

Outdoor Heritage Fund Grant Application



funding

The purpose of the North Dakota Outdoor Heritage Fund is to provide to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

Application Deadline

Applications for this grant round cycle are due on **May 1, 2017 at 5:00 p.m. CT.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization * Jamestown Park & Recreational Foundation

Federal Tax ID# * 75-1597713

Contact Person/Title * Paulette Ritter

Address * 1607 Hwy 281 North

City * Jamestown

State * ND

Zip Code * 58401

E-mail Address * pritter@csicable.net

Web Site Address (Optional)

Phone * 701-320-1605

Fax # (if available)

List names of co-applicants if this is a joint proposal N/A

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

XX Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Type of organization: (select the category that describes your organization)*

State Agency

Political Subdivision

Tribal Entity

Tax-exempt, nonprofit corporation.

Project Name* Public Accessible Sensory Garden

Abstract/Executive Summary. **An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.*** (no more than 500 words)

The Jamestown Park & Recreation, (this is park & rec property) in cooperation with volunteers from the Chamber City Beautification committee, Freedom Resource Center, the Anne Carlsen Center and the City Forester office have put together a plan to develop a new accessible "sensory" garden at Solien-Denault Park, Jamestown, ND. This will provide the local and surrounding communities to enjoy this new addition to the park and the future residents. The park will start with a 300 foot concrete pathway, 6 feet wide to accommodate wheelchair use. There will be 5 benches and 24 different sized flower boxes to be able to engage all the senses, sight, sounds, smell, touch and taste. The different sized flower boxes will be accessible to all with an approx. 170 foot X 6 foot wide boardwalk. This entire plan is being completed by the City of Jamestown's city forester.

Currently the Solien-Denault park is only a park in name with a walking path through it, it's never been developed. The plan for an accessible Sensory garden that will be useable by the Anne Carlsen Center, Jamestown, ND and all local and surrounding schools as a learning tool, including the School for the Blind and the School for the Deaf.

It is a treed area which will be incorporated into the park, with new planting also being added. The planting of new trees, flowers, bushes, adding benches and a boardwalk, is a critical component in developing this park area.

Examples of what the different senses will include are:

Sight-Bold colors and contrasts, include vertical accents & pyramidal arborvitae. Also some large boulders.

Sound-Wind blowing through trees, wind chimes, bird feeders.

Smell-Lilacs honeysuckle, roses, peonies etc. Fruit tree flowers.

Touch-texture of some plants are unique and intriguing, others that hurt, roses and barberry

Taste-Bush-type fruits juneberry, raspberry, currants, etc. Strawberries, fruit trees, apple, plum, etc

The objectives of the project are to:

- 1. Provide a new and unique park to the citizens of Jamestown, ND and the surrounding areas.*
- 2. Offer an outdoor recreational opportunity for all abilities for enjoyment and educational opportunities.*

The expected results of this project include the development of an aesthetically pleasing "Sensory" garden within this undeveloped park. This project will provide Jamestown, ND and the surrounding communities the opportunity to enjoy this unique area, with a walking path, benches, varieties of plants, trees and bushes, accessible to all. It also will provide educational opportunities to all.

Project Duration:* 2017-2018

Amount of Grant request \$ * \$33,890

Total Project Costs \$* 63,490

(Note that in-kind and indirect costs can be used for matching funds)

A minimum of 25% Match Funding is required. Amount of Matching Funds \$* 28,500

Please indicate if the matching funds will be in-kind, indirect or cash.

Source(s) of Matching Funds*

Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Jamestown Community Foundation--\$5000

Jamestown Park & Rec. Foundation--\$10,000

Naming Rights (Fund Raising) Benches, Planter Boxes, Trees--\$13,500

Other Sponsors' Share - \$1,100

Certifications *

XX I certify that this application has been made with the support of the governing body and chief executive of my organization.

