

# Outdoor Heritage Fund Grant Application



## Instructions

After completing the form, applications and supporting documentation may be submitted by e-mail to [ndicgrants@nd.gov](mailto:ndicgrants@nd.gov). It is preferred that only electronic copies are submitted.

You are not limited to the spacing provided, except in those instances where there is a limit on the number of words. If you need additional space, please indicate that on the application form, answer the question on a separate page, and include with your submission.

The application and all attachments must be received by the application deadline. You may submit your application at any time prior to the application deadline. **Applicants are strongly encouraged to submit applications prior to the deadline for staff review in order ensure that proposals will be complete when submitted on deadline date.** Incomplete applications may not be considered for funding.

**Please review the back of this form to determine project eligibility, definitions, budget criteria, and statutory requirements.**

Project Name: **Japanese Gardens Revitalization at Sertoma Park**

Name of Organization: **Grand Forks Park District**

Federal Tax ID#: **45-6002084**

Contact Person/Title : **Leif Larsen, Senior Accountant**

Address: **P.O. Box 12429**

City : **Grand Forks**

State: **North Dakota**

Zip Code : **58208**

E-mail Address: **llarsen@gfparks.org**

Web Site Address (If applicable): **gfparks.org**

Phone: **(701) 787-0322**

List names of co-applicants if this is a joint proposal

**MAJOR Directive:**

Choose only one response

- Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;
- Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and
- Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive:**

Choose all that apply

- Directive A.**
- Directive B.**
- Directive C.**
- Directive D.**

**Type of organization:**

- State Agency
- Political Subdivision**
- Tribal Entity
- Tax-exempt, nonprofit corporation.

**Abstract/Executive Summary.**

Summarize the project, including its objectives, expected results, duration, total project costs and participants. (no more than 500 words)

**The Grand Forks Park District plans to revitalize the Japanese Gardens in Sertoma Park using principles of traditional Japanese landscape design, with a focus on local landmarks as inspiration. By incorporating native plants and drawing from local conservation initiatives, the aim is to establish an immersive educational environment.**

**Basic plans for the project have been drawn up with the assistance of a local engineering firm, AE2S. Estimated costs of the project are \$ 200,000.00. The projected is expected to start in the spring of 2024 and be finished by the fall of 2024.**

The Revitalization of the Japanese Gardens will focus on seven major areas which will be detailed in the main narrative of this grant application. Once completed, the new Japanese Gardens will be maintained by the Grand Forks Parks District in perpetuity.

**Project Duration: 8 Months (April 2024 to November 2024)**

**Indicate the intended schedule for drawing down OHF funds. A one time reimbursement on completion of the project.**

**Amount of Grant request: \$ 149,859.00**

**Total Project Costs: \$ 199,813.00**

Note: in-kind and indirect costs can be used for matching funds.

**Amount of Matching Funds: \$**

**A minimum of 25% Match Funding is required.** Indicate if the matching funds will be in-kind, indirect or cash. Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Amount of Match	Funding Source	Type of Match (Cash, In-kind or Indirect)
\$ 49,954.00	Grand Forks Park District	Cash
\$		
\$		
\$		
\$		
\$		

## **Certifications**

- I certify that this application has been made with the support of the governing body and chief executive of my organization.
  
- I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted in the back of this application.

## **Narrative**

**Organization Information – Briefly summarize your organization’s history, mission, current programs and activities.**

Include an overview of your organizational structure, including board, staff and volunteer involvement.  
(no more than 300 words)

**The Grand Forks Park District enhances lives through its parks, facilities and staff members, all guided by a Board of Commissioners elected at large. The Park District is a political subdivision within the city and county of Grand Forks, North Dakota.**

**The mission of the Grand Forks Park District is to provide the best parks, programs, facilities, forestry services and other services possible to promote a healthy and enjoyable lifestyle for all citizens of Grand Forks.**

**The current Park Board of Commissioners includes:**

**Tim Skarperud, President.  
Greg LaDouceur, Vice President  
Cody Bartholomew, Commissioner  
Russell Kraft, Commissioner  
Jordan McIntyre, Commissioner**

**Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program**

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

For tree/shrub/grass plantings: provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan.

For projects including Section 319 funding: provide in detail the specific best management practices that will be implemented and the specific projects for which you are seeking funding.

