTS

Pheasants Forever  
NRCS  
SC Park Board



# THANK YOU

**Outdoor Heritage Fund  
Grant Round 4 - November 3, 2014 Deadline**

Number	Major Directive	Additional Directives	# of Directives	Title	Applicant	OHF Funding Request	Total Project Cost	Summary	Industrial Commission Approved Funding 1-9-15
GR4-01	D	A, C	3	Harmon Lake Campground Expansion	Morton County Water Resource District	\$150,000	\$200,000	Develop 20 camper pads, 20 electrical hookups, interior roads, signage and security lighting	\$ 150,000
GR4-02	D		1	Dead Colt Creek Recreational Playground Project	Ransom County Water Resource District	\$45,174	\$60,232	Installation of playground equipment and basketball court. Purchase of playground equipment	\$ 45,174
GR4-03	D	A, C	3	LaMoure County Memorial Park Streambank Restoration Project	LaMoure County Soil Conservation District	\$695,424	\$971,946	Stabilization of three critical riverbanks and a small portion of a road raised to create a new park entrance trail. Approximately 2,000 linear feet will be graded and stabilized to preserve the Memorial Park	\$ 695,424
GR4-04	D	A	2	Sargent County Silver Lake Park "Playplaces and Gathering Spaces" Renovations Project	Sargent County Park Board & Commissioners	\$13,708	\$54,850	Replacement of Playground Equipment and pavilion benches, etc. New Shelter	\$ 13,708
GR4-06	D		1	Beach City Park Northside Playground	Beach City Park Board	\$41,000	\$60,000	Purchase of playground equipment & landscaping to develop a park in Beach	\$ 25,000
GR4-07	D	A,B,C	4	Norsemen Outdoor Education Center	Norsemen Archers, Inc.	\$216,781	\$303,281	Demolish existing facility & construct new facility with indoor range & meeting rooms	\$ 216,781
GR4-08	D		1	Crooked Crane Trail Exercise & Fitness Loop	City of Dickinson	\$975,000	\$1,300,000	Creation of a 1.8 mile fitness trail on north side of Patterson Lake, including paving of trail and purchase of fitness machines & playground equipment & lighting.	\$ 975,000
GR4-10	A	C	2	TMBCI Sky Chief Park Fishing Pier Project	Turtle Mountain Band of Chippewa Indians (TMBCI)	\$60,000	\$70,000	Purchase & installation of 4 piers on Gordon & Wheaton Lakes	\$ 60,000

WHERE MEMORIES ARE MADE IN THE SUN AND SHADE



This has been made  
possible due to the  
Generous Contributions  
and Memorials from  
Our Friends of the Park



**Play Places and Gathering Spaces Project**



# Silver Lake

Sargent County

## Lake Statistics

Surface Area (acres)	127.5
Volume (acre/feet)	1,013.8
Average Depth (feet)	8.0
Max Depth (feet)	11.7
Shoreline (miles)	3.2

\*\* Based on Full Pool Elevation



North Dakota Game and Fish Department  
2010-11 Fisheries Division  
NDGF-GIS-2003 - Wapiti



## Map Features

Boat Ramp	0-1	6-7
Fishing Pier	1-2	7-8
Vault Toilet	2-3	8-9
Max. Depth	3-4	9-10
1 ft contours	4-5	10-11
	5-6	>11

0 250 500  
Yards

3 miles west, 2 miles south of Rutland

# SILVER LAKE CAMPING RATES

\$20/DAY OR \$90/WEEK - CAMPERS

\$10/DAY OR \$50/WEEK - TENTS

IN AREAS WITH UTILITIES



\$15/DAY - CAMPERS

\$5/DAY - TENTS

IN PRIMITIVE AREAS



## Informational Brochure

WHERE MEMORIES ARE MADE IN THE SUN AND SHADE



# Parks Make Life Better!

WHERE MEMORIES ARE MADE IN THE SUN AND SHADE





## SILVER LAKE RECREATION AREA

### WELCOMES YOU

#### Where Memories are Made in the Sun and Shade

Silver Lake Recreation Area is a public park owned by Sargent County. They offer 32 RV/Tent campsites with electric hookups on 100 acres with bathroom/showers. Picnic tables and fire rings are available.