XX I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

Jamestown Park and Recreational Foundation, Jamestown, ND & Jamestown Parks and Recreation

The Jamestown Parks and Recreation Foundation, Inc. is a 501(c) (3) foundation, founded in 2006, to enhance recreational opportunities in the Jamestown area.

Mission statement: *To raise money to enhance the facilities and programming of recreational opportunities for the Citizens and Visitors to the City of Jamestown. Including those offered by the Jamestown Parks and Recreation Department.*

Park Board - Commissioners

Larry Knoblich	Chairman
Ron Olson	Vice Chairman
Mike Landscoot	Commissioner
Richard Ryan	Commissioner
Mark Ukestad	Commissioner

Parks and Recreation Staff

Doug Hogan	Director
Bonnie Ukestad	Business Manager
Ted Kapp	Foreman
John Miller	Golf Course Superintendent
John Ruff	Pro Shop Manager
Junior Kautz	Arena Manager
Amy Walters	TRAC Manager

MISSION STATEMENT:

The Jamestown Parks & Recreation Department is dedicated to providing and preserving the highest quality of parks and program services for our citizens as possible with the resources available.

Currently have active programs in baseball, swimming, football, basketball, hockey, golf; and provide open access to our parks and other recreational facilities. Numerous volunteers assist with coaching, maintenance and repairs.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. If your project includes tree/shrub/grass planting, please provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan. If your project includes Section 319 program funding, please provide, in detail, the specific best management practices that will be implemented and the specific projects for which you are seeking funding. Please note that if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

Goal:

1. *Create a destination accessible park for the citizens of Jamestown, ND and surrounding communities.*
2. *Enhance the outdoor activities by the establishment of a sensory community park with a variety of native trees, bushes, plants, benches, walking path.*
3. *Create an area that provides educational opportunities to all.*

*The major directive that this project aligns with is **Directive D: Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.** This project, the Sensory Park, is a new recreation area that is being created in an undeveloped park. It will be a park for all ages and abilities to enjoy, with support of the Anne Carlsen Center.*

Due to it being a public park the plans include the addition of a His/Hers restroom that meets all accessibility requirements. Currently there is no electricity or water to the area, so the restrooms would be double vaulted toilets. All maintenance will be taken care of by the Jamestown Parks & Recreation staff.

The city forester has a water truck and will provide water to all new plantings.

Timetable is to start in Spring 2017 and be completed in 2018.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

The Jamestown Park & Recreation Board of Directors oversees all existing recreational programs and currently maintains this undeveloped area and surrounding area and will maintain and manage this newly developed park.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

Working with the Tourism Executive Director to establish a laser type counter that would be at the entrance of the bridge crossing into the park and also setting up a talking trails phone, also at the entrance which counts the number of times it is used.

Financial Information

ATTACHMENT: **Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

XX I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

Most of the layout cost would be completed with only some plantings being replaced from year to year, most plantings will be pre-annuals so to keep maintenance minimal. Monies will be available from the Chamber City Beautification committee for replacements. The Parks and Recreation Board of Directors has also committed to any future finances required to sustain this park. Maintenance of the park will be the responsibility of the park staff.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

The number of plantings will be limited, the boardwalk and vaulted toilets may be delayed, based on the budget.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * Please note it is a requirement that there be signage at the location of the project acknowledging the funding from the Outdoor Heritage Fund if appropriate for your project.

