

## Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided. After completing the report, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) AND print it and mail it to: North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505. If you are unable to scan attachments, mail them with your paper copy of the report. You will be sent a confirmation by e-mail of receipt of your report and attachments.

### Outdoor Heritage Fund Status and Final Report Form/Guidelines

This report is used to show progress of grant projects funded through the Outdoor Heritage Fund. Status Reports and the Final Report must be submitted as required in Contract.

Contract Number	Report Date	Period Covered by Report (xx/xx/xx to xx/xx/xx)
005-074	6/30/2019	07/01/2018 – 06/30/2019

Project Name  
**FY16 OHF Windbreak Renovation Initiative**

Project Sponsor Name  
**ND Industrial Commission**

Responsible Official (Last, First Middle) <b>Claeys, Thomas</b>	Responsible Official's Title <b>Interim State Forester/Forestry &amp; Fire Mgmt. Team Ldr</b>
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Project Sponsor Address  
**North Dakota Forest Service**

City <b>Bottineau</b>	State <b>ND</b>	Zip Code <b>58318</b>	Telephone Number <b>701-328-9945</b>
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**Financial Update**  
Please provide the following information regarding the funding for your project based on the contract award:

**Funds Spent this Reporting Period**  
(As appropriate please provide copies of receipts for purchases)  
Match Funding (Landowner Cash or In Kind) \$ 352,874.68  
In-kind Funding (Land Rent Credit) \$ 85,401.25  
OHF Funding **Requested for Reimbursement** \$ 326,696.60  
Total Funding Expended for this Reporting Period \$ 764,972.53

**Total Funds Spent to Date**  
Match Funding (Landowner Cash or In Kind) \$ 786,997.74  
In-kind Funding (Land Rent Credit) \$ 167,813.78  
OHF Funding Received and Requested for Reimbursement \$ 741,292.33  
Total Funding Expended to Date \$ 1,696,103.85

**Balance of Grant Funds**  
Match Funding (Landowner Cash or In Kind) \$ 653,002.26  
In-kind Funding (Land Rent Credit) \$ 192,182.22  
OHF Funding still to be Requested \$ 1,058,707.67  
Total Funding to be Expended on this Project \$ 1,903,892.15

Do you anticipate needing to request a grant extension    If yes, please explain  
    / / Yes    /X/ No

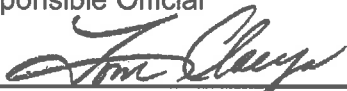
Exhibit B

Work Completed during Period Covered by Report:  
(This information will be posted on the Outdoor Heritage Fund/Industrial Commission website)

Please see below the work completed during period covered by report.

Photos of work completed are welcome (If appropriate, please submit photos of key elements of the project completed or in progress during reporting period) Do not exceed five photos per project report.

Signature of Responsible Official



The project reports shall be provided to the Commission in both electronic and hard-copy formats with permission for unrestricted distribution. The electronic versions shall be in a suitable format for posting on the Outdoor Heritage Fund/Commission website.

North Dakota Forest Service Statewide Windbreak Renovation Initiative  
Outdoor Heritage Fund Project Number 005-074  
Project Update June 30, 2019

On July 15, 2015, the North Dakota Forest Service (NDFS) received a grant from the North Dakota Outdoor Heritage Fund for \$1,800,000 to support this initiative. 100% of this money will be distributed to North Dakota landowners to support windbreak renovation projects. Each windbreak renovation project will follow a written windbreak renovation plan utilizing best management practices.

#### Technical Assistance

NDFS staff and partners offer technical assistance to interested landowners in the form of an on-site windbreak assessment and a written windbreak renovation plan. Renovation plans utilize a variety of forestry best management practices to meet the landowner's goals in restoring the functionality of the windbreak.

Requests for assistance are received through an online questionnaire. This questionnaire asks the landowner to answer a few simple questions including landowner contact information and the location of the windbreak in need of renovation. Questionnaires are grouped into "pools" based on the date that the document was received. NDFS is currently accepting questionnaires for requesting assistance during the 2019 field season. The current batching period officially closed on April 30, 2019. However, requests submitted after this batching period date will be addressed as staff time allows and weather permits.

As of June 30, 2019, NDFS has received over 700 total requests for windbreak renovation planning assistance statewide.

#### Financial Assistance

Following the windbreak assessment and written renovation plan, NDFS staff assist landowners with applying for cost share assistance to implement the windbreak renovation project. There is no deadline to apply and applications are accepted on a continual basis. Landowners have a minimum of two full years to complete their renovation project and apply for reimbursement.

As of June 30, 2019, NDFS has awarded grants totaling \$1,380,408 to 268 projects statewide, and 136 of these projects have been completed. The completed projects provide direct protection to 107 rural farmsteads and 895 acres of farmland.