

# Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:

**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

**Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

**Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

## Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

## NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);

- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

## **Application Deadline**

Applications for this grant round cycle are due on **May 1, 2017 at 5:00 p.m. CT**. All information, including attachments, must be submitted by that date. See instructions below for submission information.

## **Instructions**

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov). The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. Any item noted with an \* is required.

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization \* Hettinger County Water Resource District

Federal Tax ID# \* 45-0304487

Contact Person/Title \* Wendy Frieze, Sec/Treas

Address \* 336 Pacific Ave

City \* Mott

State \* North Dakota

Zip Code \* 58646

E-mail Address \* goober58646@yahoo.com

Web Site Address (Optional)

Phone \* 701-824-2073

Fax # (if available)

List names of co-applicants if this is a joint proposal

**MAJOR Directive:** (select the Directive that best describes your grant request)\*

Choose only one response

**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

**Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

**Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive:** (select the directives that also apply to the grant application purpose)\*

Choose all that apply

**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**O Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

**Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

**O Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Type of organization:** (select the category that describes your organization)\*

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation.

**Project Name\* Blickensderfer Dam Repair**

**Abstract/Executive Summary.** An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.\* (no more than 500 words)

The object of this project is to repair the eroded area of this dam.

**Project Duration:\* One week**

**Amount of Grant request \$ \* 11700.00**

**Total Project Costs \$\* 39000.00**

(Note that in-kind and indirect costs can be used for matching funds)

**A minimum of 25% Match Funding is required. Amount of Matching Funds \$\***

Please indicate if the matching funds will be in-kind, indirect or cash.

\$11,700.00 - Hettinger County Water Resource District  
215,600.00 - Water Commission Cash

**Source(s) of Matching Funds\***

Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

I have enclosed a copy of a letter from the State Water Commission noting the funding for this project.

### **Certifications \***

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

### **Narrative**

**Organization Information – Briefly summarize your organization's history, mission, current programs and activities. \***

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

The Hettinger County Water Resource District many objectives are to provide areas that the public can use for outdoor activities such as fishing and camping. We are currently restoring the Karey Dam located by New England, ND. This is about a 3 year project. We also have three other Dams within the County that we maintain.

**Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program \***

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. If your project includes tree/shrub/grass planting, please provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan. If your project includes Section 319 program funding, please provide, in detail, the specific best management practices that will be implemented and the specific projects for which you are seeking funding. Please note that if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request. The reason for applying for this grant is for the repair and armoring of the Blickensferder Dam.

The project will involve

- Reshaping the eroded area in preparation for placing fill material
- Place fill material to replace the material lost due to erosion
- Place rock rip-rap to protect the embankment from further erosion
- Grade the top of the dam to repair wheel ruts

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.\***

Include a brief background and work experience for those managing the project.  
The area will be watched over by the Water Board and State Game & Fish

**Evaluation – Describe your plan to document progress and results. \***

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

The project will be successful if there is no more erosion to the dam.

## **Financial Information**

**ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.\***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

I certify that a project budget will be sent to the Commission\*

**Sustainability – Indicate how the project will be funded or sustained in future years. \***

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

The project should solve the problem with this dam.

This dam is also involved with the State Game & Fish Department and the State Water Commission.

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested. \***

The Hettinger County Water Resource has limited funds at this time. So any funding would be greatly appreciated.

**Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \* Please note it is a requirement that there be signage at the location of the project acknowledging the funding from the Outdoor Heritage Fund if appropriate for your project.**

**We could certainly obtain a sign and mount it at the entrance that the public uses.**

## **Scoring of Grants**

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

## **Awarding of Grants\***

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. \*

## **Responsibility of Recipient**

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or [kfine@nd.gov](mailto:kfine@nd.gov)

Revised: January 18, 2017

## Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding – see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

### NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
\$39000.00	\$11700.00	\$11700.00	\$	\$	<del>\$23400.00</del>	\$39000.00
	\$	\$	\$	\$	\$15,600.00	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$15,600.00	\$
<b>Total Costs</b>	\$11700.00	\$11700.00	\$	\$	<del>\$23400.00</del>	\$39000.00

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# North Dakota State Water Commission

900 EAST BOULEVARD AVENUE, DEPT 770 • BISMARCK, NORTH DAKOTA 58505-0850  
701-328-2750 • TTY 800-366-6888 • FAX 701-328-3696 • INTERNET: <http://swc.nd.gov>

January 26, 2017

Donald Urlacher – Chairman  
Hettinger County Water Resource Board  
336 Pacific Ave  
Mott, ND 58646-7502

RE: Blickensderfer Dam – Embankment repairs and armoring

MEETING: Chairman Urlacher

At your request, we have prepared a project cost estimate for the repair and armoring of the upstream east end of the Blickensderfer Dam. The project is located on an unnamed tributary to Mehrer Creek in the NW1/4 Section 30 Township 133N Range 92W. It appears that the entire project area is owned by the Blickensderfer family and an easement is in place for public access to the reservoir for recreation purposes, thus making it eligible for State Water Commission (SWC) cost share, construction, and technical assistance.

The project will involve

- Reshaping the eroded area in preparation for placing fill material.
- Placing fill material to replace the material lost due to erosion. The fill material will be borrowed from a low hill to the west of the dam on the Blickensderfer property,
- Placing rock rip-rap to protect the embankment from further erosion. This proposal includes purchasing and hauling the rock rip-rap from Mandan as there is little suitable rock material in the vicinity of the project. If the board is able to locate a local source for the rock, that would reduce the project costs.
- Grading the top of the dam to repair wheel ruts

Edna Blickensderfer has brought to our attention some salvaged concrete sidewalk slabs that have been stockpiled in the vicinity and has asked that they be considered for use as material for the rip-rap protection. We don't have a good feel for how much of this material there is, and unless we rubblize it, it may do more harm than good in protecting the dam from future erosion. Therefore, we have not included using this concrete material in this proposal and will re-evaluate using the concrete slabs at the time the project starts to see if it can be economically included in the project.

We estimate that the project will cost \$39,000 and take two weeks to complete. Under the SWC cost share policy, this project being a recreational project is eligible for up to 40% SWC cost share. The remaining 60% would be the Water Board's responsibility. However, the North Dakota Game & Fish Department typically will also participate in the cost share on projects such as this. In that case the costs will be split equally in thirds. We have Cc'd this letter to the NDGF so they are aware and may consider their participation in the project cost share.

If this proposal is acceptable to the board, please let us know. We will then prepare the cost share agreement and forward to you for signature.

Sincerely,

David L. Nyhus, P.E.  
Design Engineer - Development Division  
701-328-4950  
[dnyhus@nd.gov](mailto:dnyhus@nd.gov)

DN:/1283

Cc: Jerry Weigel, North Dakota Game and Fish Department

DOUG BURGUM, GOVERNOR  
CHAIRMAN

GARLAND ERBELE, P.E.  
CHIEF ENGINEER AND SECRETARY