Part of the project will include signage to recognize the donors by a kiosk being displayed at the beginning of the concrete walk path into the park. Name plates are also being added to benches, planters, trees and signage with donor names on them. The Jamestown Chamber of Commerce newsletter will give credit to donors and social media websites and Facebook pages will also recognize all partnerships.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants*

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Revised: January 18, 2017

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding – see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Vault Toilet (1)*	\$22,000.00	\$	\$	\$	\$	\$22,600.00
Land prep for Vault Toilet (2)	\$ 5,000.00	\$	\$ 600.00	\$	\$	\$ 5,000.00
Walkway (3)	\$ 6,890.00	\$	\$ 3,000.00	\$	\$	\$ 9,890.00
Benches (4)		\$ 2,700.00	\$ 1,800.00	\$	\$	\$ 4,500.00
Planter Boxes (5)		\$ 2,500.00	\$ 4,950.00	\$	\$ 450.00	\$ 7,900.00
Trees/Shrubs/Plants (6)		\$ 5,670.00	\$ 150.00	\$	\$ 650.00 (8)	\$ 6,470.00
Misc. Items (7)		\$ 5,930.00	\$ 1,200.00	\$	\$	\$ 7,130.00
Total Costs	\$33,890.00	\$16,800.00	\$11,700.00	\$	\$ 1,100.00	\$63,490.00

* See attached - #1 - #8

- (1) This is a new park area that currently does not have any facilities. See attached quote.
- (2) This is to prepare the land site for the vault toilet. Estimate includes digging of area for the vault, aiding in the installation of the vault and six feet wide cement sidewalks leading to the toilet area.

Once installed, landscaping of the area will be needed. In kind share consists of 40 hours of labor at \$15 per hour.

- (3) Walkway between the garden planters. Made from composite decking material. Approx. 170 feet long by 6 feet wide. The walkway must be constructed to allow for the ease of use by wheelchairs, walkers and strollers.

See attached materials only quote.

In kind share consists of 200 hours of labor at \$15.00 per hour to install the walkway.

- (4) Five benches at \$500 each. See attached quote. High school students will construct these items as part of their class project. The quote is for materials only, no labor.

Also included is \$200 for 5 tons of crushed concrete, including delivery charges. The bench areas must be constructed to allow for the level placement of each bench plus extra space around the bench for wheelchairs, walkers or strollers. Crushed concrete is the best option so that small, thin wheels do not become stuck.

Funds will be provided through the selling of "naming" rights to these benches.

Benches must be brought to the garden site. All bench areas must be constructed that allow for the level placement of the 8 foot bench plus extra space for wheelchairs, walkers or strollers by the benches. The ground by the bench area must be covered in crushed concrete and then compacted. In kind labor of 24 hours by 5 benches by \$15 per hour.

- (5) 24 planters, consisting of three different sizes. See attached quote. High school students will construct these items as part of their class project. The quote is for materials only, no labor. Funds will be provided through the selling of "naming" rights to these planters.

All planters must be hauled to the location. The placement area must be leveled and the planters placed. All planters must be filled with garden soil. In kind labor 150 hours by \$15 per hour.

There are additional areas in the park that will need additional landscaping work, such as the hauling in of additional top soil and planting of grass seed. The top soil will be hauled in from another Jamestown Park and Rec. building projected. Estimate in kind labor of 100 hours by \$15 per hour.

Different varieties of plants must be planted in the garden. This will be through volunteer labor. Estimated 80 hours at \$15 per hour.

- (6) Consists of 15 trees. Cost of trees depends upon the variety. Used an estimate of \$200 per tree. Consists of 30 shrubs. Cost of shrubs depends upon the variety. Used an estimate of \$39 per shrub. Consists of 100 perennial plants. Cost of plant depends

upon the variety. Used an estimate of \$15 per plant. Funds will be provided through the "selling of naming rights" to the trees and other local fund raising activities. Planting of trees and shrubs (not covered by #8 below) is estimated as an in kind donation of 10 hours by \$15 per hour.

- (7) Misc. items include the cost of plants and supplies needed to get the garden planted. Also included in an estimated cost for signage (including braille signage). Funds will be provided through local fund raising activities.

In kind labor of 80 hours by \$15 per hour is included in order to obtain, load, transport and unload large boulders for the garden. Will seek donation of the boulders from a local gravel pit.

- (8) Grant provided by Modern Woodmen of America- \$500, voluntary labor to help plant trees and shrubs – 10 hours by \$15 per hour = \$150. Total amount - \$650.

