

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/indic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided. After completing the report, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov AND print it and mail it to: North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505. If you are unable to scan attachments, mail them with your paper copy of the report. You will be sent a confirmation by e-mail of receipt of your report and attachments. The project reports shall be provided to the Commission in both electronic and hard-copy formats with permission for unrestricted distribution. The electronic versions shall be in a suitable format for posting on the Outdoor Heritage Fund/Commission website.

Outdoor Heritage Fund Status and Final Report Form/Guidelines

This report is used to show progress of grant projects funded through the Outdoor Heritage Fund. Status Reports and the Final Report must be submitted as required in Contract.

Contract Number 012-135	Report Date 7/17/20	Period Covered by Report 10/4/19-7/17/20
----------------------------	------------------------	---

Project Name
Edible Forest

Project Sponsor Name
Northern Plains Botanic Garden Society

Responsible Official (Last, First Middle) Hunter, Vern Earl	Responsible Official's Title Past President
---	---

Project Sponsor Address
1211 28th Avenue N. (not a mail address) P.O. Box 3031

City Fargo	State ND	Zip Code 58108	Telephone Number (701) 361-9930 (Vern Hunter)
---------------	-------------	-------------------	--

Financial Update

Please provide the following information regarding the funding for your project based on the contract award:

	Funds Spent THIS Reporting Period	Total Funds Spent to Date	Balance of Remaining Funds
Match Funding	\$4,169.06	\$33,984.06	\$0.0
In-kind Funding	\$8,891.25	\$9,131.25	\$0.0
OHF Funding	\$3,310.20 3,787.00	\$33,124.20	33,124.20
Total	\$16,370.51	\$76,239.51	\$0.0

Do you anticipate needing to request a grant extension? Yes No

Following is an updated explanation of the work items listed in the grant proposal Budget Standard Form:

1. Boundary fencing: Completed (See Status Report No. 2)
2. Planting: A backhoe as stated in the grant proposal to plant trees was not used. The rented equipment was a sod cutter for one day. The holes were hand dug rather than using a backhoe. The actual in-kind match share for hand-digging holes, preparing and planting is well over the \$1035 listed in the Budget Standard Form - \$4,436.25 (295.75 hours). The volunteer work included removal of sod, tilling, weeding, digging, planting and construction of plant supports. There is no request for OHF funds. See the attached OUTDOOR HERITAGE (OHF) VOLUNTEER MATCH forms.
3. Plants: See the included listing of all plants in, and planned for, the Edible Forest, and a report of whether they are growing, dead, or to be planted in 2021- Plant cultivars/selections in or planned for the Edible Forest- presence and condition. See the planting plan also. See the "Donations to the Edible Forest" list which totals the estimated value and future top-working values. The value for these donated plants and top-working is \$3,795.00 compared to the \$2,375.00 listed as Match Share (In-Kind) in the grant proposal.
The total amount for plants purchased in 2019 is \$187. The total amount for plants purchased in 2020 is \$1466.80. The total for plant material is \$1653.80. The OHF obligation is \$817 as shown in the Budget Standard Form. The difference is Cash Match funding and recorded as \$836.80
4. Mulch: The actual cost for double-shredded red pine bark landscape mulch is \$2,939.06. The Budget Standard Form estimates the total cost of \$2100 (\$1,050, OHF request). Volunteer hours for preparing for mulch and placing mulch equal at least 43 hours (\$645 in kind match)
5. Seating areas, pergola, are partially completed and progressing to completion in the near future. Volunteers have repainted steel chairs and tables, and volunteers disassembled a historic bench and have refinished it. These are placed along the pathway. Because they were classified as owner's portable equipment, Heritage funds were disallowed, so there are no OHF funds involved.
6. Irrigation system: Completed (See Status Report No. 2). Watering continues nearly daily for the sod and plants, including the pollinator beds. Volunteer time for watering, and increased use of water are attributed to Edible Forest demands and are listed as indirect share cost.
7. Signage: Two 48" x 48" interpretive site signs are included. (See included picture) Credit is given on the signs to the North Dakota Outdoor Heritage Fund. The Budget Standard Form estimated the cost at \$2070.00. Cost of these signs is actually \$864.26 including \$100 for installation and \$14.98 credit card processing fee. One half is included as cash match share. The Budget Standard Form estimated the cost of Individual staked marker signs in the planting beds at \$720.00. Actual cost of these signs is \$1,697.03. Total cost of signage is \$2,561.29. One half is included as cash match share (\$1,280.64) and one half is included as OHF. In kind match of \$300 for installation was exceeded.
8. Path Construction: Completed (See Status Report No. 2).
9. Printed Brochures: A simple eight-page, printed both sides, handout, is being used as the brochure listed as the "printed brochure" described in the Budget Standard Form. The colored cover sheet is a photo of the interpretive site sign with the credit line to the North Dakota Outdoor Heritage Fund. The interior pages describe the plant materials with numbers corresponding to the cover sheet. A copy of the handout is included in this report. Three-hundred copies were made. The Budget Standard Form estimated the cost at \$446.00. Cost of the handout is \$325.13. One-half is listed as cash match share (162.56), and one-half OHF.
10. Site Prep and Hydromulch: Completed (See Status Report No. 2).

