

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided. After completing the report, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov AND print it and mail it to: North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505. If you are unable to scan attachments, mail them with your paper copy of the report. You will be sent a confirmation by e-mail of receipt of your report and attachments. The project reports shall be provided to the Commission in both electronic and hard-copy formats with permission for unrestricted distribution. The electronic versions shall be in a suitable format for posting on the Outdoor Heritage Fund/Commission website.

**Outdoor Heritage Fund
Status and Final Report Form/Guidelines**

This report is used to show progress of grant projects funded through the Outdoor Heritage Fund. Status Reports and the Final Report must be submitted as required in Contract.

Contract Number 010-114	Report Date 12/31/18	Period Covered by Report (07/01/18 to 12/31/18)
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Project Name
Hi-Line Prairie Gardens and Orchard

Project Sponsor Name
Valley City State University

Responsible Official (Last, First Middle) Williams, Casey	Responsible Official's Title VCSU Asst. Professor of Biology
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Project Sponsor Address
101 College Street

City Valley City	State ND	Zip Code 58072	Telephone Number 701-845-7457
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Financial Update
Please provide the following information regarding the funding for your project based on the contract award:

	Funds Spent THIS Reporting Period*	Total Funds Spent to Date	Balance of Remaining Funds
Match Funding	\$2,642.97	\$2,642.97	\$17,123.03
In-kind Funding	\$0.00	\$90.00	\$780.00
OHF Funding	\$952.72	\$952.72	\$9,047.28
Total	\$3,595.69	\$3,595.69	\$26,950.31

Do you anticipate needing to request a grant extension? Yes No

If yes, please explain:

A contractor has been contacted about the pathways and we waited for him to get to our project but he is a major contractor providing concrete sidewalk, curb and gutter work for the city as well as numerous other projects. Since he did not complete his City work until shortly before Christmas, we have had to push back our estimated construction date until the spring.

*As appropriate please provide copies of receipts for purchases.

Work Completed during Period Covered by Report:
(This information will be posted on the Outdoor Heritage Fund/Industrial Commission website)

For the reporting period of 07/01/2018 to 12/31/2018, we have completed the following scope of work:

As the pathways have to be completed first before the rain garden can be constructed, we did not get this garden constructed either. We have ordered the tree and shrub labels. We have also ordered the plants for the rain garden and the biology classes at VCSU are tending to them in their greenhouse for planting in the spring. If we cannot get this contractor to complete our project first thing this spring, we will have to search out another contractor to do the work for us. Because of these setbacks beyond our control, we respectfully ask for an extension until June 15, 2019 for the reimbursement of funds for this project.

Photos of work completed are welcome (If appropriate, please submit photos of key elements of the project completed or in progress during reporting period) Do not exceed five photos per project report.

This report was prepared pursuant to an agreement with the Industrial Commission of North Dakota, which partially funded the project through the Outdoor Heritage Fund. Project participants, its subcontractors, and the Industrial Commission of North Dakota, or any person acting on its behalf, do not:

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Signature of Responsible Official