For projects including fencing: A minimum cost share of 40% by the recipient is preferred. Include detailed information on the type of fencing to be installed, whether funding is requested for boundary fencing, new or replacement of existing fencing, and/or cross fencing.

**The Grand Forks Park District plans to revitalize the Japanese Garden in Sertoma Park using principles of traditional Japanese landscape design, with a focus on local landmarks as inspiration. By incorporating native plants and drawing from local conservation initiatives, the aim is to establish an immersive educational environment. This redesign aligns with the Heritage Grant's objective of promoting wildlife conservation awareness among Grand Forks residents.**

**Sertoma Park, under the stewardship of the Grand Forks Park District, boasts a rich array of attractions, from the universally accessible Ali's Boundless Playground to an arboretum, native prairies, and interconnected biking and walking trails. Notably, the Japanese Garden, gifted by our sister city, Awano, Japan, features a tranquil pond adorned with a waterfall and three granite lanterns, each symbolizing a unique facet of life. The "Magic Circle" enclave within the garden is a haven for birdwatching and photography, encompassing a dryland prairie and a native forest.**

**An unintended consequence of the Corps of Engineers' English Coulee Diversion Channel, constructed in 1997 for flood protection, has been the restricted water movement within the coulee. Isolating the English Coulee from the Red River transformed it into a long water retention pond,**

**inadvertently causing water stagnation due to improper waste disposal and excessive fertilization by adjacent homeowners. This stagnation led to harmful algae growth, unpleasant odors, and disrupted wildlife habitats. The Japanese Pond and Garden, established in 2001, fell victim to these conditions, experiencing water level fluctuations and overflow events during heavy rains. Although bioremediation efforts in 2021 provided temporary relief, the challenge persisted. The proposed redesign seeks to prevent overflow events, curbing muck infiltration, reducing maintenance requirements, and fostering an educational urban landscape championing wildlife conservation.**

**Supported by the Grand Forks Parks District, the project seeks to fund 25% of the redesign's cost. Maintenance records are managed through inventory software, while collaboration with The Solutions Group provides regular updates on water quality and pond conditions. The project's success anticipates increased wildlife sightings and positive community interactions with the natural surroundings.**

**The Sertoma Park Japanese Garden, nestled within the heart of Grand Forks, holds the promise of a serene oasis for both residents and visitors. Recognizing its potential, we present a holistic revitalization project designed to not only restore the garden's aesthetic allure but also cultivate an immersive educational environment that reflects local landmarks and habitats. Our transformative endeavor, supported by this grant, encompasses a range of strategic interventions that address pressing challenges and optimize the garden's potential to promote wildlife conservation, recreational engagement, and community well-being.**

#### **1. Flood Mitigation and Stormwater Management:**

**The isolation of the pond from the English Coulee through the installation of two berms stands at the forefront of our project. Currently, the English Coulee overflows after most major rain events and reintroduces muck and algae into the pond. By installing the berms to 187 feet above sea level, we would effectively reduce overflow to roughly every 2 years. This strategic elevation will mitigate the impact of flooding, ensuring greater resilience in the face of inclement weather.**

The berms will be designed with a gate valve within the north berm, enabling controlled water withdrawal from the coulee during periods of low pond levels. Furthermore, an overflow culvert positioned above the gate valve will facilitate regulated overflow back into the coulee. This holistic approach ensures that the Japanese pond operates as a stormwater retention pond, bolstering stormwater storage and minimizing runoff into the Red River.

We have discussed the location of the berms with city officials and the local engineering group, AE2S, to ensure that their placement falls outside the floodway, obviating the need for permitting from the Corps of Engineers. While it falls within the floodplain, the city has already granted approval for the isolation of the pond, underscoring the feasibility and importance of this project.

## **2. Aesthetic and Functional Enhancements:**

Our objective is to improve the aesthetic quality of the structures encompassing the waterfall intake and aeration pumps situated on the northern shore. Currently confined within metal enclosures, their current appearance disrupts the visual cohesion of the garden. To rectify this, our proposal envisions the creation of new structures that merge functionality with visual appeal, drawing inspiration from the park's existing shelters and arbors. These envisaged structures will feature shingled roofing coupled with trellised sides, mirroring the current architecture within the park. This proposed enhancement not only contributes to the garden's aesthetics but also acts as a deterrent to the growing concern of vandalism, an issue that has become increasingly prominent at Sertoma Park.