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Definitions/Clarifications:

Building - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

Comprehensive Conservation Plan - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

New and Expanded Recreational Project means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

Playground equipment calculation - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

Staffing/Outside Consultants Costs - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain



Solid Surface for bench seating
and planter boxes

Planting Beds*

Boardwalk

Bridge

Restroom

Path

Kiosk
Sign

Sheri Steckler
City Forester, Jamestown, ND
Landscape Designer
*Plan not to scale



Here is an estimate for the planters and benches. If you need something more, please let me know. This will definitely be enough.

Luke Anderson

Construction Tech

James Valley Career and Technology Center

Material Estimate for Sensory Garden

Wood – Includes wood frame and plywood bases - \$400.00

Decking – All decking for benches and planters - \$3656.00

Metal – Metal for benches - \$500.00

Hardware – Includes all bolts, nuts, washers and all screws - \$394.00

Total Materials for completion of 24 planters and 5 benches - **\$4950.00**

Joan Morris

Subject: FW: Sensory garden

-----Original Message-----

From: Martin, Robert J CIV USARMY CENWO (US) [mailto:Robert.J.Martin@usace.army.mil]
Sent: Wednesday, April 12, 2017 12:04 PM
To: Joan Morris <jmorris@agricover.com>
Cc: pritter@csicable.net
Subject: RE: Sensory garden

Joan - I talked to a guy at Infinitely

For 170' X 6' walkway > need about 370 - 6' Boards or 185 - 12' boards > 12' costs \$30.00 ...so 185 would cost about \$5,550.00.

Plus would need about 43 - 12' boards for base of the boardwalk to mount the 370 - 6' boards to > so 43 X \$30.00 = \$1,290.00

Total > \$5,500.00 + \$1,290.00 = \$6,790.00 plus labor to install and some screws

Bob

+ 160 - delivery, saws, etc
Ant used. 6890-

-----Original Message-----

From: Joan Morris [mailto:jmorris@agricover.com]
Sent: Wednesday, April 12, 2017 10:14 AM
To: Martin, Robert J CIV USARMY CENWO (US) <Robert.J.Martin@usace.army.mil>
Cc: pritter@csicable.net
Subject: [Non-DoD Source] FW: Sensory garden

Bob: can you get a quick quote from infinty to get matching wood (like used for the benches/planters) – 170 feet by 6 feet wide, installed...?? Thanks!

Joan Morris, CPA, CMA | Controller

Agri-Cover, Inc.

PO Box 508 | 3000 Hwy 281 SE

Jamestown, ND 58402

Direct: 701-952-9926

Mobile: 701-269-9005

BOOM

Concrete, Inc.

Boom Concrete, Inc.
220 Girard Avenue
PO Box 437
Newell, SD 57760

Toll Free: 800-464-2600
Telephone: 605-456-2600
Fax: 605-456-6060
Website: www.boomcon.com
Email: kcr@boomcon.com

August 1, 2014

PRODUCTS

Aggregates
Benches
Bird Baths
Boat Ramps
Cattle Guard Block
Cisterns
Feed Bunks
Fence
Flower Pots
Fuel Contain. Tanks
Garbage Cans
Lawn Edging
Parking Curbs
Patio Pavers
Picnic Tables
Plinth Blocks
Redi Mix
Retaining Walls
Splash Blocks
Septic Tanks
Steps
Stock Tanks
Storm Shelters
Tile
Well Pits
Vault Toilets

Hi! Here are some prices for you to look over .

Single Toilet \$9,350.97 plus additional \$733.00 for Std.. Vault Liner for a total of \$10,083.97.

Double Toilet \$20,317.27 plus additional \$1,465.99 for the Dbl. Vault Liner for a total of 21,753.26.

These will be for the building, transportation and delivery. They are priced with an exposed exterior.

