

## Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided. After completing the report, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) **AND** print it and mail it to: North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505. If you are unable to scan attachments, mail them with your paper copy of the report. You will be sent a confirmation by e-mail of receipt of your report and attachments. The project reports shall be provided to the Commission in both electronic and hard-copy formats with permission for unrestricted distribution. The electronic versions shall be in a suitable format for posting on the Outdoor Heritage Fund/Commission website.

### Outdoor Heritage Fund Status and Final Report Form/Guidelines

This report is used to show progress of grant projects funded through the Outdoor Heritage Fund. Status Reports and the Final Report must be submitted as required in Contract.

Contract Number 012-135	Report Date 4/5/2019 (Report No. 1)	Period Covered by Report (10/22/2018 to 4/5/2019)
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Project Name  
**Edible Forest**

Project Sponsor Name  
**Northern Plains Botanic Garden Society (a 501 c-3 non profit in North Dakota)**

Responsible Official (Last, First Middle) <b>Hunter, Vern Earl</b>	Responsible Official's Title <b>Board President</b>
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Project Sponsor Address  
**1211 28<sup>th</sup> Avenue North (not a mail address) mail P.O. Box 3031**

City <b>Fargo</b>	State <b>ND</b>	Zip Code <b>58108</b>	Telephone Number <b>701 361-9930</b>
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#### Financial Update

Please provide the following information regarding the funding for your project based on the contract award:

	<b>Funds Spent THIS Reporting Period*</b>	<b>Total Funds Spent to Date</b>	<b>Balance of Remaining Funds</b>
Match Funding	\$10,483.20		\$35,576.80
In-kind Funding	\$0.0		\$ 4,310.00
OHF Funding	\$ 6,988.80 (40%)		\$26,612.20
<b>Total</b>	<b>\$17,472.00</b>	<b>\$0.0</b>	<b>\$66,499.00</b>

Do you anticipate needing to request a grant extension?    /\_/ Yes    /X\_/ No

If yes, please explain:

\*As appropriate please provide copies of receipts for purchases.

**Work Completed during Period Covered by Report:**

(This information will be posted on the Outdoor Heritage Fund/Industrial Commission website)

A contract with the North Dakota Industrial Commission was signed on October 22, 2018. Bidding documents were then prepared for initial phases of the project. Two prime-bid documents described as “landscaping” and “fencing” were advertised (by personal contact by Vern Hunter, Architect/Project Coordinator and Jim Hanson, Landscape Architect) of all local companies known to perform the types of work necessary for completion of this portion of the project. The bidding documents included specifications for the work; a drawing showing dimensions, planting and fence/gate locations; irrigation line locations and the pathway layout. See the plan and contract documents included herein. Included in the bidding documents for the contractors’ information was a copy of the NPBGS/ND Industrial Commission contract as required by the Industrial Commission.

Prior to issuing the bidding documents, the NRCS performed a conductivity soil survey on October 18, and the samples were tested by the NDSU Soils Laboratory. The site topography and perimeter was surveyed by the Natural Resources Conservation Service Engineer.

The bid proposals were reviewed on February 14, 2019. Four proposals were received for the Fence project. Five proposals were received for the Landscape project.

During the bidding process an addendum was sent as a requirement from the Landscape Architect to change the class 5 pathway material to a more suitable ADA-approved compacted aggregate and to increase it from 3” to 4”.

After Board discussion several changes were made in the fence specifications. Without changing the original intent of the fence to provide access control to the edible forest, the perimeter fence layout was revised to include an existing Children’s Garden to make it contiguous with the Edible Forest. This will facilitate enclosing the entire 6-acre botanic garden in the future with a fence. The fence description was also changed to a black vinyl- coated chain link fence rather than a picket fence, and this it was felt would perform better in keeping rabbits from entering the edible forest to damage plants. Also in an effort to keep deer from entering the garden, the fence height was increased from 6’ to 8’. The Board is anticipating a more-attractive gate at two 4’ wide walk-in openings and the main 12’ wide public entrance. Design studies for the gates are now being performed for Board approval in preparation of summer installation.