## **3. Landscape Design Inspired by Local Landmarks:**

The Sertoma Park Japanese Garden, nestled in Grand Forks, holds a distinctive blend of cultural inspiration and natural allure. In a stride towards revitalization, our project embraces the ideals of Japanese design while intertwining them with the local North Dakota environment. Our endeavor focuses on the landscaping both within and around the pond, with a mission to accentuate the garden's aesthetics, its connection to Japanese design principles, and its resonance with the region's landmarks.

The foundation of our garden's inception lies in the "jyoudo" style of Japanese landscaping, which translates to heaven, paradise, space, or universe. This approach involves incorporating elements like dry rivers within mountains and the concept of the mountain of gods. In alignment with this approach, the Universe Garden at Sertoma Park was born. Described as a masterpiece born of a collaboration between art and nature, it encapsulates the essence of the natural world, reflecting the mountains, streams, islands, ocean, and sky within its design.

Respecting the vision of Master Gardener Toshio Yoshida, who believed that a Japanese garden outside of Japan should resonate with the specific environment it inhabits, we have endeavored to create a seamless fusion of Japanese aesthetics and North Dakota's landscape.

Central to our project is the emulation of local landmarks through garden design. In North Dakota's context, these landmarks encompass the Red River, Devils Lake, Lake Sakakawea, Pembina Gorge, Sheyenne National Grasslands, and the Badlands. We have undertaken the task of crafting our landscape in their likeness, orchestrating a geographical narrative that mirrors the layout of these landmarks within the state.

The garden's layout pays homage to North Dakota's iconic locales. To the north of the pond, the waterfall will become reminiscent of Pembina Gorge's rapids. Here, we will introduce native plant species indigenous to the gorge. The central pond will symbolize the waters of Devil's Lake and Lake Sakagawea, which will be planted with plants native to Graham's Island. Moving east, captured through the classic Japanese design principle of "Borrowed Scenery," the English Coulee will echo the Red River. On the southern side, the influence of the Sheyenne National Grasslands will be evident through prairie vegetation, while the eastern hill's design will evoke the Badlands' rugged charm.

While embracing these landscape elements, our approach preserves existing features while updating them slightly. A significant facet of our garden's heritage is the collaboration with Awano, our Sister City in Japan, who gifted three Japanese Stone Lanterns. Our project aims to retain these lanterns, including the third lantern, previously subjected to vandalism, and place it on the island near the future pedestrian bridge.



**We are also committed to updating the waterfall. By anchoring loose rocks in cement, we aim to create a sustainable and visually appealing focal point. The design will incorporate areas within the waterfall that create small pools of water that nurture small aquatic life. The outflow of the waterfall will be designed to promote water circulation within the pond, effectively curbing the growth of duckweed.**

**Furthermore, enhancing water circulation by relocating the water intake to the pond's southern edge is on our agenda. This strategic move, achieved through pond isolation and water level adjustments, is poised to bolster the pond's ecosystem and reduce amounts of duckweed by augmenting water movement.**

**Central to our endeavor is educational outreach, marrying the principles of Japanese design and the study of local wildlife habitats. Through the use of native plants, we aim to provide an experiential lesson for visitors, showcasing the union of aesthetic design and ecological stewardship.**

**In essence, our revitalization project for the Sertoma Park Japanese Garden is a testament to the delicate harmony between human artistry and the natural world. By crafting a landscape that bridges cultures, aesthetics, and sustainability, we envision a sanctuary that captures the essence of both the Japanese design tradition and the enchanting North Dakota landscape.**

#### **4. An Inclusive Walking Garden:**

**Inspired by the concepts of Japanese Walking Gardens, our project endeavors to transition the Japanese Garden from a purely visual garden into an immersive experience. A stone pathway will wander from the northern sidewalk entrance, over the waterfall, then south across the raised berms, over the island and exit at the bridge which leads either to the southern prairie, or across the English coulee into the existing prairie and experimental forest. This ADA accessible pathway promises an enriching journey that educates about both Japanese design and regional ecology.**

#### **5. Shoreline Enhancement for Accessibility:**

**Addressing maintenance challenges, we propose shoreline improvements that redefine the edge of the pond. By either lining it with plants native to**