I will send an additional options page of other additional items. Most all of our toilets contain double SS coat hooks, Please do not throw sign, urinals and the vault liners, which I have included the liners in this price for you.

I will also send the additional options page for you to look at.

Thank you, if there is anything else, please let me know.

Laura Fox



BOOM

Concrete, Inc.

Boom Concrete, Inc.
220 Girard Avenue
PO Box 437
Newell, SD 57760

Toll Free: 800-464-2600
Telephone: 605-456-2600
Fax: 605-456-6060
Website: www.boomcon.com
Email: kcr@boomcon.com

Chase Front



Chase Back



Replace this...
with a BOOM!



Boom Clovermist Double Vault Toilet

Clovermist Double-Exposed Aggregate



Roof Color

Other color options available upon request



Autumn Brown/Teakwood



Teakwood/Teakwood



Deep Charcoal/Deep Charcoal



Cedarwood/Teakwood



Sandstone /Teakwood

Wall Texture

Standard Wall
Texture



Exposed
Aggregate

Optional Wall Textures- (Other color options available upon request)



Non Stained
Colonial
Dry Stack



Barnwood
/Stained
Colonial
Dry Stack



Colonial
Dry
Stack-
Stained



Barnwood-
Cedarwood



Barnwood-
Sandstone

Sensory Garden Plant List 3-1-17

PLANT CATEGORY / NAME	SUN EXPOSURE	GROUND / PLANTER	PERENNIAL / ANNUAL	WATER NEEDS
Ornamentals				
Coleus (<i>Plectranthus scutellarioides</i>)	Shade/Part	Planter or Ground	Annual	Medium
Vinca vince (<i>Vinca minor</i>)	Shade/Part	Planter or Ground	Annual/Perennial	Low once established
Swedish Ivy (<i>Plectranthus australis</i>)	Shade/Part	Planter	Annual (over winter indoors)	Low once established
Succulents				
Bleeding Heart (<i>Dicentra spectabilis</i>)	Shade	Ground	Perennial	Low once established
Dragon Leaf Begonia	Shade	Planter	Annual (over winter indoors)	Medium
Goat's Beard (<i>Aruncus dioicus</i>)	Shade	Ground	Perennial	Medium
Coral Bells (<i>Heuchera</i>)	Shade	Planter or Ground	Perennial	Medium
Variegated Shell Ginger (<i>Alpinia zerumbet</i> 'Variegata')	Shade	Planter	Annual (over winter indoors)	Medium
Lamb's Ear (<i>Stachys byzantina</i>)	Full	Planter or Ground	Perennial	Low
Silver Sage (<i>Salvia argentea</i> 'Artemis')	Full	Planter	Annual	Low
Golden Japanese Forest Grass (<i>Hakonechloa macra</i> 'Aureola')	Part	Ground	Perennial	Low once established
Korean Feathered Reed Grass (<i>Calamagrostis brachytricha</i>)	Full	Ground	Perennial	Low once established
Maiden Grass (<i>Miscanthus sinensis</i> 'Gracillimus')	Full	Ground	Perennial	Low once established