Rates are \$10 per night for tents and \$20 (electrical :50amp-30amp-20amp with hydrant access) per night for RV's. A weekly rate of \$90 for RV's and \$50 for tents is also available. The primitive area rates are \$15 per night for RV's and \$5 per night for tents.

RV/trailer portable disposal service is available near Park Shop.

No reservations accepted. Self Registration Envelopes available at North and South entrances...locked fee box at each entrance. Payment due upon entrance for length of stay

Leisure activities include: 2 Beaches, swimming, boating, handicap accessible fishing piers, boat ramp, waterskiing, volleyball, fishing, and picnicking shelters

This facility officially opens yearly from May 1st - October 1st.

Pavilion (air conditioned) available for rent \$100/day (\$100 deposit). Call 701-724-6241 ext. 1 (Auditor) for reservations.

If you are looking for a relaxing place then visit us at Silver Lake... We have something for everyone!

The 100 acre park is located 4 1/2 miles south, 3 miles east and 1/2 mile south of Forman or 3 miles west & 1 1/2 miles south of Rutland.

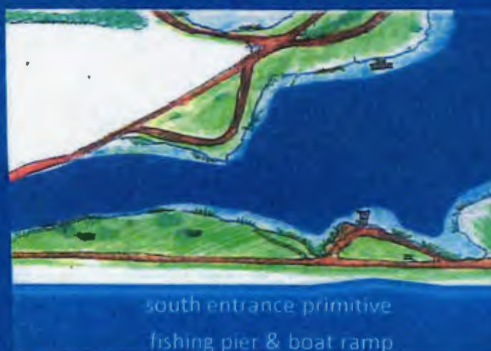
All dogs are to be on a leash and attended to...and never permitted in beach and guest occupied picnic shelter areas...Please maintain control and care of your dogs presence in the park by keeping them quiet and cleaned up after...failure to do so may result in your being asked to leave the park. SC Park Ordinance 2008



North side entrance  
boat ramp, pier and pavilion



southside peninsula with swim  
beach



south entrance primitive  
fishing pier & boat ramp



south primitive w/ pier

## PARK RULES AND GUIDELINES

1. Quiet Hours: 11:00pm thru 7:00am
2. We Practice Minimal Environmental Impact for Garbage Disposal...Dumpsters located near both North and South Campgrounds.
3. Be aware of natural hazards, wildlife, and changing weather conditions. Be prepared and responsible for your own safety.
4. Open Flame fires are permitted only in designated fire pits. All fires must be attended at all times. Gas and propane grills are allowed.
5. Please Observe Safe Driving/Boating/Conservations Practices (turn lights off in Restrooms-Litter Free Campsites... Demonstrate Excellent Camper Etiquette for an Enjoyable Experience for all our guests!
6. Attend to children in parks and recreation areas.
7. Unruly Behavior/Practices will not be tolerated and will result in Local law enforcement and /or Game Warden being contacted...

Please park boats-pontoons in noncamping areas\*  
\*such as pavilion parking lot

ATVs are to be operated on graveled road---and OFF mowed areas of north-south campgrounds areas

#### Park Board Members:

- Raymon Nelson, Milnor
- James Peterson, Rutland Park Board Chairman
- Dennis Goltz, Park Manager | Phone: Park Phone 701-724-3267
- Paula Hansen, Assistant Park Manager





**PROPOSED 2016 PHASE 2**

**SOUTHWEST PARK UNIT**

**"PLAY PLACES AND GATHERING SPACES" PROJECT"**



We are requesting 2016 OHF  
funding assistance for only a:

1. **MultiComponent  
PlaySystem**
2. **Anchored Bench  
Which will be added  
to last years Phase 1**