**Graham's Island or using easily cleaned decorative concrete, we transform the pond's boundary. This change would improve aesthetics of the garden as well as retain accessibility to the pond.**

**6. Sidewalk Plaza and Pedestrian Bridge:**

**To optimize traffic flow and create moments of reflection, an intersection plaza is planned for the southwest corner of the pond. Furthermore, the addition of a pedestrian bridge offers visitors a unique vantage point to observe the pond's wildlife habitats, enriching the immersive nature of the garden. The intersection plaza, well-lit with upgraded lighting, enhances safety, while the ADA-compliant bridge features tasteful railings that blend seamlessly with the environment.**

**7. Elevating Security and Lighting:**

**Recognizing the need for security improvements, our project will overhaul outdated security systems and lighting. Modern camera installations will surveil key areas such as the bathrooms, the pond, and the playground, deterring vandalism and enhancing visitor safety. All our visitors and workers as well as Sunshine House guests, who visit the park, will benefit from enhanced lighting, ensuring safe travels to the west parking lot and enabling after-hours exploration of the gardens.**

**The Sertoma Park Japanese Garden is poised to become an educational haven that embraces local landmarks, wildlife habitats, and conservation principles. With your support, this project will catalyze transformative change, inviting residents and visitors to engage deeply with nature while contributing to the resilience of our urban landscape. Together, we will cultivate a sanctuary that harmonizes cultural appreciation, ecological stewardship, and communal enrichment.**

Is this project part of a Comprehensive Conservation Plan?  Yes  No  
If yes, provide a copy with the application.

*Note: Projects involving buildings and infrastructure will only be considered if part of a Comprehensive Conservation Plan. Please refer to the "Definitions" section at the back of the form for more details.*

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.**

Include a brief background and work experience for those managing the project.

**The overall management of the project will be overseen by the Forestry Department of the Grand Forks Park District which has decades of experience with similar projects in Grand Forks. The Forestry Department will direct all contractors involved in the project and will also manage and maintain the property in perpetuity once completed.**

**Evaluation – Describe your plan to document progress and results.**

Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

**As outlined in the narrative, there are seven areas of focus for the project which all have different means of identifying empirical success and will be measured as such not only at the time of the project completion, but at annual intervals going forward. The Grand Forks Park District is prepared to share in findings and reporting throughout the duration of the project as well as any final reporting necessary in accordance to a grant award.**

## **Financial Information**

**Project Budget – Use the table below to provide an itemized list of project expenses and describe the matching funds being utilized for this project.**

Indicate if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. **A minimum of 25% match funding is required.** An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Certain values have been identified for in-kind services as detailed under "Budget Information" at the back of this form. Refer to that section and utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded. Supporting documentation for project expenses, including bids, must be included or application will be considered incomplete.**

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
(See Attached)	\$149,859	\$49,954	\$	\$	\$	\$199,813
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
<b>Total Costs</b>	<b>\$149,859</b>	<b>\$49,954</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$199,813</b>

Note: Costs for seeding, fencing, pipelines, wells, and cover crops cannot exceed NRCS Field Office Tech Guide without justification. Projects involving perimeter fencing must follow NRCS eligibility standards.

**Budget Narrative – Use the space below to provide additional detail regarding project expenses.**

**Please see the attached “Engineer’s Opinion of Probable Construction Costs” for our project budget. Each line item in the budget will have a 25% Applicant’s Match share of cash, as well as 75% as the OHF Grant Request amount.**

**Sustainability – Indicate how the project will be funded or sustained in future years.**

Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

**The final project will become a permanent part of the Japanese Gardens within Sertoma Park which will be owned, managed and maintained by the Grand Forks Park District in perpetuity. Funding for the maintenance of the park will be incorporated into the Grand Forks Park District annual budget.**

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested.**

**If the project is not fully funded, portions of the project may not get completed depending on how much the funding falls short and how much the various pieces of the seven-part project cost in relation to one another. Additional grant funding dollars may be sought, or further fundraising activities could also be explored in order to fully complete the project. Attached to this application is a priority listing to be used as a guide, in the event that funds are not available for the project as a whole.**

**Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \* *There must be signage at the location of the project acknowledging OHF funding when appropriate.***