Sensory Garden Plant List 3-1-17

PLANT CATEGORY / NAME	SUN EXPOSURE	GROUND / PLANTER	PERENNIAL / ANNUAL	WATER NEEDS
Ornamentals cont'd				
Purple Fountain Grass (<i>Pennisetum setaceum</i> 'Rubrum')	Full	Planter	Annual	Medium
Hummingbird Attractors				
Cardinal Flower Lobelia (<i>Lobelia cardinalis</i>)	Part/Full	Planter	Annual (seeds)	High
Queen Victoria Lobelia (<i>Lobelia x cardinalis</i>)	Part/Full	Planter or Ground	Annual (seeds)	High
Apache Sunset Agastache (<i>Agastache rupestris</i>)	Full	Planter or Ground	Annual	Low once established
Fragrant Delight Agastache (<i>Agastache aurantiaca</i>)	Full	Planter or Ground	Annual	Low once established
Columbine (<i>Aquilegia species</i>)	Part	Ground	Perennial	Low
Scarlet Sage (<i>Salvia coccinea</i>)	Full	Planter or Ground	Annual (seeds)	Low
Monarch Attractors				
Purple Milkweed (<i>Asclepias purpurascens</i>) (non-invasive)	Part/Full	Ground	Perennial	Low
Tithonia Torch/Mexican Sunflower (<i>Tithonia rotundifolia</i>)	Full	Planter or Ground	Annual (seeds)	Low
Monarch Attractors cont'd				
Joe Pye Weed (<i>Eupatorium maculatum</i>)	Part/Full	Ground	Perennial	Low
Purple Top Verbena (<i>Verbena bonariensis</i>)	Part/Full	Planter or Ground	Annual	Low
Purple coneflower (<i>Echinacea purpurea</i>)	Part/Full	Ground	Perennial	Low
False Sunflower (<i>Heliopsis helianthoides</i>)	Part/Full	Planter or Ground	Perennial	Low
Pizza Herb Garden				

Sensory Garden Plant List 3-1-17

Sweet Basil (<i>Ocimum basilicum</i>)	Part/Full	Planter or Ground	Annual	Medium
Pizza Herb Garden cont'd				
Red Basil 'Red Rubin' (<i>Ocimum basilicum</i>)		Planter or Ground		
Italian Parsley (<i>Petroselinum crispum var. neapolitanum</i>)	Part/Full	Planter or Ground	Annual	Medium
Curly Parsley (<i>Petroselinum crispum</i>)	Part/Full	Planter or Ground	Annual	Medium
Oregano (<i>Origanum vulgare</i>)	Part/Full	Planter or Ground	Annual	Medium
Rosemary (<i>Rosmarinus officinalis</i>)	Part/Full	Planter or Ground	Annual	Medium



1002 2nd Ave. S.E., P.O. Box 2014
Jamestown, ND 58402-2014
Phone: 701-252-3982
Fax: 701-252-3914

Paulette Ritter
City Beautification Committee
1607 Hwy 281 N
Jamestown, ND 58401

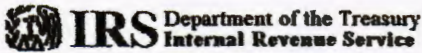
This letter is to confirm Jamestown Parks and Recreation Departments financial commitment to the Sensory Garden Project. The Jamestown Parks and Recreation Board approved a \$10,000 grant to the Sensory Garden project at their Sept 12, 2016 board meeting. Total cost of the project is approximately \$60,000.

We look forward to working together on this exciting Sensory Garden community project.

Sincerely,

A handwritten signature in blue ink that reads "Bonnie Ukestad".

Bonnie Ukestad, Business Manager



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248360116
June 30, 2016 LTR 4168C 0
75-1597713 000000 00

00023595
BODC: TE

JAMESTOWN PARKS AND RECREATION
FOUNDATION INC
% DOUGLAS HOGAN
PO BOX 2014
JAMESTOWN ND 58402

002723

Employer ID Number: 75-1597713
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated June 21, 2016, regarding your tax-exempt status.

We issued you a determination letter in APRIL 2006, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).



1002 2nd Ave. S.E., P.O. Box 2014
Jamestown, ND 58402-2014
Phone: 701-252-3982
Fax: 701-252-3914