*As appropriate please provide copies of receipts for purchases.

Work Completed during Period Covered by Report:

(This information will be posted on the Outdoor Heritage Fund/Industrial Commission website)

The last status report (no. 2) was sent on 10/4/19 for the period of 4/5/19 to 10/4/19.

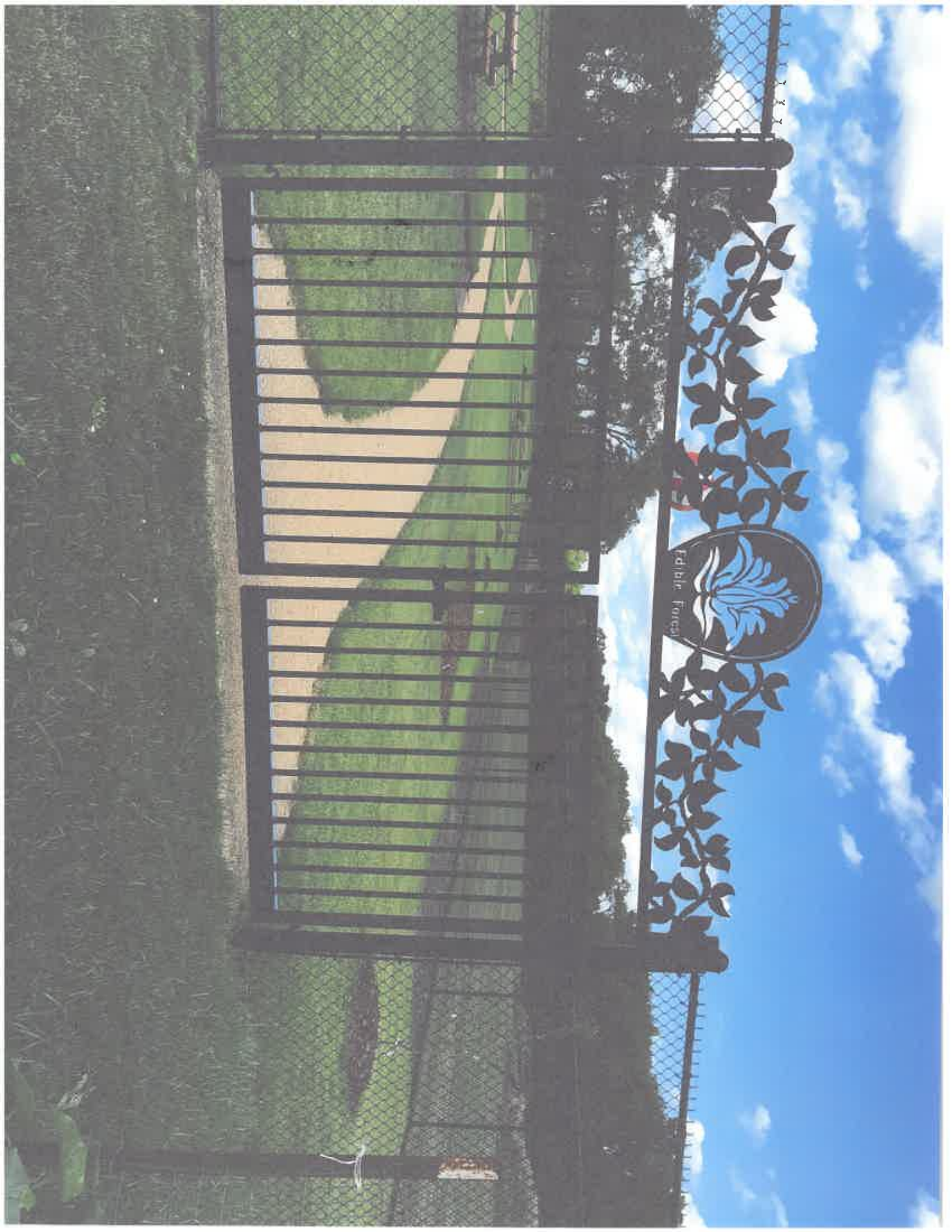
The primary work completed since the last report No. 2 (10/4/19) has been the purchasing, planting and maintenance of the plant material as proposed in the grant proposal. (See the enclosed plant list, condition, description, costs, photos, etc.) At the suggestion of the Outdoor Heritage Fund Advisory Board, we continue to include additional plants (hazelnuts, chestnuts, gooseberries, and blueberries)

Watering, weeding and mowing of the grass and plants began in the spring of 2020 and continues. Sod was removed from the planting beds at the beginning of the planting season in May, and weeding of the beds has continued throughout the summer. Planting continues to the present day as described in the planting list and as new plants are added. Mulch was added to the planting beds, and work continues on the seating areas and pergola along the pathway.

The project continues to grow successfully and fully. The Northern Plains Botanic Garden Society and the public look forward to its future maturity.

Photos of work completed are welcome (If appropriate, please submit photos of key elements of the project completed or in progress during reporting period) Do not exceed five photos per project report.

*As appropriate please provide copies of receipts for purchases.





Yellow raspberry
'Fall Gold'
Rubus idaeus