**If an award is granted to for the Japanese Garden Revitalization project, the Grand Forks Park District will work with the Outdoor Heritage Fund to display signage at the site. We can also arrange acknowledgment with local media, as well as recognition on social media sites.**

**Awarding of Grants - Review the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>.**

Can you meet all the provisions of the sample contract?  Yes  No  
If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be:

## **ABOUT OHF:**

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance **conservation** practices in this state by:

**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

**Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

**Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

## EXEMPTIONS

Outdoor Heritage Fund grants may not be used to finance the following:

- Litigation;
- Lobbying activities;
- Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- The acquisition of land or to encumber any land for a term longer than twenty years; or
- Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

OHF funds may not be used, except after a finding of exceptional circumstances by the Industrial Commission, to finance:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Definitions/Clarifications for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Definitions/Clarifications for how this will be calculated);
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Definitions/Clarifications for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

The goal of the Industrial Commission is that at a minimum 15% of the funding received for a biennium will be given priority for recreation projects that meet Directive D.

The following projects are not eligible for funding, unless there is a finding of exceptional circumstances by the Industrial Commission include:

- Construction or refurbishment of indoor/outdoor ice rinks,
- Construction or refurbishment of indoor/outdoor athletic courts and sports fields,
- Other substantially similar facilities.
- Infrastructure that is not part of a comprehensive conservation plan.
- Projects not meeting a minimum funding request of \$2,500.

## Budget Information

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example, the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program, please use those rates and note your source.

### **Definitions/Clarifications:**

**Building** - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

**Comprehensive Conservation Plan** - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

**New and Expanded Recreational Project** means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

**Playground equipment calculation** - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

**Staffing/Outside Consultants Costs** - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. **The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an outside consultant.** This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

**Maintenance** – Activities that preserve or keep infrastructure in a given existing condition, including repairs. Repair means to restore to sound condition after damage, to renew or refresh; except repairs due to damage caused by Acts of God.

## Scoring of Grants

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking form that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

## Awarding of Grants

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant.

## Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application, the Commission can be reached at 701-328-3722 or [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov).

Revised: November 4, 2019, April 12, 2023







**Priority 1: Flood Mitigation, Stormwater Management, and Security Improvements**

Description	Unit	Unit Price	Quantity	Total Price
Raised Berm/Pipe/Gate Valve	LS	\$ 25,000.00	1.00	\$ 25,000.00
Shoreline Improvements	SY	\$ 40.00	3 00.00	\$ 12,000.00
Lighting Improvements	LS	\$ 25,000.00	1.00	\$ 25,000.00
Security Improvements	LS	\$ 15,000.00	1.00	\$ 15,000.00
Turf Seeding/Restoration	SY	\$ 5.00	3 00.00	\$ 1,500.00
Pump Enclosure	LS	\$ 5,000.00	1.00	\$ 5,000.00
Subtotal				\$ 83,500.00
Engineering Consultant & Design		15%		\$ 12,525.00
			<b>Total Opinion of Project Costs</b>	<b>\$ 96,025.00</b>

**Priority 2: Immersive Walking Garden**

Description	Unit	Unit Price	Quantity	Total Price
Paver Plaza/Subslab	SY	\$ 350.00	35.00	\$ 12,250.00
Fieldstone Path	SY	\$ 360.00	50.00	\$ 18,000.00
Perennial/Ornamental Grasses (Plant Material)	EA	\$ 50.00	100.00	\$ 5,000.00
Subtotal				\$ 35,250.00
Engineering Consultant & Design		15%		\$ 5,287.50
			<b>Total Opinion of Project Costs</b>	<b>\$ 40,537.50</b>

**Priority 3: Pedestrian Bridge**

Description	Unit	Unit Price	Quantity	Total Price
Pedestrian Bridge (Prefabricated FOB)	LS	\$ 40,000.00	1.00	\$ 40,000.00
Pedestrian Bridge (Footing and Foundation)	LS	\$ 15,000.00	1.00	\$ 15,000.00
Subtotal				\$ 55,000.00
Engineering Consultant & Design		15%		\$ 8,250.00
			<b>Total Opinion of Project Costs</b>	<b>\$ 63,250.00</b>

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**Total Opinion of Project Costs \$ 199,812.50**