Jamestown Parks & Recreation Foundation Board Members

Troy LeFevre

Scott Anderson

Matt Goehner

Lora Fisher

Joyce Heinrich

Bonnie Ukestad

Jamestown Community Foundation Minutes

Friday, August 19, 2016

Chamber Lower Level Conference Room

- Present:** Barb Lang, Paulette Ritter, Curt Liechty, Kevin Sortland, Shirley Jackson, Dave Smette, Kim Lunde, Toni Wegenast, Kirk Heim, Nancy Miller, Joan Morris, Tim Burchill
- Absent:** Casey Stoudt, Becky Thatcher-Keller, Ronn Fuchs, Darin Finck, JoDee Rasmusson Nelson
- Call to Order:** Meeting was called to order by Barb Lang, President at 8:00am.
- Previous Minutes:** The minutes from the May 20, 2016 meeting had been sent out for review. Motion to approve was made by K. Heim, second D. Smette. Motion carried.
- Financial Report:** Financial Report: Financial report was presented by K. Lunde. As of July 31, 2016 the total assets are at \$565,010.53 of that total the ND Community Foundation Endowment balance is \$269,302.94 as of 12/31/15, cash on hand was \$75,496.72, and restricted funds at \$60,517.32. The amount available for grants from the ND Community Foundation for 2016 is \$11,360. Motion to approve the financials was made by K. Sortland, second S. Jackson. Motion carried. The financial report now shows all bills that were paid since the last meeting.
- The board thanked Schauer & Associates for their in kind donation of \$1340.00 for completing the 2015 year end analysis, tax prep, research, and the Romsdahl's trust.
- Old Business:** The promoters of the building of a new drag strip in Jamestown did contact B. Lang to advise her that they are not ready to request any grant monies at this time, but will contact her when they are further along with their plans.
- B. Lang also visited with Tina Lawrence in regard to the Entrepreneurial Center, which has met a few times but is struggling to find clients. They are also working with the SCORE office here in Jamestown. No further action was taken.
- New Business:** Three grant requests had been received in the mail, they were sent out for review before the meeting. The requests were from the Safe Shelter-Jamestown, Jamestown Park & Recreation/Chamber City B Committee and the Heritage Center-Jamestown. Discussion was held on all three requests, the Safe Shelter fund raising to build a new building, Park & Rec/Chamber City B developing a handicapped accessible Sensory garden and the Heritage Center needing automatic door openers.
- Motion to approve the Safe Shelter request for \$5000 was made by K. Lunde, second by T. Burchill. Motion approved with J. Morris abstaining from the vote.
- Motion to approve the Park & Rec/City B request for \$5000 was made by D. Smette, second by S. Jackson. Motion approved, with P. Ritter and J. Morris abstaining.
- Motion to approve \$1360 for The Heritage Center request for \$5000 was made by K. Heim, second by P. Ritter. Motion carried with J. Morris voting against and T. Burchill abstaining. The amount on this request was determined by the amount left in the ND Community Foundation to be distributed in 2016, being we had donated to this entity in 2015 also.
- B. Lang will contact all for news releases and photo ops.
- The Rotary Soccer field will be having their ribbon cutting on August 30, 2016. D. Smette, S. Jackson and T. Wegenast will be there to represent the Foundation Board for the donation made to the project.
- Next Meeting:** FRIDAY, October 28th, 2016, 8:00 a.m. Chamber Lower Level Conference Room- FUND DRIVE
Meeting Adjourned



Anne Carlsen
CENTER

Nurturing abilities. Changing lives

September 30, 2016

Re. Jamestown Sensory Gardens Project

To Granting Committee:

The Anne Carlsen Center (ACC) is pleased to endorse the Sensory Garden Project, to be constructed at the Solien-Denault Park in Jamestown. Although the park is not a part of our main campus, the opportunity to provide a new recreational venue for those we serve adds more value to the Jamestown community.

The Anne Carlsen Center exists to make the world a more inclusive place where independence is a gift to all. Our motto speaks to the need to have more spaces available to people of all abilities. The planned Sensory Garden will give another option to ACC families to experience independence using all of their senses. The ability to enjoy gardens is typically not an option for those with disabilities, particularly those with mobility restrictions. The Sensory Gardens will accommodate these needs, and so much more.