The Landscaping contract was awarded to S & S Landscaping on March 11, 2019 for the sum of \$31,144.40.

The Fencing contract was awarded to Dakota Fence on April 3, 2019 for the sum of \$34,944.00. The agreements and description of work is included in this report.

The Fence contractor required a 50% down payment which was made after signing of the agreement. The agreement was signed and dated by Dakota Fence as a receipt proof of payment. This progress report no.1 requests the appropriate reimbursement by the ND Industrial Commission to the NPBGS and the receipt is attached.

The project specifications suggest completion of this work by June 15, 2019. Because of the late spring, it is anticipated that this date will be revised, but there will be no problem in completing the work in time for the growing season. By the end of summer 2019 completed work will include grading and amending of the soil, grass planting with mulching, tree and shrub area edging, installation of irrigation, and fence installation. The pollinator gardens and a small amount of tree and shrub planting might occur late summer but depends upon weather conditions and plant material availability. The majority of the plant material will be ordered and planted for the summer of 2020.

In conjunction with preparation for, and receiving bids for summer ’19 work, our task force has been organizing and reaching out to citizens and groups for matching funds, and participating in civic events that allow us to educate community members about the project. In addition, this public exposure is hoped to generate groups of volunteers and participants that in helping grow the project will meet the objective of educating people about appropriate plant materials, planting methods, and guidance for encouraging private and public orchards.

A significant “Edible Forest Kick-Off event” is scheduled for Tuesday, April 30<sup>th</sup> in Moorhead. At this event will be key participants from the Arboretum Committee to explain the project and answer questions. Appropriate credit to the Industrial Commission and the Outdoor Heritage Fund is always given in public presentations.

Photos of work completed are welcome (If appropriate, please submit photos of key elements of the project completed or in progress during reporting period) Do not exceed five photos per project report.

*This report was prepared pursuant to an agreement with the Industrial Commission of North Dakota, which partially funded the project through the Outdoor Heritage Fund. Project participants, its subcontractors, and the Industrial Commission of North Dakota, or any person acting on its behalf, do not:*

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Signature of Responsible Official





PLANT LEGEND		
Sym.	Plant	Quantity
1a	Apple Twist	1 qty.
1b	Multi-variety Apple	1 qty.
2a1	Dwarf Apple	1 qty.
2a2	Semi-dwarf Apple	1 qty.
2a3	Standard Apple	1 qty.
2b	Standard Apple	2 qty.
3a	Multi-variety Pear	1 qty.
4a	Shipova	1 qty.
4b	Rabina Mtn. Ash	1 qty.
5	Juneberry	4 qty.
6	Apricot	2 qty.
7	Plum	2 qty.
8	Tart Cherry	2 qty.
11	Hardy Peach	1 qty.
16	Butternut	2 qty.
17a	Grape cultivar	2 qty.
17b	Grape cultivar	2 qty.
17c	Grape cultivar	2 qty.
18	Northern Kiwi	2 qty.
19	Honeyberry	8 qty.
20	Aronia Berry	3 qty.
22a	White Currant cultivar	2 qty.
22b	White Currant cultivar	2 qty.
23a	Black Currant cultivar	2 qty.
23b	Black Currant cultivar	2 qty.
23c	Black Currant cultivar	2 qty.
28a	Red Raspberry cultivar	2 qty.
28b	Red Raspberry cultivar	2 qty.
28c	Red Raspberry cultivar	2 qty.
29	Yellow Raspberry	2 qty.
30	Mulberry	1 qty.
31a	Strawberry cultivar 1	25 qty.
31b	Strawberry cultivar 2	25 qty.
31c	Strawberry cultivar	25 qty.
32	Black Raspberry	2 qty.
33	Purple Raspberry	2 qty.