ACC served 2,600 individuals in 2015, with at least one individual residing in each county in North Dakota. The Jamestown Campus is home to 54 children and young adults with developmental disability and delay. After recently celebrating 75 years, we can look back to see families visiting Jamestown from Minnesota, Georgia, Maryland, Illinois, Colorado, South Carolina, Ohio, Iowa, Montana, Arizona, South Dakota, Wisconsin, Wyoming, Kentucky, California, Nebraska, and the US Virgin Islands. Those families will only continue to grow as we expand the services we provide, and serve more individuals.

We hope that you support the Sensory Garden project for people of all abilities in Jamestown and Stutsman County.

Sincerely,

Felicia Sargeant

Associate Development Director



13 September 2016

re: Jamestown Sensory Garden

To whom it may concern:

Freedom Resource Center for Independent Living (FRC) is pleased to endorse the Sensory Garden project in Jamestown.

FRC is a disability rights organization. Our vision is: People with disabilities are valued participants in society. We are excited that the plans for the Garden fall in line with our vision.


Often outdoor venues are difficult for people with disabilities to attend. People with mobility difficulty often cannot maneuver soft and/or steep terrain. People with low vision or who are blind have difficulty navigating unmarked paths or trails. The Sensory Garden is being planned to provide access for all people.

Not only will people with disabilities be able to access the Garden, all people will find the Garden easier to visit. For example, a young couple with a child in a stroller will have an easier time maneuvering through the Garden.

We are available to provide input on the project if you wish.

Sincerely,


Jerry Christiansen


Beth Dewald

Jamestown Park and Recreation

MISSION STATEMENT: The Jamestown Parks and Recreation Department is dedicated to providing and preserving the highest quality of parks and program services for our citizens as possible with the resources available.

Through careful planning and implementation of this plan, Jamestown can continue to “grow” a Parks and Recreation system for all citizens to be proud of.

Goal: Continue to recognize the importance of Parks and Recreation to the quality of the community and its ability to attract desirable business and a healthy and diverse citizen population.

Objective: Ensure that existing Park and Recreation facilities and services meet the needs of the residents.

Action:

1. Continue to properly maintain Park and Recreation property for the benefit of the public.
2. Increase effective use of facilities by aggressive scheduling and maintenance programs to ensure that the Park and Recreation resources are used for the maximum benefit.
3. Continue to recognize and foster the relationships between the Parks and Recreation Department and other City departments, especially maintaining strong collaboration with the City Forestry Department.
4. Continue to foster relationships and collaboration with the business community, including the Chamber of Commerce.
5. Continue to integrate economic and tourism strategies through close collaboration with the Jamestown Tourism Agency as the Parks and Recreation Department is a major community benefit and indirect revenue generator.
6. Continue to foster relationships and collaboration with elementary, middle and senior high schools, the University of Jamestown and the Anne Carlsen School.
7. Develop an ongoing marketing and information strategy for Parks and Recreation.
8. Integrate Parks and Recreation facilities and programs fully into the City's environmental policies.

Goal: To establish or enhance park and recreation facilities and programs

Objective: To provide new opportunities/and or facilities that enhance the Parks and Recreation facilities and programs to fully serve the populations diversity of needs.

Action:

1. Successfully complete, open and manage the Two Rivers Activity Center.
2. Successfully complete and manage the Sensory Garden including the addition of toilet facilities at the Solien-Denault park.
3. Seek out citizen input as to facilities and/or programs that are desired in the community.
4. Commit to providing high quality, well distributed parks and recreational facilities rather than many facilities.
5. Develop an interconnected, accessible network of park and recreational facilities through the development of a greenway system.

Goal: To maintain finances to support current Park and Rec program and services as well as estimate projected financial needs

Objective: Continue to balance the budget and project future financial needs.

Action:

1. Prepare and maintain a yearly balanced budget.
2. Prepare preliminary cost estimates and potential funding sources for new facilities and/or projects.
3. Develop a comprehensive five-year proposed plan of action, including the amount and source of funding requirements.